

Jackson Economic Development Authority (EDA)
Meeting Minutes
Thursday, March 20 2025, 12:00 p.m.,
Reschedule Date: Wednesday, March 20, 2025. 12:00 pm
Jackson City Hall

Quorum: 4

Voting Members Present:

- ✓ Kent Bargfrede
Mike Brinkman
- ✓ Tim Olson, Vice Chair
- ✓ Joe Pell, Council Member Ward 2 and Treasurer
- ✓ Marcus Polz, Mayor
- ✓ Rocky Sieler, Chair
- ✓ Michelle Eckert, Secretary

Staff: ✓ Dave Lovell, Interim EDC; ✓ Kent Bargfrede, Interim EDC; ✓ Jim Langborg, City Administrator;
and ✓ Mary Boyum, EDA, Assistant

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- **Motion made by Michelle Eckert and second by Tim Olson to forgive the last 2 years of the façade loan held by Focas Law because of the circumstances of the of the historic flood. Motion passes unanimously.**

 - **Coast-to-Coast Building**
 - **Demolition is complete. Lot has been graded and crushed concrete applied. Lot is in compliance for slope and drainage to back alley. In order for the lot to be used as a parking lot, recycled asphalt needs to be applied. The long term plan use as a parking lot is to be completed next summer. In the meantime, the lot will remain vacant and allowed to settle in order to use as a parking lot next year. Final work remains on exposed brick wall of Anytime Fitness. Reviewing material options for wall and costs. Material used on the exterior of Jackson Federal Savings & Loan is being considered.**

 - **Thorns**
 - **Open March 10th. Spring classes are full. Road to Thorn's is heavily used. Working to get grants to create a service road behind property to alleviate traffic on residential street by bringing out of town customers in through Industrial parkway and back in. Also would provide a second entrance in for emergency management. Thorn's are schedule to do landscaping as soon as frost is out to address neighbor's concerns with parking.**

 - **Spiral Spa and promissory note clarification**
 - **Spiral Spa applied last year for a façade loan. Snick's created the sign and it has been paid in full. EDA has not provided funding for the loan because the business has not opened. Application states the business has to open for funding. The owner, Ronda Odell says her business is currently operating out of a neighboring business. Owners said they will open in their original location September 1st of this year. Discussion of concern if EDA releases funds to a business that is not operating in its application location, what if they never open or go out of business, how to recover full amount.**
 - **Michelle Eckert made a motion to hold funding to Spiral Spa until they are in good standing of being open for regular scheduled business in the location of the application. They also need a letter of good business standing from a financial institution. Joe Pell second the motion. The motion passed unanimously.**

 - **Cabin Coffee**
 - **Sale of the building is complete. New coffee shop is scheduled to open in the May, 2025 time frame. They are actively hiring workers now.**

 - **UCAP Grant Funding**

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Discussed there are a number of grants available for Jackson homeowners to take advantage for repairs and replace. Amount remains 25K. Open to all residents regardless of where they live.

6. EDA Budget - Update (Jim)

New City Administrator, Jim Langborg introduced himself to the board. Jim just started the position and did not have a budget update to present. The board heard early from Kent Bargfrede on a summary of balance.

7. Other Business

- a. Marcus Polz made a motion to accept Shelley Pohlman's resignation letter on behalf of EDA and acknowledge Mary Boyum in the position. Tim Olson 2nd the motion. Motion passes unanimously.
- b. Katie Holtz. Discuss email sent regarding the initial phase of remodeling to business launch. Inviting Katie to next meeting to listen to what went well and what could we do better.

8. Adjourn

Motion made by Tim Olson, seconded by Joe Pell, to adjourn the meeting.
Motion passes unanimously.

The next meeting is Tuesday, April 8, 2025, at noon.

Respectfully Submitted

Date
