

**CITY OF JACKSON**

**CITY COUNCIL AGENDA**

**April 18, 2023**

**6:00 P.M.**

*(Amended)*

**Board of Appeal and Equalization at 6:00 p.m.**

- 1. Pledge of Allegiance**
- 2. Call to Order**
- 3. Roll Call/Quorum: All council members present except \_\_\_\_\_**
- 4. Public Hearings:**
- 5. Bid Lettings**
- 6. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, by 3 p.m. on the Friday prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
- 7. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
  - A. Council Memo for April 18, 2023
  - B. Approval of Minutes – City Council Minutes for April 4, 2023
    - Trail Committee Minutes for April 11, 2023
    - Park Board Meeting Minutes for April 11, 2023
    - EDA Minutes from April 11, 2023
    - Building Permits Report for January, 2023
    - Building Permits Report for February, 2023
    - Building Permits Report for March, 2023
  - C. Bills List for April 18, 2023 – Resolution No. 17-0423
  - D. Approve Off Sale 3.2 Malt Beverage License transfers from Vet’s Oil Company Incorporated to United Fuels Midwest LLC dba Whoa N’ Go and Speedway in Jackson

- E. Approve renewal of Peddler's License for Jon-E-1 BBQ LLC Food Truck – Jon Lang
- F. Approve renewal of Peddler's License for Squealers Food Truck – Neal and Mary Brandt
- G. Certificate of Commendation Waste Water 2022
- H. Approve the hire of Mikayla Frerichs for the position of Part-Time Liquor Store Clerk
- I. Resolution No. 16-0423 accepting Ambulance donation from Vivian Miller for the Ambulance Department
- J. Downtown Alley Construction Newsletter
- K. Liquor Committee Recommendations: Increase Part-Time Liquor Store Clerk's pay to \$19/hour with \$1/hour Premium Pay for all Saturday Hours effective April 11<sup>th</sup>, 2023 and Authorize Continuous Posting for Part-Time Liquor Store Clerks Wanted
- L. Planning Commission Recommendation: Approve Conditional/Interim Use Permit for Carisa Boell for the operation of an Airbnb at 106 East Ashley Street in Jackson
- M. Airport Commission Recommendation: Authorize seeking proposals to hay the grass runway area (roughly 2,000 feet long by 300 feet wide or 13.5 acres) for the 2023 growing season
- N. Personnel Committee Recommendation: Approve the appointment of Tony Oxborough as Public Works Director effective May 1, 2023 at Grade 14.12 with an increase to Grade 14.13 effective August 1, 2023 contingent upon satisfactory performance review
- O. Personnel Committee Recommendation: Approve the appointment of Phil Markman and Jared Spaeth as Senior Equipment Operators at Grade 10.17 effective May 1, 2023
- P. Staff Recommendation: Approve the following Parks and Street Department Seasonal Hires, Ben Spaeth at \$13.50/hr., Gavin Jacobson at \$13.50/hr., Jon Harmening at 13.00/hr., Isaac Hesebeck at \$13.00/hr., Carl Johnson at \$13.00/hr. and Caleb Haskin at \$13.00/hr.
- Q. Accept Part-Time Liquor Store Clerk Kasey Reisdorf's Resignation as Part-Time Liquor Store Clerk effective April 30th

## **8. Council Discussion Items**

- A. **Board of Appeal and Equalization at 6:00 p.m.**
- B. Senior Center Needs
- C. Old Alamo Update and Possible Short-Term Loan
- D. Bill Brandt – Farmers Market and Authorization for Use of Shelter House in Ashley Park
- E. Airport Taxiway and Apron Paving Bid Award
- F. Owner-Engineer Agreement Jackson Construction Services with HDR for parallel taxiway and apron
- G. DBS Design/Build Agreement
- H. Downtown Alley Change Order No. 2
- I. Downtown Alley Change Order No. 3
- J. First Consideration – Ordinance No. 129 amending the City's Fees, Rates & Charges for 2023
- K. Park Board Recommendation: Safety First Playground Improvement Quotes for Patterson and Sunset Parks

L. Animal Control Committee

M. Strategic Plan Checklist

N. Closed Session pursuant to MN Statutes Ch. 13D.05 Subd. 3(b) for Attorney Client Privilege

**9. Other:**

Upcoming meetings: Ambulance Advisory Board – Monday, April 24<sup>th</sup> at 12 noon

Utilities Commission – Monday, April 24<sup>th</sup> at 4 p.m.

Small Cities Development Grant Public Meeting – Monday, April 24<sup>th</sup> at 5 p.m.

Law Enforcement Committee – Tuesday, April 25<sup>th</sup> at 12 noon

City Council – Tuesday, May 2<sup>nd</sup> at 6:30 p.m.

Pool Task Force – Wednesday, May 3<sup>rd</sup> at 5:15 p.m.

**10. Adjournment:**

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*