

**Jackson Economic Development Authority**  
**April Meeting Minutes**  
**Thursday, April 12<sup>th</sup>, 2018, 12:00 p.m., Jackson City Hall**

**Voting Members:**     \_A\_ Kent Bargfrede       \_A\_ Brandon Finck       \_X\_ Dennis Frodermann  
                          \_X\_ Tim Olson, Vice Chair   \_X\_ Rocky Sieler, Chair   \_X\_ Arlene Vee, Sec./Treas.  
                          \_X\_ Mayor Wayne Walter

**Staff:**                   \_X\_ Thomas Nelson       \_X\_ Richard Almich

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**1. Meeting was called to order by Chairman Sieler at 12:03 p.m.**

**2. Agenda Changes**

**3. Minutes**

- a. March 8<sup>th</sup>, 2018 Meeting Minutes

**Frodermann moved to approve March 8<sup>th</sup>'s meeting minutes; seconded by Vee. Motion passed unanimously.**

**4. Reports**

- a. EDC Report: Nelson gave his report. He started out by talking about some of the major items he had been working on. Nelson mentioned that he has spent worked with the business in town to complete the state required business subsidy report. He noted that AGCO had failed to meet the required employment numbers as per the subsidy agreement. He mentioned that he would be working with the county to come up with a tracking method for what the reduction will be from AGCO's Tax Abatement. Nelson mentioned that he was setting up a meeting with AGCO to make them aware of the approach. Nelson reported that the city had received a BDPI grant award letter for the Torgerson Lane water main. Nelson mentioned that the City Council will awarding the bid tonight.

Nelson highlighted a few meetings and events that he attended. Nelson reported that he attended the Coalition of Greater Minnesota Cities Legislative Day and the League of Minnesota Cities Legislative Day where he advocated on behalf of the cities bonding request as well as other topics important to Minnesota Cities. Nelson reported that he had met with Rick Goodman from Southwest Minnesota Housing Partnership and Ryan Brixius from USDA Rural Development to discuss programs that their organizations can offer. Nelson reported that this month's South Central Business Development Network meeting presenter was the Better Business Bureau (BBB).

**5. EDA Owned Properties**

- a. Contacted Realtors  
i. 256 Pond Drive

**Vee moved to extend the price reduction for the property at 256 Pond Drive for an additional 6 months; seconded by Olson. Motion passed unanimously.**

Interim City Administrator, Richard Almich, reported that the city would like to include to six months of free rent in the compensation package for the City Administrator. Almich clarified that the property would still

be on the market and in the event a buyer wanted to move in the City Administrator would be given a 30 day notice to relocate. The committee had a positive view of the city offering six months of free rent.

- ii. Sunset View Phase 1- nothing to report
- iii. Sunset View Phase 2- nothing to report
- iv. Westview Ridge- nothing to report

**6. Program Updates/Miscellaneous**

a. SCDP update

Nelson reported that he has been advertising the Small Cities Development Grant program. He said that the city had a goal of 26 but had only received 3 applications. He said that since he started advertising numerous people had contacted his office but UCAP had not received any more applications. The group gave Nelson suggestions for other tactics he could use to advertise the programs.

b. Financial assistance programs review **(Tabled)**

**7. New Business**

a. Marketing Report

Nelson gave the marketing report. He reported that he had spent time updating the economic development webpage on the city's webpage.

**8. Adjourn** Chairman Sieler adjourned the meeting at 12:58 pm.

Respectfully Submitted by Thomas. J. Nelson