

CITY OF JACKSON

CITY COUNCIL AGENDA

June 29, 2023

6:30 P.M.

(Amended)

- 1. Pledge of Allegiance**
- 2. Call to Order**
- 3. Roll Call/Quorum: All council members present except _____**
- 4. Public Hearings:**
- 5. Bid Lettings**
- 6. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, by 3 p.m. on the Friday prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
- 7. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
 - A. Council Memo for June 29, 2023
 - B. Approval of Minutes – City Council Minutes for June 20, 2023
 - Utilities Commission Minutes for March 27, 2023
 - Utilities Commission Minutes for April 24, 2023
 - C. Bills List for June 29, 2023 – Resolution No. 28-0623
 - D. MRES Municipal Leadership Academy 2023
 - E. Finance Committee Recommendation: Approve the Fire Department applying for grants to upgrade their radios
 - F. Accept Ambulance Director Chris Burban’s resignation effective August 1, 2023
 - G. Accept Calvin Brothers resignation from the Ambulance Department effective immediately
 - H. Tim and Darlene Family Thank-You Note to the Jackson Ambulance Service
 - I. Approve Resolution No. 30-0623 accepting donation from Tim and Darlene Smith for the Ambulance Department

- J. Personnel Committee Recommendation: Authorize City Administrator Matt Skaret to join the International City/County Management Association for annual membership dues of \$577.60
- K. Personnel Committee Recommendation: Approve City Administrator Matt Skaret 5-year anniversary Satisfactory Performance Review and pay increase from Grade 17 Step 10 to Grade 17 Step 11 on the Employee Salary Step Schedule plus COLA increase per employment agreement retroactive to May 30, 2023
- L. Approve renewal of Peddler’s License for River City Eatery of Windom for Food Truck
- M. Staff Recommendation Approve Water/Wastewater Department Employee Trevor Neal Wage Adjustment from Grade 7, Step 2 to Grade 10, Step 1 per his obtaining a Class D Wastewater Operator License Effective June 20, 2023

8. Council Discussion Items

- A. Rick Reed – Request for Block Party with a Band in their backyard of 113 Pond Drive on Saturday, 2023 from 8 p.m. to 12 a.m.
- B. Jackson Parks and Trails Master Plan – Luke Ewald
- C. Quotes for re-seeding grass on South Street
- D. Northridge Drive Change Order
- E. Airport Tree Re-planting Pay Application No. 2
- F. Resolution No. 29-0623 Authorization to Executive State Airport Zoning Grant
- G. Refer the Donation of Land for the UCAP Housing Project back to the EDA Board
- H. Second Consideration: Ordinance No. 132 – Plumbing Plan Review
- I. Second Consideration: Ordinance No. 133 – Establishing a Plumbing Plan Review Fee
- J. Ordinance Review Chapters 30 and 31 of the City Code of Ordinances

9. Other:

10. Adjournment:

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.