

Jackson Economic Development Authority
July Meeting Minutes
Tuesday, July 12th, 2022, 12:00 p.m., Jackson City Hall

Attendance: Kent Bargfrede, Mike Brinkman, Tim Olson, Vice Chair, Rocky Sieler, Chair, and Wayne Walter, Mayor

Staff: Dave Schmidt and Matt Skaret

Absences: Arlene Vee, Secretary/Treasurer, and Brandon Fink

The meeting was called to order at 12:00 p.m. by Rocky Sieler, Chair

1. Agenda Changes

1. Added item 4d. b.

*** Motion made by Mayor Wayne Walter, seconded by Kent Bargfrede, to approve the agenda as amended. Motion carried unanimously.**

2. Consent Agenda

1. June 14th minutes

*** Motion made by Mayor Wayne Walter, seconded by Mike Brinkman, to approve all consent items. Motion carried unanimously.**

3. Reports

1. EDC Report (Attachment A)
2. Financial Report (Attachment B)

Dave reported that he contacted Mitch Jasper regarding his balance of \$5,000 in the 616 facade fund. Dave reminded Mitch that if the funds are not used by December 31, 2022, the funds will be forfeited.

Deputy Registrar #50 has a remaining balance of \$4,300.16 in the 616 funds. They have filed twice for the Facade program to remodel the interior and the exterior building located at 114 3rd Street.

The board would like to adjust the Facade Program's criteria not to allow businesses to be awarded 616 funds twice.

Rocky Sieler, Chair, recommended that we adjust the EDA Financial Report in the '616 Facade Committed' section to make it clearer to understand. For example, Deputy Registrar#50 has a remaining balance of \$4,300.16.

4. Other Business

1. City owned land on Jackson Street, parcel 23.205.0530.

Jackson Economic Development Authority
July Meeting Minutes
Tuesday, July 12th, 2022, 12:00 p.m., Jackson City Hall

Attendance: Kent Bargfrede, Mike Brinkman, Tim Olson, Vice Chair, Rocky Sieler, Chair, and Wayne Walter, Mayor

Staff: Dave Schmidt and Matt Skaret

Absences: Arlene Vee, Secretary/Treasurer, and Brandon Fink

City Administrator Matt Skaret reported that parcel 23.205.0530 was a tax forfeited land. The City initially wanted to use the land for Habitat for Humanity. The parcel is small, located on Jackson Street near the elevator. There are no structures on the property. The elevator is not interested in buying the land.

*** Motion made by Mayor Wayne Walter, seconded by Mike Brinkman, to recommend the City Council list this land for sale. Motion carried unanimously.**

2. Jackson Cycle Sewer Repair Forgivable Loan.

The City Administrator updated the board members with the following:

The City Administrator agreed to call Larry for a status update on his sewer line and will inform the board members at the August 9th meeting.

*** Item died for lack of motion.**

- The insurance company ruled that the City of Jackson has no liability and expressed concern about setting precedence.
- A letter was sent to Jackson Cycle with board recommendations several months ago.
- Larry of Jackson Cycle has started the process of obtaining an easement.
- Svoboda Excavating said they are not liable or responsible for the damage at Jackson Cycle.
- A recommendation was made that Larry should file a claim with small claims court.
- The Jackson City Council made the recommendation to help a long-standing business.
- Jackson Cycle could apply for a revolving loan.

c. Approve releasing \$10,000 to JBC winner Midwest Eco-Mercantile.

Dave reported that MidWest Eco-Mercantile (owned by Jenna Schwartz) signed a lease agreement with Sam Espey. The agreement meets the Challenge criteria. Board members inquire about the products that will be sold at the store. Dave shared that the type of products being sold in the store are eco-friendly products.

Jackson Economic Development Authority
July Meeting Minutes
Tuesday, July 12th, 2022, 12:00 p.m., Jackson City Hall

Attendance: Kent Bargfrede, Mike Brinkman, Tim Olson, Vice Chair, Rocky Sieler, Chair, and Wayne Walter, Mayor

Staff: Dave Schmidt and Matt Skaret

Absences: Arlene Vee, Secretary/Treasurer, and Brandon Fink

* Motion made by Mayor Wayne Walter, seconded by Kent Bargfrede, to approve releasing JBC funds to Midwest Eco-Mercantile.

d. Ballard Avenue lots

Mayor Wayne Walter reported that Steve Henderson has expressed interest in the Ballard Avenue lots. Dave agreed to contact Mr. Henderson regarding the Ballard property.

5. **Adjourn** The meeting was adjourned by Rocky Sieler, Chair at 12:47 p.m.

Respectfully submitted, Shelley Pohlman