

**Jackson Economic Development Authority  
Special Meeting Agenda  
Monday, April 1, 2024, 8:00 a.m., Jackson City Hall**

**Quorum: 4**

**Voting Members:**

Kent Bargfrede

Mike Brinkman

Tim Olson, Vice Chair

Joe Pell Council Member Ward 2

Mayor Marcus Polz

Rocky Sieler, Chair

Michelle Eckert

**Staff:** Wendy Anderson and Matt Skaret

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The meeting was called to order at 8:05 am.

In attendance were:

Marcus Polz, Rocky Seiler, Michelle Eckert, Joe Pell, Tim Olson and Wendy Anderson.

**1. Agenda Changes**

**Motion made by Michelle Eckert, seconded by Tim Olson, to approve the agenda as presented.**

**2. Special Agenda Item:**

Hotel Feasibility Study for the City of Jackson. This would be funded by EDA's 616 fund.

**Discussion:**

During the meeting, Wendy gave an overview of the hotel feasibility study that HVS will do. They plan to travel to Jackson and engage with local businesses and entities. Additionally, they will inspect the two potential sites. The cost of this study is \$10,900.00

Tim inquired if any other companies were considered for the study.

Wendy confirmed that three other firms were looked at. However, the consultant was not located in Minnesota, and they did not offer a study that was as comprehensive as the one HVS will conduct. Furthermore, their cost was about the same as one that was more expensive.

Tim also asked about the timing at which HVS would begin.

In response, Wendy promised to provide a start time and expected completion time shortly.

**Motion made by Joe Pell, seconded by Michelle Eckert to recommend the funding of the Hotel Feasibility Study which will be paid from the EDA 616 fund.**

**3. Adjourn:** Meeting was adjourned by Rocky at 8:20am.

Respectfully submitted, Wendy Anderson

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April 2, 2024