

CITY OF JACKSON

CITY COUNCIL AGENDA

August 15, 2023

6:30 P.M.

(Amended)

1. **Pledge of Allegiance**
2. **Call to Order**
3. **Roll Call/Quorum: All council members present except _____**
4. **Public Hearings: Public Hearing on Ordinance No. 134 Cannabis Interim Ordinance**
5. **Bid Lettings**
6. **Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, by 3 p.m. on the Friday prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
7. **Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
 - A. Council Memo for August 15, 2023
 - B. Approval of Minutes – City Council Minutes for August 1, 2023
 - Trails Committee Meeting Minutes for August 8, 2023
 - Animal Committee Meeting Minutes for August 2, 2023
 - HRA Board Minutes for July, 2023
 - Technology Committee Meeting Minutes for July 13, 2023
 - Animal Committee Meeting Minutes for July 12, 2023
 - Planning Commission Minutes for July 10, 2023
 - Liquor Store Expense and Revenue Report for July, 2023
 - C. Bills List for August 15, 2023 – Resolution No. 34-0823
 - D. MRES 2023 Policymakers Dinner Invitation for September 21st, 2023 in Worthington, Minnesota
 - E. Accept Olivia Ellefson’s resignation from the Ambulance Department
 - F. Minnesota Energy Vendor Assistance Program Agreement for October 1, 2023 to September 30, 2024
 - G. Library Maintenance of Effort Certification for 2024

- H. Supplemental Insurance Renewal Letter for 2024
- I. Nora Anderson Family Thank-you Note
- J. Minnesota Department of Health Splashpad Annual Inspection Report, August, 2023
- K. Personnel Committee Recommendation: Approve Satisfactory 3-month review of Tony Oxborough as Public Works Director effective August 1, 2023 with pay increase to Grade 14.13 effective August 1, 2023
- L. Planning Commission Recommendation: Approve Conditional/Interim Use Permit for Derek R. Jass to allow a Dog Daycare/Boarding Facility operated by Erika Koskovich on Jass's property at 706 Muir Avenue in Jackson
- M. Planning Commission Recommendation: Approve Interim Use Permit for Chanthavy Singvongsa to allow him to build an office inside a Conex box on his property at 320 Petersburg Drive in Jackson

8. Council Discussion Items

- A. Nora Ibarra – Request for Peddler/Transient Merchant's License for Food Truck
- B. Janette Simon from Des Moines Valley Health and Human Services regarding ADA reserved seating for parades
- C. Utilities Commission Recommendation: Approve National League of Cities Service Line Insurance Program
- D. DBS Housing Project/Fallbrook Heights Subdivision
 - 1. Planning Commission Recommendation: Approve Planned Unit Development
 - 2. Approve Excel Engineering (in coordination with DBS Group) to advertise for bids for the Fallbrook Heights Phase 1 public infrastructure project.
 - 3. Approve Phase 1 project scope in general conformance with progress plans provided by Excel Engineering on August 9, 2023. Final bid documents and construction plans to be reviewed by City staff.
 - 4. Approve DBS Group as Construction Manager and Advisor for the Fallbrook Heights Phase 1 public infrastructure project, subject to final review and approval of City staff and City Engineer.
- E. Water Plant Media Filter Replacement Project Pay Application No. 1
- F. Chamber Director Corey Christopher – Jackson Days Parade and Block Party Street Closures
- G. Approve Jackson Nationals as a Special Designated Event August 16th to August 21st in the City of Jackson
- H. 2020-21 Street and Utilities Improvements Project Change Order 1
 - I. 2022 Street and Utilities Improvements Project Pay Estimate No. 5
 - J. Downtown Alley Project Pay Estimate No. 4
- K. City Hall Server Upgrade – Tyler Quote Hosted Solution
- L. Fire Department Cascade Compressor Quotes
- M. Second Consideration: Ordinance No. 137 Prohibiting the Use of Cannabis in Public Spaces
- N. Second Consideration: Ordinance No. 134 Cannabis Interim Ordinance

O. Second Consideration: Ordinance No. 138 amending Chapter 32 of the Code of Ordinances pertaining to City Departments, Boards, Commissions and the like

P. Declare Jackson Block Party on Thursday, August 17th as a “Community Festival”, grant permission to allow alcohol on the City Street in front of Bridget’s Bru Ha Ha and Grill at 105 Sherman Street from 5 to 8:00 p.m. and also close Sherman Street from First Street to Second Street (Main) from 5 to 8:00 p.m.

Q. Declare Surplus Property and Authorize to solicit bids on Purplewave.com

- 950 John Deere Tractor with Rake
- 1050 John Deere with loader and PTO mower
- Box Blade attachment for 3-point hitch
- Disk attachment for 3-point hitch
- Gehl Skid Loader
- Flail mower tractor with boom attachment

R. Closed Session regarding the purchase of real estate pursuant to Minnesota Chapter 13D.05, Subd. 3(C)

9. Other:

10. Adjournment:

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.