

**CITY OF JACKSON**

**CITY COUNCIL AGENDA**

**January 2, 2018**

**6:30 P.M.**

1. **Call to Order**
2. **Roll Call/Quorum:** All council members present except \_\_\_\_\_
- 2a. **Oath of Office:**
3. **Public Hearings:**
4. **Bid Lettings**
5. **Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
  - A. **SCHEDULED GUESTS:**
  - B. **UNSCHEDULED GUESTS:**
6. **Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
7. **Council Discussion Items**
  - A. Introduction and First Reading of Ordinance No. – An Ordinance Establishing Fees, Rates, and Charges for 2018
  - B. Review and Discuss Options for Interim City Administrator and Search Process
  - C. Review and Consider Possible Sale of Surplus City Property
8. **Other:** Upcoming Senate Capital Investment Committee Tour
9. **Adjournment:** The meeting will be closed as permitted by section 13D.03 to discuss the City’s labor negotiation strategy related to the City’s negotiations with Local 49.

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*

January 2, 2018

**Reports/Informational**

1. Memo Regarding Audit Engagement Letter
2. Memo Regarding Extension of Snow and Ice Removal Service Contract for City Hall
3. Memo Regarding Upcoming Capital Investment Committee Tour in Jackson
4. Memo Regarding Engagement Letter with DDA
5. Committee Appointments
6. Fee Ordinance (To be distributed on Tuesday)
7. Memo Regarding Possible Sale of Surplus City Property
8. Memo Regarding Airport Commission Recommendation
8. Memo Regarding Interim City Administrator and Search Process Options
9. Memo Regarding Amendment to Distribution Maintenance Agreement with MRES

**6. Consent Agenda Items**

- A. Approval of Minutes – December 19, 2017
- B. Bills List – January 2, 2018
- C. Official City Depositories  
**STAFF RECOMMENDATION:** Designate Bank Midwest, United Prairie Bank, Fulda Area Credit Union, Farmers and Merchants State Bank of Alpha, and Morgan Stanley as depositories for City funds.
- D. Committee Appointments for 2018  
**MAYOR'S RECOMMENDATION:** Approve appointments as contained in the distributed Boards, Commissions, Committees list for the City of Jackson.
- E. Official Newspaper  
**STAFF RECOMMENDATION:** Approve the designation of the *Jackson County Pilot* as the official newspaper for the City of Jackson for 2018.
- F. Audit Engagement Letter for Auditing Services for Year Ended 2017  
**STAFF RECOMMENDATION:** Authorize the Mayor to sign the Audit Engagement Letter for Auditing Services for Year Ended 2017 with Eide Bailly. (The total cost for audit will be \$33,500.)
- G. Snow and Ice Removal Service Contract for City Hall  
**STAFF RECOMMENDATION:** Extend the snow and ice removal service contract with Chant Singvongsa and Singvongsa Snow and Ice Management through December 31, 2018 at the same cost as the City was charged for the 2015 and 2016 winter seasons.
- H. Engagement Letter with David Drown Associates  
**STAFF RECOMMENDATION:** Acknowledge that David Drown Associates is properly registered with the Securities Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB).
- I. Airport Commission  
**AIRPORT COMMISSION RECOMMENDATION:** Approve the selection of HDR Engineering, Inc. as the consultant for the upcoming environmental assessment and pavement rehabilitation services to be performed at the Jackson Municipal Airport.

J. Amendment to Distribution Maintenance Agreement with MRES

**STAFF RECOMMENDATION:** Authorize the Mayor and City Administrator to sign an amendment to the Distribution Maintenance Agreement with MRES.

K. Rhythm of the River Organization Temporary Liquor License Request

**STAFF RECOMMENDATION:** Approve a one day temporary liquor license for the Rhythm of the River Organization for an event from 6:00 p.m. to 10:00 p.m. on January 5, 2018 at the Jackson Center for the Arts in Jackson.