

CITY OF JACKSON

CITY COUNCIL AGENDA

October 18, 2016

6:30 P.M.

1. **Call Meeting to Order**
2. **Roll Call/Quorum:** All council members present except _____
3. **Public Hearing:**
4. **Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
 - A. **SCHEDULED GUESTS:**
 - B. **UNSCHEDULED GUESTS:**
5. **Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
6. **Council Discussion Items**
 - A. Review and Accept City Council Resignation and Declare Vacancy
 - B. Make Appointment to fill City Council Vacancy
 - C. Introduction of Ordinance No. 90, 6th Series: Ordinance Opting Out of Temporary Health Care Dwelling Program
 - D. Riverside Drive (Councilmember Bern)
7. **Oath of Office**
8. **Other:** 1) Local Board of Appeal and Equalization Certification, 2) Economic Development Coordinator Report
9. **Executive Session:**
10. **ADJOURNMENT**

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.

October 18, 2016

Reports/Informational

1. Email from Chamber of Commerce Regarding Holiday Fest Parade Route Request
2. Memo Regarding JMCM Consulting Agreement for AFG Submittal for Fire Department
3. Overtime Report as of October 14th Payroll
4. Memo Regarding Local Board of Appeal and Equalization Certification
5. Public Works Surplus Sale Results
6. Oath of Office Form for Newly Appointed City Councilmember
7. Planning Commission Minutes – October 11, 2016
8. Memo Regarding Pay Request No. 5 for Sanitary Sewer Extension Project
9. Memo Regarding City Council Resignation and Vacancy
10. Memo Regarding City Council Appointment
11. Memo Regarding Ordinance No. 90, Sixth Series

5. Consent Agenda Items

- A. Approval of Minutes – October 4, 2016
- B. Bills List – October 18, 2016
- C. Grant Writer’s Agreement for Fire Department
STAFF RECOMMENDATION: Authorize the Mayor to sign an agreement with JMCM Consulting for grant writing services for the Jackson Fire Department. (If the grant request is successful, the City would be responsible for the 5% Assistance to Firefighter’s Grant match, as well as the grant writer’s fee, which is also 5%. In total, the City’s obligation would be \$67,500.)
- D. Chamber of Commerce Holiday Fest Parade Route Request
STAFF RECOMMENDATION: Approve the Chamber of Commerce’s request to extend the Holiday Fest parade route one additional block to the south to include businesses such as the Jackson Center for the Arts and Tootie’s Boutique. (See attached request.)
- E. Planning Commission
PLANNING COMMISSION RECOMMENDATIONS: (a) Introduce Ordinance No. 90, Sixth Series, for the City of Jackson to opt out of the Temporary Family Health Care Dwelling State Law in all areas of the City. (b) Amend Ordinance 153.040 to allow existing single family homes in the Central Business District that have a history of being used as a home but had been commercially used for a period of time to revert back to being used as a single family home.
- F. Pay Request No. 5 – Sanitary Sewer Extension Project
ENGINEER’S RECOMMENDATION: Approve Pay Request No.5 to Svoboda Excavating, Inc. in the amount of \$192,480.64 for work completed on the Sanitary Sewer Extension Project.