

CITY OF JACKSON

CITY COUNCIL AGENDA

October 3, 2017

6:30 P.M.

- 1. Call to Order**
- 2. Roll Call/Quorum: All council members present except _____**
- 3. Public Hearings:**
- 4. Bid Lettings**
- 5. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
 - A. SCHEDULED GUESTS:**
 - I. Community and Economic Development Associates (CEDA) Introduction and Welcome: Chris Giesen and Bryce Lange
 - B. UNSCHEDULED GUESTS:**
- 6. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under "8" below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
- 7. Council Discussion Items**
 - A. Mayoral Proclamation for Minnesota Manufacturing Week
 - B. Review and Consider Proposal for Architectural Services for New Liquor Store
 - C. Review and Consider Recommended Sewer and Water Rate Increases
 - D. Review and Consider Resolution for Business Development Infrastructure Grant Application
- 8. Other:** (1) Upcoming Coalition of Greater MN Cities Fall Conference; and (2) Nominations Needed for Volunteer Recognition Program
- 9. Adjournment:** (1) The meeting will be closed as permitted by section 13D.03 to discuss the City's labor negotiation strategy related to the City's negotiations with Local 49; (2) The meeting will be closed as permitted by section 13D.05, subdivision 3 (c), to consider offers relating to the City's possible purchase of land for a new liquor store in the Development Park 4 Area; and (3) The meeting will be closed as permitted by the attorney-client privilege (section 13D.05, subdivision 3(b)) to discuss pending litigation involving an employment matter.

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.

October 3, 2017

Reports/Informational

1. Memo Regarding Pay Estimate No. 2 for the 2017 Electric Distribution Conversion Project
2. Memo Regarding Start Up Documents for SCDP Owner Housing Rehabilitation Program
3. Mayoral Proclamation for Minnesota Manufacturing Week, October 1st-October 7th
4. Public Hearing Notice for Revisions to Jackson County Development Code
5. Memo Regarding Proposal for Architectural Services for New Liquor Store
6. Administrator's Memo
7. Memo Regarding Sewer and Water Rate Increases
8. Memo Regarding BDPI Resolution Authorizing Submittal of Grant Application

6. Consent Agenda Items

- A. Approval of Minutes – September 19, 2017
- B. Bills List – October 3, 2017

- C. Pay Estimate No. 2 - 2017 Electric Distribution Conversion Project
ENGINEER'S RECOMMENDATION: Approve disbursement of Pay Estimate No. 2 to Karian Peterson Power Line Contracting, LLC. in the amount of \$62,278.76 for work completed to date for the 2017 Electric Project.

- D. Small Cities Development Program – Start Up Documents
STAFF RECOMMENDATION: Adopt the attached SCDP start up documents: (1) Procedural Guidelines Governing the Administration of the Jackson Owner Occupied Rehabilitation Program; (2) Section 3 Plan; (3) Grantee Authorization to Sign Pay Requests; (4) Fair Housing Plan of Action; (5) Contract for Administrative Services; and (6) Certification for a Drug-Free Workplace.

- E. Rhythm of the River Organization Temporary Liquor License Request
STAFF RECOMMENDATION: Approve a one day temporary liquor license for the Rhythm of the River Organization for an event from 6 p.m. to 10 p.m. on October 13, 2017 at the Jackson Center for the Arts in Jackson.