

**CITY OF JACKSON**

**CITY COUNCIL AGENDA**

**November 2, 2021**

**6:30 P.M.**

- 1. Pledge of Allegiance**
- 2. Call to Order**
- 3. Roll Call/Quorum: All council members present except \_\_\_\_\_**
- 4. Public Hearings:**
- 5. Bid Lettings**
- 6. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, by 3 p.m. on the Friday prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
- 7. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
  - A. Council Memo for November 2, 2021
  - B. Approval of Minutes – City Council Minutes for October 19, 2021
    - Ambulance Advisory Board Minutes for October 25, 2021
    - Utilities Commission Minutes for October 25, 2021
  - C. Bills List for November 2, 2021– Resolution No. 56-1121
  - D. Ambulance Advisory Board Recommendations:
    1. Change from “by-laws” to “Operations and Procedures Policy Manual”
    2. Approve Ambulance Patient Bill Negotiation/Compromise Policy
    3. Approve EMT/EMR Training Pay Amendment
    4. Approve Mayor Ambulance ALS Intercept Agreement
  - E. Accept Senior Water Operator Ron Bezdicek’s Letter of Resignation

- F. Personnel Committee Recommendation: Approve Wage Step Increase for Water/Wastewater Superintendent Tony Oxborough from Pay Range 14 Step 9.5 to Pay Range 14 Step 10.5 due to Class B Water Licensure effective October 24, 2021.
- G. Personnel Committee Recommendation: Approve Wage Step Increase for Water/Wastewater Operator John Gruhlke from Pay Range 10 Step 2 to Pay Range 10 Step 3 due to Class D Wastewater Licensure effective October 24, 2021.
- H. Staff Recommendation: Approve destroying all Personnel Records and Files 5 years after Employee's separation from employment per Minnesota Records and Retention Schedule Requirements.
- I. Personnel Committee Recommendation: Approve increasing the annual clothing allowance for City Hall and Liquor Store Staff from \$50 per year to \$125 per year effective on January 1, 2022

## **8. Council Discussion Items**

- A. Resolution No. 55-1121 Approving Agreement between the City of Jackson and International Union of Operating Engineers, Local No. 49, AFL-CIO
- B. CEDA Contract for 2022
- C. 2020-2021 Street, Utilities and Parking Lot Improvements Project Pay Application No. 9
- D. Resolution No. 54-1121 Approving MnDOT Airport Maintenance and Operations Agreement for 2021-2023
- E. Resolution No. 58-1121 Approving Fund Closures and Transfers
- F. Review Open Meeting Law and Virtual Participation
- G. Clarify Rental Housing Ordinance Licensing and Inspection Fees
- H. Brush removal from the river
- I. Street Committee meeting recap
- J. Christmas Eve Holiday and Christmas Holiday Working Schedule

## **9. Other:**

## **10. Adjournment:**

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*