

**CITY OF JACKSON**

**CITY COUNCIL AGENDA**

**December 1, 2020**

**6:30 P.M.**

- 1. Pledge of Allegiance**
- 2. Call to Order**
- 3. Roll Call/Quorum: All council members present except \_\_\_\_\_**
- 4. Public Hearings:**
- 5. Bid Lettings**
- 6. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, by 3 p.m. on the Friday prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
- 7. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
  - A. Council Memo for December 1, 2020
  - B. Approval of Minutes – City Council Minutes for November 17, 2020
    - Winter 2020-2021 Newsletter
    - Airport Commission Minutes for September 28, 2020
  - C. Bills List for December 1, 2020 – Resolution No. 45-1120
  - D. Accept part-time Liquor Store Clerk LuAnn Ritter’s resignation effective November 13, 2020.
  - E. Personnel Committee Recommendation: Approve making Liquor Store Assistant Manager Wyatt Enger a full-time employee effective on November 24, 2020.
  - F. Grant eight (8) hours of paid time off for all full-time City employees on December 24, 2020 in an effort to express appreciation to employees for their service to the City in 2020.
  - G. Approve Annette M. Moonen Subordination Agreement.
  - H. Approve list of liquor license renewal applications for 2021 within the City of Jackson.
  - I. Personnel Committee Recommendation: Approve Organizational Study Proposal.

## **8. Council Discussion Items**

- A. 2020 Street, Utilities and Parking Lot Improvement Project Pay Application No. 3.
- B. Ambulance Billing Service Contract and Business Associate HIPAA Agreement.
- C. CEDA Contract Renewal for 2021.
- D. Economic Development Coordinator's Report.
- E. Resolution No. 47-1220 accepting Southwest Minnesota Broadband donation on interest paid.
- F. First Consideration of Ordinance No. 111: Adopting City Fee Schedule for 2021.
- G. Resolution No. 46-1220 designating the Good Shepherd Hall at 1015 Sherman Street as the City of Jackson's local polling place for elections in 2021.
- H. Covid CARES Act funding recap.
- I. Volunteers of the Year.

## **9. Other:**

## **10. Adjournment:**

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*