

CITY OF JACKSON

CITY COUNCIL AGENDA

December 5, 2023

6:30 P.M.

(Amended)

Second Ward Alderman Nathan Peterson will be attending the City Council meeting via Zoom from his room at the Fairfield Inn and Suites, 2401 American Boulevard East, Bloomington, Minnesota 55425, Room 116

- 1. Pledge of Allegiance**
- 2. Call to Order**
- 3. Roll Call/Quorum: All council members present except _____**
- 4. Public Hearings:**
- 5. Bid Lettings**
- 6. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, by 3 p.m. on the Friday prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
- 7. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
 - A. Council Memo for December 5, 2023
 - B. Approval of Minutes – City Council Minutes for November 21, 2023
 - C. Bills List for December 5, 2023 – Resolution No. 52-1223
 - D. Fire Department Oyster and Chili Feed Invitation
 - E. Personnel Committee Recommendation: Appoint Gloria Pell Office Accountant on Grade 8, Step 12 of the Employee Wage and Step Schedule effective October 31, 2023
 - F. Personnel Committee Recommendation: Move Utility Billing Technician Marcy Hassing to Grade 7, Step 17 of the Employee Wage and Step Schedule effective October 31, 2023
 - G. Personnel Committee Recommendation: Authorize advertising for a Full-Time Administrative Clerk to be split 20 hours a week between City Hall and the Public Works Department
 - H. Calvin Brothers Fire Department resignation effective immediately

I. Approve Jackson Fire Department Officers for 2024

Fire Chief – Dave Bond

Assistant Fire Chief – Kirk Dunlavey

Second Assistant Fire Chief – Ron Richards

Secretary – Brent Winter

Truck Captain – Nate Voss

Rescue Captain – Jason Bohls

Hose Captain – Nathan Miller

J. Approve list of liquor license renewal applications within the City of Jackson. All of the applicants have paid the necessary fees. All of the establishments have insurance verification for 2024 and are current on their real estate taxes.

1. American Legion – Liquor License, Sunday Liquor

2. Michael & Bridget Inc. dba Bridget’s Brew HaHa and Grill – Liquor License, Sunday Liquor- 2:00 a.m. closing

3. Jackson Golf Club – Liquor License, Sunday Liquor

4. United Fuels Midwest, LLC - Whoa N’ Go- Off-Sale 3.2 Malt Beverage

5. Kat’s Hog Heaven-Liquor License

6. SC II, Incorporated dab Santee Crossing/Embers America-Liquor License, Sunday Liquor

7. United Fuels Midwest, LLC - Speedway-Off-Sale 3.2 Malt Beverage

8. J & L Enterprises LLC dba Pillar’s Pub & Eatery- Liquor License, Sunday Liquor

9. Los Campecinos LLC/Fiesta Brava-Liquor License, Sunday Liquor

10. Saina Jackson LLC dba AmericInn by Wyndham

11. Family Dollar Inc. dba Family Dollar #26341 – Off-Sale 3.2 Malt Beverage

K. Parks Department Coordinator Pay Memorandum of Understanding

L. Approve hiring Bradley Dekker and Morgan Lyman as part-time EMT’s with the positions to be evaluated monthly

8. Council Discussion Items

A. Water Plant Media Filter Replacement Project Pay Application No. 2

B. Bolton & Menk General Engineering Services Agreement 2024-2025

C. Union Contract 2024-2025

D. Mary Muir – West Ridge Drive lots

E. Economic Development Consulting Services Proposal

F. Jackson Ambulance and Alpha Fire Department Contract for Services Agreement 2024

G. First Consideration of Ordinance No. 140 establishing rates and fees for 2024

H. Grant eight (8) hours of paid time off for all full-time City employees on Friday, December 22, 2023 in an effort to express appreciation to employees for their service to the City in 2023

9. Other:

10. Adjournment:

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.