

CITY OF JACKSON

CITY COUNCIL AGENDA

December 6, 2016

Volunteer Service Award Program Reception at 6:00 P.M. Open to the Public.

Regular Meeting at 6:30 P.M.

1. **Call Meeting to Order**
2. **Roll Call/Quorum:** All council members present except _____
3. **Plaque Presentation for Volunteer Service Award Program Recipients**
4. **Public Hearing:** Truth-N-Taxation
5. **Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
 - A. **SCHEDULED GUESTS:**
 - I. Jacqueline Knips, Jackson County Parks and Trails Director: Safe Routes to School Grant Proposal
 - B. **UNSCHEDULED GUESTS:**
6. **Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under "8" below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
7. **Council Discussion Items**
 - A. Review and Approve Electric Distribution System Operations and Maintenance Agreement
 - B. Review and Approve Resolution No. 43-1216: Resolution of Support for Transportation Alternatives Program Funding
 - C. Review and Approve Resolution No: 44-1216: Resolution Accepting the Offer of the Minnesota Public Facilities Authority to Purchase a \$728,173 General Obligation Improvement Note of 2016, Providing for Its Issuance and Authorizing Execution of a Bond Purchase and Project Loan Agreement
8. **Other:**
9. **Executive Session:**

10. ADJOURNMENT

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.

December 6, 2016

Reports/Informational

1. Memo Regarding Request to Grant December 23rd as a Paid Day Off for Fulltime Employees
2. Minutes from all member SMBS meeting in Lakefield – November 17, 2016
3. Special Finance Committee Meeting Minutes – November 15, 2016
4. Monthly Power/Stats Report
5. Monthly Building Permits Report – September, 2016
6. Monthly Building Permits Report – October, 2016
7. Liquor Committee Meeting Minutes – November 21, 2016
8. Memo Regarding Electric Distribution System Operation and Maintenance Agreement
9. Memo Regarding Resolution of Support for County-Wide SRTS Grant Application
10. Memo Regarding Amendment of 2011 AGCO Business Subsidies Agreement
11. Memo Regarding Pay Request No. 7 for Sanitary Sewer Extension Project
12. Memo Regarding Airport Grant Preapplication for Runway Reconstruction Project
13. Memo Regarding Airport Farmland Lease
14. Memo Regarding Resolution Accepting Loan and Grant Agreement for Sanitary Sewer Extension Project
15. Monthly Building Permits Report – November, 2016
16. Utilities Commission Meeting Minutes – November 28, 2016
17. Memo Regarding Liquor License Renewals for 2017

6. Consent Agenda Items

- A. Approval of Minutes – November 15, 2016
- B. Bills List – December 6, 2016
- C. Grant Eight (8) Hours of Paid Time Off for Full-Time City Employees on December 23rd
STAFF RECOMMENDATION: Grant eight (8) hours of paid time off for all full-time employees on December 23 in an effort to express appreciation to employees for their service to the City in 2016.
- D. Amendment of 2011 AGCO Business Subsidies Agreement
CITY ATTORNEY RECOMMENDATION: Approve Amendment of 2011 AGCO Business Subsidies Agreement.
- E. Pay Request No. 7 – Sanitary Sewer Extension Project
ENGINEER'S RECOMMENDATION: Approve Pay Request No.7 to Svoboda Excavating, Inc. in the amount of \$178,836.55 for work completed on the Sanitary Sewer Extension Project.
- F. Airport Grant Preapplication for Runway Reconstruction Project
AIRPORT COMMISSION RECOMMENDATION: Authorize City staff to submit an airport grant pre-application for a runway reconstruction project in 2018.

G. Airport Farmland Lease

AIRPORT COMMISSION RECOMMENDATION: Authorize the Mayor and City Administrator to enter into an Airport Farm Lease with Matt Benson on behalf of the City for a term of five years for approximately 169.98 tillable acres.

H. City Liquor License Renewals for 2017

STAFF RECOMMENDATION: Approve the attached list of renewal liquor license applications, contingent upon receipt of all fees and required paperwork.

I. Jackson Healthcare Foundation Temporary Liquor License Request

STAFF RECOMMENDATION: Approve a one day temporary liquor license for the Jackson Healthcare Foundation for the Jackson Health Care Foundation's Jingle Mingle Fundraiser on December 9, 2016 from 5:30 p.m. to 11 p.m. at the Jackson National Guard Armory.