

Jackson Economic Development Authority (EDA)

Annual Meeting Agenda

Tuesday December 09, 2025, 12:00 pm

Jackson City Hall

Quorum: 4

Voting Members:

Marcus Polz, Mayor     Rocky Sieler, Chair     Tim Olson, Vice Chair

Joe Pell, Council Member Ward 2 and Treasurer     Kent Bargfrede     Mike Brinkman

Molly Fransen

Staff:  Jack Brinkman, EDC     Bret Heitkamp, City Administrator;

Peggy Markman, EDA, Assistant

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Call the Annual meeting to order.

Rocky Sieler called the meeting to order at 12:06 pm. with a quoum.

1. Agenda Changes

Motion made by Joe Pell, seconded by Mike Brinkman, to approve the agenda as presented. Motion Approved

2. Consent Agenda

- December 10, 2024 Annual Meeting Minutes

Motion made by Mike Brinkman, seconded by Joe Pell, to approve all consent items. Motion approved.

3. Board members and Council appointments:

- Rocky Sieler, Chair 5-year term ends December 31,2028
- Tim Olson, Vice Chair 5-year term ends December 31, 2027
- Mike Brinkman 5-year term ends December 31, 2026
- **Kent Bargfrede 5-year term ends December 31, 2025**
- Molly Fransen 5-year term ends December 31, 2030
- Marcus Polz, Mayor – Serving on board since 2022
- Joe Pell, Treasurer – Appointed by council in 2022

a. Secretary/Treasurer Term

Motion made by Rocky Sieler, seconded by Tim Olson, to Nominate Mike Brinkman as the Secretary/ Treasurer with a 3-Year term ending on December 31, 2028. Motion approved.

b. 5-year term renewal for Kent Bargfrede ending December 31, 2030

Motion made by Joe Pell, seconded by Mike Brinkman, to approve the renewal of Kent Bargfrede 5-year term ending on December 31, 2030. Motion approved.

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Peggy Markman, EDA, Assistant

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**c. New Council appointed by Mayor**

- o Discussion was had on Mayor appointed Council. Joe Pell has talked to Mayor Marcus Polz and stated per subject Council Approval, he will appoint Joe Pell as the Council Representative to the EDA board.

A director, except those directors chosen from the City Council, shall serve for a five (5) year term that expires at the next regular meeting of the board, and shall hold office until a successor is elected and has qualified, or until the earlier death, resignation, removal or disqualification of the director.

**4. EDA Annual Schedule – The EDA will continue to meet on the 2nd Tuesday of each month at noon in City Hall.**

January 13, 2026

February 10, 2026

Tuesday, March 10, 2026

Tuesday, April 14, 2026

Tuesday, May 12, 2026

Tuesday, June 9, 2026

Tuesday, July 14, 2026

Tuesday, August 11, 2026

Tuesday, September 8, 2026

Tuesday, October 13, 2026

Tuesday, November 10, 2026

Tuesday, December 8, 2026 (Regular and Annual Meeting)

Chairperson, Rocky Sieler stated that we don't need to have a motion on the schedule as this is in the Bylaws stating that the meetings will be on the second Tuesday of each month at noon at City Hall.

**Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to EDA Annual Schedule and to continue meeting on the second Tuesday of each month at noon at City Hall.**

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Molly Fransen

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Peggy Markman, EDA, Assistant

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**5. Other Business**

**a. Ratification of Resolution Approving Actions and Votes Taken During Interim Appointment**

- o Consider ratifying a resolution approving actions and votes taken by Mr. Bargfrede while serving as Interim Economic Development Coordinator, until completion of his interim term.

**Motion made by Mike Brinkman, seconded by Tim Olson, to the ratification of resolution approving actions and votes taken by Kent. Bargfrede while serving as Interim Economic Development Coordinator, until completion of his interim term. Motion Approved.**

**6. Adjourn**

**Motion made by Joe Pell, seconded by Mike Brinkman, to adjourn the meeting at 12:18. Motion approved.**

**Next meeting December 08, 2026**