

CITY OF JACKSON

CITY COUNCIL AGENDA

AMENDED

January 6, 2015

6:30 P.M.

Q&A Opportunity with MnDOT at 5:30 P.M.

1. **Call to Order**
2. **Roll Call/Quorum: All council members present except _____**
- 2a. **Oath of Office** – Wayne Walter, Dave Cushman, Ken Temple, Brandon Finck, Mike Handevidt
3. **Public Hearings:**
4. **Bid Lettings**
5. **Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
 - A. **SCHEDULED GUESTS:**
 - I. Chris Bower, Project Manager with MnDOT: TH 71 Bridge Project Update
 - II. Susan Reiter of Coffee Choices: Discuss eliminating 2 hour parking limit in the downtown business district
 - B. **UNSCHEDULED GUESTS:**
6. **Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
7. **Council Discussion Items**
 - A. Move the second regular City Council meeting from January 20 to Tuesday, January 27, 2015 at 6:30 P.M.
 - B. Second Reading and Approval of Ordinance No. 83 - Fees, Rates, and Charges for 2015
 - C. Election of Mayor Pro Tem
8. **Other:** _____
9. **Adjournment:**

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.

January 6, 2015

Reports/Informational

1. Finance Committee Special Meeting Minutes – December 29, 2014
2. Utilities Commission Meeting Minutes – December 1, 2014
3. Airport Commission Meeting Minutes – November 25, 2014
4. Street Committee Minutes – December 16, 2014
5. Letter from MDH Regarding 2013 Water Fluoridation Quality Award
6. Memo Regarding Audit Engagement Letter
7. Memo Regarding Hiring of Part-Time Liquor Store Clerk
8. Memo Regarding Fee for Placement of Fiber Optic in Jackson City Limits
9. Memo Regarding Selection of Architectural and Engineering Firm for Preliminary Design and Budget of New Liquor Store
10. Winter 2015 City Newsletter
11. Monthly Building Permit Report – December, 2014
12. Yearly Residential Construction Report for 2014
13. Ordinance No. 83 - Fees, Rates, and Charges for 2015

6. Consent Agenda Items

- A. Approval of Minutes – December 16, 2014
- B. Bills List – January 6, 2015
- C. Official City Depositories
STAFF RECOMMENDATION: Advertise for bids from financial institutions interested in serving as official depositories for the City of Jackson. Bids are to be submitted by January 30, 2015 for consideration by the City Council at its February 3, 2015 meeting.
- D. Committee Appointments for 2015
MAYOR'S RECOMMENDATION: Approve appointments as contained in the distributed Boards, Commissions, Committees list for the City of Jackson, dated January 6, 2015.
- E. Official Newspaper
STAFF RECOMMENDATION: Approve the designation of the *Jackson County Pilot* as the official newspaper for the City of Jackson for 2015.
- F. Audit Engagement Letter for Auditing Services for Year Ended 2014
STAFF RECOMMENDATION: Authorize the Mayor to sign the Audit Engagement Letter for Auditing Services for Year Ended 2014 with Eide Bailly. (The total cost for audit is \$35,600.)
- G. Hiring of Additional Part-Time Liquor Store Clerk
STAFF RECOMMENDATION: Authorize the hire of Blaike Smith as a part-time liquor store clerk for the Jackson Liquor Store at the hourly rate of \$11.38, contingent upon the successful completion of a background check.
- H. Finance Committee
FINANCE COMMITTEE RECOMMENDATIONS: (A) Authorize retaining Ringdahl Architects of Alexandria, Minnesota to prepare preliminary design and budget for a new liquor store. (B) Authorize charging \$1.00 per foot annually for companies to install fiber optic cable within the City limits of Jackson.

I. Street Committee

STREET COMMITTEE RECOMMENDATION: Eliminate the Sidewalk Display Permit requirement and the associated \$15 annual fee. (All fees paid to date for 2015 will be reimbursed.)

J. American Legion Post 130 Temporary Liquor License Request

STAFF RECOMMENDATION: Approve one day temporary liquor license for the Jackson American Legion Post 130 for the Jackson Speedway Banquet on January 24, 2015 at the Jackson National Guard Armory.