

CITY OF JACKSON

CITY COUNCIL AGENDA

AMENDED

March 3, 2015

6:30 P.M.

- 1. Call to Order**
- 2. Roll Call/Quorum:** All council members present except _____
- 3. Public Hearings:**
- 4. Bid Lettings**
- 5. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
 - A. SCHEDULED GUESTS:**
 - I. Ambulance Director Kirk Dunlavey: Purchase of a new ambulance
 - B. UNSCHEDULED GUESTS:**
- 6. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under "8" below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
- 7. Council Discussion Items**
 - A. Review and Approve Submittal of DNR Outdoor Rec Grant Application for Memorial Park Project
 - B. Review and Approve Resolution Supporting Dedicated State Funding for City Streets
 - C. Review and Approve Mayoral Appointments to Planning Commission
 - D. Second Reading and Approval of Ordinance No. 85: An Ordinance Providing for Right-Of-Way Management
 - E. Second Reading and Approval of Ordinance No. 86: An Ordinance Enacting and Adopting a Supplement to the Code of Ordinances
 - F. First Reading of Ordinance No. 87: An Ordinance Amending Fees, Rates and Charges for 2015
 - G. Review and Approve Resolution No. 09-315: Resolution Supporting Greater Latitude Using MIF Funds in Jackson (Economic Development Coordinator)
 - H. Review and Approve Scheduling a Public Hearing for USDA RD Grant for Library Project
- 8. Other:** Local Board of Appeal and Equalization Meeting - April 7, 2015 at 7:00 p.m. at City Hall
- 9. Adjournment:** (1) The meeting will be closed as permitted by Minnesota Statutes, section 13D.05, subd. 3(c), to consider the City's possible purchase of a parcel of land for its proposed new liquor store; and (2) The meeting will be closed as permitted by Minnesota Statutes, section 13D.05, subd. 2(b), to consider preliminary allegations against an individual subject to the City Council's authority.

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.

March 3, 2015

Reports/Informational

1. Monthly Building Permit Report – February 2015
2. Memo Regarding DNR Grant Application for Memorial Park Project
3. Memo Regarding Resolution Supporting Dedicated State Funding for City Streets
4. Memo Regarding Pay Estimate No. 1 for Lift Station No. I Improvement Project
5. Southwest Crisis Center Fundraiser Flyer
6. Memo Regarding Mayoral Appointments to Planning Commission
7. Resolution Supporting Greater Latitude Using MIF Funds in Jackson
8. Memo Regarding SWPPP for Airport – Updated
9. Memo Regarding Hiring Additional Part-Time Liquor Store Clerks
10. Memo Regarding Ordinance No. 85
11. Memo Regarding Ordinance No. 86 - Revised
12. Ordinance No. 87
13. Active Living Plan - Meeting No. 2 Notice
14. Liquor Committee Minutes – February 23, 2015
15. Memo Regarding Scheduling Public Hearing for USDA RD Grant Funding Application for Library Project
16. Finance Committee Minutes – February 23, 2015

6. Consent Agenda Items

- A. Approval of Minutes – February 17, 2015
- B. Bills List – March 3, 2015
- C. Pay Estimate No. 1 – Lift Station No. I Improvement Project
ENGINEER’S RECOMMENDATION: Approve Pay Estimate No. 1 to Beemer Companies in the amount of \$187,945.15 for work completed in conjunction with the Lift Station No. 1 Improvement Project.
- D. Hiring of Additional Park-Time Liquor Store Clerks
STAFF RECOMMENDATION: Authorize the hire of Amy Chaophasy and Mary Kannenberg as part-time liquor store clerks for the Jackson Liquor Store at the hourly rate of \$11.38, contingent upon the successful completion of a background check.
- E. Utilities Commission
UTILITIES COMMISSION RECOMMENDATIONS: (1) Approve Midcontinent Communications’ request to install underground cable in the City right-of-way along Fifth Street for approximately 991 feet from their current line along North Highway to the Jackson County Courthouse at \$1 per foot annually. (2) Deny request from Valerie LeBeau to pay electric bill amount due over a four month period.
- F. Airport Commission
AIRPORT COMMISSION RECOMMENDATION: Approve retaining SEH to put together a Stormwater Pollution Prevention Plan for the Airport.

G. Liquor License Matters

STAFF RECOMMENDATIONS: (1) Approve renewal of 2 a.m. liquor license for Bridget's Bucksnot's Brew HaHa and Grill. (2) Approve the American Legion's application for a One-Day Temporary On-Sale Liquor License to be held at the National Guard Armory on March 27, 2015 for the Jackson Firemen's Dance.

H. Dance Permit for the Jackson Fire Department and Ambulance Service

STAFF RECOMMENDATION: Approve Dance Permit and waive the fee for the Jackson Fire Department's annual Fireman's Dance on March 27, 2015 at 8:30 p.m. to March 28, 2015 at 12:30 a.m. at the Jackson National Guard Armory.

I. Ambulance Service and Fire Department Resignation

AMBULANCE AND FIRE RECOMMENDATION: Accept the resignation of Larry Olsen, a long-time, paid-on-call volunteer for the Jackson Ambulance Service and Fire Department, effective February 2, 2015.