

**CITY OF JACKSON**

**CITY COUNCIL AGENDA**

**May 19, 2015**

**6:30 P.M.**

- 1. Call Meeting to Order**
- 2. Roll Call/Quorum: All council members present except \_\_\_\_\_**
- 3. Public Hearing:**
- 4. Bid Lettings**
- 5. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
  - A. SCHEDULED GUESTS:**
    - I. Drew Hage with SWRDC: Presentation of Active Living Plan
    - II. Chuck Dunker: Building Concern
  - B. UNSCHEDULED GUESTS:**
- 6. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
- 7. Council Discussion Items**
  - A. Review and Approve Stabilization Pond Outfall Repair
  - B. Review and Approve Accepting Community Foundation Grant for City Website Upgrade
  - C. Review and Approve Spraying for Mosquitos in advance of Community Events
- 8. Other:** Monthly Update from Economic Development Coordinator
- 9. Executive Session:**
- 10. ADJOURNMENT**

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*

May 19, 2015

**Reports/Informational**

1. Planning and Zoning Commission minutes – May 11, 2015
2. Planning and Zoning Commission minutes - April 13, 2015
3. Sheriff's Report for April of 2015
4. Memo Regarding Ambulance and Fire Mutual Aid Agreement with St. James
5. Memo Regarding SHIP Mini-Grant Applications
6. Memo Regarding Custom Design and Content Services for City Website
7. Memo Regarding Lights for Basketball Court at Dumont Park
8. Memo Regarding Community Foundation Grant to Update City Website
9. Memo Regarding Stabilization Pond Outfall Repair
10. Finance Committee Meeting minutes – April 20, 2015
11. Liquor Committee Meeting minutes – April 20, 2015
12. Park Board Committee Meeting minutes – April 14, 2015
13. Park Board Committee Meeting minutes – May 12, 2015
14. Memo Regarding Mosquito Spraying for Community Events

**6. Consent Agenda Items**

- A. Approval of Minutes – May 5, 2015
- B. Bills List – May 19, 2015
- C. Ambulance and Fire Mutual Aid Agreement  
**AMBULANCE AND FIRE RECOMMENDATION:** Authorize the Mayor to execute a Mutual Aid Agreement with the City of St. James for ambulance and fire services.
- D. Lights for Basketball Court at Dumont Park  
**PARK BOARD RECOMMENDATION:** Accept a quote in the amount of \$2,097.56 from Dakota Supply Group to purchase four (4) new lights to install at the basketball court at Dumont Park in the amount of \$2,097.56.
- E. Customized Design and Content Services for City Website  
**STAFF RECOMMENDATION:** Accept quotations from GovOffice for progressive website design and content services at a total cost of \$4,645.
- F. Planning Commission  
**PLANNING COMMISSION RECOMMENDATIONS:** (a) Approve variance application for the Jackson Fire/Ambulance Department for the installation of a generator that will extend 8 inches into the sidewalk right-of-way on Fourth Street. (b) Approve variance request by Sandra Garber to place a fence on her property at 1128 South Street with the south end of the fence extending to within 24 feet of the South Street right-of-way.

G. Chamber of Commerce Street/Park Use & Misc. Request Changes for 2015

**STAFF RECOMMENDATION:** Approve following changes: (a) June 27, 2015 – Town and Country Days Parade at 11 a.m. Line up begins at 10 a.m. using North Highway, and Dewey Street going South (using Dewey Street instead of Springfield Parkway) for staging of floats and parade entries. Parade to run East on North Highway, across Highway 71 to Second Street, South on Second Street to Bailey Street and disperse. Sheriff's Reserve to maintain the Ashley Street intersection and Highway 71 for emergency traffic needs. Waive parade permit fee. (Parade route subject to change) (b) June 27, 2015- Use of Ashley Park for Inflatable Carnival. Attractions will be available from 12 to 6 p.m. Park entrance will need to be blocked to prevent vehicles from entering due to pedestrian traffic at these times. Set-up will take place approximately 10 a.m. to 12 p.m.

H. Application for Exempt Permit for Jackson County Ducks Unlimited

**STAFF RECOMMENDATION:** Adopt motion encouraging the Gambling Control Board to issue, before 30 days, an Exemption from Lawful Gambling Permit for the purpose of raffles to Jackson County Ducks Unlimited for their September 15, 2015 annual banquet to be held at the National Guard Armory in Jackson.