

CITY OF JACKSON

CITY COUNCIL AGENDA

August 18, 2015

6:30 P.M.

- 1. Call Meeting to Order**
- 2. Roll Call/Quorum: All council members present except _____**
- 3. Public Hearing:**
- 4. Bid Lettings**
- 5. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
 - A. SCHEDULED GUESTS:**
 - B. UNSCHEDULED GUESTS:**
- 6. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under "8" below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
- 7. Council Discussion Items**
 - A. Second Reading and Approval of Ordinance No. 87: An Ordinance Amending Fees, Rates, and Charges for 2015
 - B. Review and Approve Engineer's Recommendation to Award the Sanitary Sewer Extension Project Contract to Svoboda Excavating
 - C. Review and Approve Engaging JMCM Consulting to Apply for Grant Funding for the Fire Department
- 8. Other:**
- 9. Executive Session:**
- 10. ADJOURNMENT**

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.

August 18, 2015

Reports/Informational

1. Airport Commission minutes – July 28, 2015
2. Utilities Commission minutes – July 27, 2015
3. Park Board minutes – August 11, 2015
4. Planning and Zoning Commission minutes – August 10, 2015
5. Memo Regarding Final Pay Estimate No. 5 and Change Order No. 1 for the Lift Station No. 1 Project
6. Memo Regarding 2015-2016 Safety Management Program Contract Amendment
7. Memo Regarding Change Orders No. 1&2 for Library Expansion and Renovation Project
8. Memo Regarding Ordinance No. 87: An Ordinance Amending Fees, Rates, and Charges for 2015
9. Memo Regarding Awarding the Contract for the Sanitary Sewer Extension Project
10. Memo Regarding JMCM Consulting for Fire Department
11. Memo Regarding Pay Estimate No. 6 & Final for the 2012 Sanitary Sewer Rehab Project
12. Sheriff's Report for July of 2015

6. Consent Agenda Items

- A. Approval of Minutes – August 4, 2015
- B. Bills List – August 18, 2015
- C. Final Pay Estimate No. 5 and Change Order No.1 – Lift Station No. 1 Project
ENGINEER'S RECOMMENDATION: Approve Final Pay Estimate No. 5 to Beemer Companies in the amount of \$1,261.40 for work completed to date in conjunction with the Lift Station No. 1 Project, as well as approve Change Order No. 1 (consists of a return of unused construction allowance in the original contract amount), thereby decreasing the total contract amount from \$389,787.00 to \$386,277.74.
- D. 2015-2016 Safety Management Program Contract Amendment
STAFF RECOMMENDATION: Renew Safety Management Program Contract with Minnesota Municipal Utilities Association (MMUA) for October 1, 2015 through September 30, 2016, to coincide with MMUA's fiscal year, in the amount of \$15,892.36. The 2014-2015 charge was \$15,087.85, resulting in an increase of \$804.51 for the duration of 2015-2016.
- E. Change Orders No. 1&2 – Library Expansion and Renovation Project
ARCHITECT'S RECOMMENDATION: Approve Change Order No. 1 in the amount of \$15,019, and Change Order No. 2 in the amount of \$5,158. (Change Order No. 1 consists of performing soil corrections, while Change Order No. 2 consists of converting the library's electric service from overhead to underground. Both change orders are within the project budget.)
- F. Pay Estimate No. 6 & Final – 2012 Sanitary Sewer Rehab Project
ENGINEER'S RECOMMENDATION: Approve Pay Estimate No. 6 & Final to SAK Construction in the amount of \$10,752.74 for work completed in conjunction with the 2012 Sanitary Sewer Rehab Project.
- G. Jackson Knights of Columbus
STAFF RECOMMENDATION: Approve a one day temporary liquor license to the Jackson Knights of Columbus for "Steak and Brew" fundraising event to be held on September 12, 2015 at the Good Shepherd Hall in Jackson.

H. Planning Commission

PLANNING COMMISSION RECOMMENDATIONS: (a) Approve a refund of \$100 to Tom Rudiger for variance application in which it was determined a variance for an entryway deck on the front of his home was not needed. (b) Approve Interim Use Permit for Holi and Davin Amara to operate an office-professional business in a zoned residential area (R-2) at 97 Muir Avenue. (c) Approve Variance for New Fashion Pork, LLP to build an addition onto their present office building at 164 Industrial Parkway that will be 14 feet from the side property line.

I. American Legion Post 130 Temporary Liquor License Request

STAFF RECOMMENDATION: Approve one day temporary liquor license for the Jackson American Legion Post 130 for a wedding reception on September 19, 2015 at the Jackson National Guard Armory.