

CITY OF JACKSON

CITY COUNCIL AGENDA

October 6, 2015

6:30 P.M.

- 1. Call to Order**
- 2. Roll Call/Quorum:** All council members present except _____
- 3. Public Hearings:**
- 4. Bid Lettings**
- 5. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
 - A. SCHEDULED GUESTS:**
 - I. Bob Stewart, 507 South Highway: Electric Transformer Matter
 - B. UNSCHEDULED GUESTS:**
- 6. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
- 7. Council Discussion Items**
 - A. Review and Approval of Lowest Responsible Proposal Received for Bond Counsel for PFA Loan
- 8. Other:** The first meeting in November will be held on Monday, November 2nd at 6:30 p.m. due to November 3rd being Election Day.
- 9. Adjournment:** (1) The meeting will be closed as permitted by section 13D.05, subdivision 3(c), to consider selling City-owned land located along Ballard Avenue; and (2) The meeting will be closed as permitted by section 13D.05, subdivision 3(c), to consider an offer relating to real property (farmland) owned by the City.

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.

October 6, 2015

Reports/Informational

1. Finance Committee Minutes – September 29, 2015
2. Utilities Commission Minutes – September 28, 2015
3. Monthly Power/Stats Report
4. Memo Regarding Hiring of Additional EMT
5. Memo Regarding Transfer of Unused Funds at Year End
6. Sheriff's Report for August of 2015
7. Memo Regarding Amendment to EDC Employment Agreement
8. Memo Regarding Proposals for Bond Counsel for PFA Loan
9. Memo Regarding Electric Transformer at 507 South Highway
10. Copy of Grant Application Submitted to JHCF
11. Memo Regarding Generator for Lift Station No. 4
12. Memo Regarding Pay Estimate No. 3 for the Prospect Lane and DP4 Improvements
13. Memo Regarding Pay Estimate No. 1 for the Electric Distribution Conversion Project
14. Monthly Building Report – September 2015
15. Sheriff's Report for September of 2015
16. Memo Regarding Small Cities Assistance Program Funds

6. Consent Agenda Items

- A. Approval of Minutes – September 15, 2015
- B. Bills List – October 6, 2015
- C. Hiring of EMT for Ambulance Department
STAFF RECOMMENDATION: Approve the hire of Carey Simmons as an EMT for the Ambulance Department at an hourly rate of \$17.00.
- D. Finance Committee
FINANCE COMMITTEE RECOMMENDATION: Transfer unused funds in line item 602-48221-5899 to the 222 fund, at year end, to be used in 2016 to apply towards the purchase of a Jet Vac.
- E. Amendment to EDC Employment Agreement
PERSONNEL COMMITTEE RECOMMENDATION: Amend Section 4.E. of the EDC Employment Agreement.
- F. Public Utilities Commission
PUC RECOMMENDATIONS: (a) Approve the purchase of a new generator for Lift Station Number 4. (b) Approve request from CenturyLink to install 12 feet of conduit for fiber optic cable from the existing CenturyLink hand hole to the existing SDN Communications hand hole at the intersection of River Street and Thomas Hill Road.
- G. Pay Estimate No. 3 – Prospect Lane and Development Park Improvements
ENGINEER'S RECOMMENDATION: Approve Pay Estimate No. 3 to Svoboda Excavating, Inc. in the amount of \$261,616.05 for work completed in conjunction with the Prospect Lane and Development Park Improvements.
- H. Pay Estimate No. 1 – 2015/2016 Electric Distribution Conversion Project
ENGINEER'S RECOMMENDATION: Approve Pay Estimate No. 1 to Aevenia in the amount of \$220,423.46 for work completed to date for the 2015/2016 Electric Distribution Conversion Project.

I. Finance Committee

FINANCE COMMITTEE RECOMMENDATION: Use the \$41,002 in Small Cities Assistance Program dollars obtained by the City in 2015 through the State Transportation Bill applied to the costs incurred for the Prospect Lane and Development Park Improvements Project.