

Jackson, Minnesota  
November 17, 2015

The Jackson City Council met in regular session in the City Council Chamber of City Hall at 6:30 P.M. on Tuesday, November 17, 2015 with the meeting called to order by Mayor Wayne Walter. On the roll call, the following persons were present, Mayor Wayne Walter, Aldermen Bern, Handevidt, Finck, Temple, Schoenrock, and Cushman, City Administrator Jennifer Bromeland, City Attorney Steve Handevidt, Economic Development Director Sue Pirsig and City Council Secretary/Economic Development Administrative Assistant Staci Beseke. Also present were Greg Mitchell of Bolton and Menk, MRES representative Joni Livingston and Rory Lenton of MER, Dave Schmidt of KKOJ/KRAQ radio and Kate Rosenberg of the Jackson County Pilot. (A quorum of the City Council was present.)

**Scheduled Guests:**

**JONI LIVINGSTON WITH MISSOURI RIVER ENERGY SERVICES (MRES): OVERVIEW OF AMENDMENT TO MISSOURI BASIN MUNICIPAL POWER AGENCY POWER SALE AGREEMENT (S-1)**

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Joni Livingston with Missouri River Energy Services gave the council an update on changes they are facing in regards to the City's electric service and asked for approval of an amendment to the current power sale agreement. Livingston stated that the way the industry functions is changing and that the changes are necessary. No action was taken.

**RORY LENTON WITH MINNESOTA ENERGY RESOURCES (MER): FRANCHISE FEE ORDINANCE AMENDMENT**

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Rory Lenton with Minnesota Energy Resources spoke with the council concerning the need to update the City's franchisee fee ordinance with MER so that it correlates with the way in which MER classifies customers and subsequently bills the customers for the franchise fee. According to Mr. Lenton, the amended rate structure mirrors that of the Minnesota Public Utility Commission's approved rate classifications, and that is why the amendment is necessary. The proposed changes will consist of removing the asterisks in Section 15.2 on page 6 of the Franchise Fee Ordinance, and adding "and Transportation" to the Industrial Customer Class. The monthly flat fee per meter will stay the same.

**SCHOENROCK/CUSHMAN moved and it was unanimously carried to approve the amendment of Ordinance No. 53, 6<sup>th</sup> Series.**

**CONSENT AGENDA**

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**BERN/TEMPLE moved and it was unanimously carried to approve the Consent Agenda.**

**Council Discussion Items:**

**INTRODUCTION AND FIRST READING OF ORDINANCE NO. 88, 6<sup>TH</sup> SERIES: ORDINANCE AMENDING CITY CODE TO AUTHORIZE LICENSED HUNTING ON CERTAIN LARGE TRACTS**

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City Attorney Steve Handevidt reviewed the proposed Ordinance No. 88, 6<sup>th</sup> Series amending City code to allow hunting on large tracts of land within City limits. Pros and cons were discussed. No action was taken.

**REVIEW AND APPROVE NEXT STEP WITH WESTERN COMMUNITY ACTION BUS GARAGE PROJECT**

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Mayor Wayne Walter reported that Western Community Action (WCA) contacted the City and County asking for assistance in building a new bus garage at the site of the current County/City shop. The current bus garage is not meeting their needs and does not meet security requirements according to State and Federal regulations. WCA asked their current landlord if modifications could be made to the building they are currently utilizing. The landlord does not want to update the facilities at this time. The County approved their portion of this project at their board meeting.

**CUSHMAN/HANDEVIDT moved and it was unanimously carried to move forward with the bus garage project by working with CBS Squared for design work and project services at a cost of \$14,200 to be split between the City and the County.**

**MAYORAL APPOINTMENT TO PLANNING COMMISSION**

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Mayor Wayne Walter reported that he talked with Tim Beck regarding serving on the Planning Commission for the City. Beck accepted the invitation and Mayor Wayne Walter looks to appoint him to the Planning Commission.

**BERN/FINCK moved and it was unanimously carried to accept the Mayoral appointment of Tim Beck to the Planning Commission.**

**REVIEW AND DISCUSS FOLLOW-UP REGARDING SQUAD CAR PURCHASE**

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City Administrator Jennifer Bromeland reported that the Sheriff's Department spoke with the local dealership regarding the possibility of them matching the State bid for a 2016 Ford Explorer. The local dealership was unable to match the State contract price for the Ford Explorer but was willing to look into a Dodge Durango. The Durango isn't pursuit rated and cannot be used as a squad car.

**BERN/TEMPLE moved and it was carried to purchase a 2016 Ford Explorer on the State Contract for the Jackson County Sheriff's Office. SCHOENROCK and CUSHMAN abstained.**

## **REVIEW AND DISCUSS FOLLOW-UP REGARDING PODIUM FOR COUNCIL CHAMBERS**

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City Administrator Jennifer Bromeland reported that she talked with Stephanie Porter, woodworking teacher at JCC, about the possibility of her class making a podium for the Council Chambers. Porter is interested in taking on the project but has not given a timeline of when it could be completed. Bromeland asked if the Council would be ok with waiting until the end of the school year or if they would like to move forward with finding a local contractor to build one. The general consensus was that the Council felt the project could wait as it is important to give JCC students a chance to participate in this project and showcase their abilities.

### **Other:**

#### **Economic Development Coordinator Report**

Jackson Economic Development Coordinator Sue Pirsig provided an update of the JEDC's activities over the past month. She reported that the JEDC continues to review their business leads board, which includes both commercial and industrial leads. One lead will be removed from the list as they will be opening their store in the next few weeks.

Marketing materials for Jackson Crossing are currently being updated with new Retail Trade Analysis information and drone pictures to showcase the road work that has been completed. In addition to this, the newly created Marketing and Public Relations Committee is working to do a series of media news releases to help inform the public of the work of the JEDC and what the community gains from what they do. Social media will also be utilized to help market Jackson Crossing.

The Industrial Properties Committee, Commercial Properties Committee and Marketing and Public Relations Committee have all designated meeting dates every month. This helps committee members and staff to be prepared for meetings and keep things moving forward.

#### **Schoenrock Urges Residents to Attend the Jingle Mingle and Holiday Fest Celebration**

Councilman Schoenrock urged those present as well as Jackson residents to attend the Jingle Mingle on December 4<sup>th</sup> to support the Healthcare Foundation and their mission as well as the Holiday Fest festivities on December 5<sup>th</sup>.

#### **New Software for the Liquor Store**

Councilman Schoenrock reported that the Liquor Committee met prior to the City Council meeting to discuss the possible computer software upgrade for the Jackson Liquor Store. Extensive discussion was held between committee members and Liquor Store Manager Greg Zurbey about the research Greg has done and detailed information about the software. The cost of the upgrade is \$2,730.66 for one point of sale, which falls within the budgeted

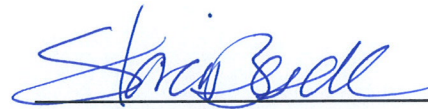
amount of \$3,500. The Liquor Committee recommends to the City council that they approve the purchase of new software for one point of sale for the Jackson Liquor store.

**SCHOENROCK/BERN moved and it was unanimously carried to upgrade the software at the Jackson Liquor store for one point of sale.**

#### **ADJOURNMENT**

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**SCHOENROCK/BERN moved and it was unanimously carried to adjourn.**



**Staci S. Beseke, Council Secretary**