

**CITY OF JACKSON**

**CITY COUNCIL AGENDA**

***AMENDED***

**Tuesday, December 1, 2015**

**6:30 P.M.**

1. **Call to Order**
2. **Roll Call/Quorum:** All council members present except \_\_\_\_\_
3. **Public Hearings:** Truth-In-Taxation Hearing for Final 2015 Tax Levy Collectible in 2016
4. **Bid Lettings**
5. **Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
  - A. **SCHEDULED GUESTS:**
  - B. **UNSCHEDULED GUESTS:**
6. **Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under "8" below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
7. **Council Discussion Items**
  - A. Second Reading of Ordinance No. 53, Sixth Series: Ordinance Amending MN Energy Franchise Fee Ordinance
8. **Other:**
9. **Adjournment:** The meeting will be closed as permitted by section 13D.03 to discuss the City's labor negotiation strategy related to the City's negotiations with Local 49.

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*

December 1, 2015

**Reports/Informational**

1. Memo Regarding December 24th Request
2. Memo Regarding TNT Hearing
3. Copy of Ordinance No. 53, 6th Series: Ordinance Amending MN Energy Franchise Fee Ordinance
4. Copy of November 17, 2015 City Council Minutes
5. Copy of December 1, 2015 Bills List
6. Copy of November 24, 2015 Special Finance Committee Minutes
7. Memo Regarding Finance Committee Recommendation
8. Copy of November 17, 2015 Liquor Committee Minutes
9. Memo Regarding Liquor License Renewals for 2016
10. Memo Regarding Pay Application No. 4 for Library Expansion and Renovation Project
11. Park Board Minutes – November 10, 2015
12. Memo Regarding Request for Additional Loan Funds for Energy Efficiency Project at Classic Hair

**6. Consent Agenda Items**

- A. Approval of Minutes – November 17, 2015
- B. Bills List – December 1, 2015
- C. Grant Eight (8) Hours of Paid Time Off for Full-Time City Employees on December 24  
**STAFF RECOMMENDATION:** Grant eight (8) hours of paid time off for all full-time employees on December 24 in an effort to express appreciation to employees for their service to the City in 2015.
- D. Finance Committee  
**FINANCE COMMITTEE RECOMMENDATION:** Allocate \$10,000 in funding in the 2016 budget for the Jackson Center for the Arts, contingent upon the Jackson Center for the Arts securing a building in the downtown area, and that the Jackson Center for the Arts can demonstrate that it is in operation.
- E. City Liquor License Renewals for 2016  
**STAFF RECOMMENDATION:** Approve the attached list of new and renewal liquor license applications, contingent upon receipt of all fees and required paperwork. (Please note that the American Legion still needs to provide proof of insurance – they are working on this, and the Garden Steakhouse and Lounge still needs to submit an application, pay the liquor license fee, provide proof of insurance, and become current with their past due tax payment to the County – they have been made aware of what is needed in order to obtain a liquor license renewal for 2016. Failure to submit the necessary paperwork, etc. will result in liquor license revocation at midnight on 12-31-15.)
- F. Pay Application No. 4 – Jackson Library Expansion and Renovation Project  
**ARCHITECT'S RECOMMENDATION:** Approve Pay Application No. 4 to Salonek Concrete & Construction in the amount of \$139,405.76 for work completed in conjunction with the Jackson Library Expansion and Renovation Project.
- G. American Legion Post 130 Temporary Liquor License Request  
**STAFF RECOMMENDATION:** Approve one day temporary liquor license for the Jackson American Legion Post 130 for the Jackson Speedway Banquet on December 19, 2015 at the Jackson National Guard Armory.
- H. Request for Additional Energy Efficient Loan Program Funds to Complete Heating and Cooling Project  
**STAFF RECOMMENDATION:** Approve a request for additional Energy Efficient Loan Program funds from Classic Hair owner Corinne Vacek in the amount of \$1,432, which is to be repaid in monthly installments over the course of 60 months at zero percent interest, contingent upon Ms. Vacek signing a promissory note and personal guarantee.