

**CITY OF JACKSON**

**CITY COUNCIL AGENDA**

**January 5, 2016**

**6:30 P.M.**

1. **Call to Order**
2. **Roll Call/Quorum: All council members present except \_\_\_\_\_**
- 2a. **Oath of Office:**
3. **Public Hearings:**
4. **Bid Lettings**
5. **Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
  - A. **SCHEDULED GUESTS:**
  - B. **UNSCHEDULED GUESTS:**
6. **Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
7. **Council Discussion Items**
  - A. Second Reading of Ordinance No. 89 – An Ordinance Establishing Fees, Rates, and Charges for 2016
  - B. Review and Approve Resolution No. 01-116 – A Joint Resolution Designating Part of the Cemetery in Section 25, Des Moines Township, As Being In Need of Orderly Annexation, Conferring Jurisdiction, and Agreeing to Annexation
  - C. Review and Approve Mitigation Strategies Pertaining Specifically to Jackson in the Updated Jackson County All Hazard Mitigation Plan
8. **Other: \_\_\_\_\_**
9. **Adjournment:**

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*

January 5, 2016

**Reports/Informational**

1. Airport Commission Minutes – November 24, 2015
2. Monthly Building Permit Report – December, 2015
3. Memo Regarding Ordinance No. 89: An Ordinance Establishing Fees, Rates, and Charges for 2016
4. Memo Regarding Pay Estimate No. 3 for the 2015/2016 Electric Distribution Project
5. Memo Regarding Hiring a Temporary Part-Time Snow Plow Operator
6. Resolution No. 01-116, and Supporting Information from City Attorney
7. Memo Regarding Updated Jackson County All Hazard Mitigation Plan
8. Monthly Power/Stats Report
9. Utilities Commission Minutes – October 26, 2015
10. Memo Regarding Pay Application No.5 for the Library Project
11. Memo Regarding Proposal Request No. 6 for the Library Project
12. Thank You from Chamber Holiday Fest Committee
13. LMCIT Dividend Memo

**6. Consent Agenda Items**

- A. Approval of Minutes – December 15, 2015
- B. Bills List – January 5, 2016
- C. Official City Depositories  
**STAFF RECOMMENDATION:** Designate Bank Midwest, United Prairie Bank, Fulda Area Credit Union, Farmers and Merchants State Bank of Alpha, and Morgan Stanley as depositories for City funds.
- D. Committee Appointments for 2016  
**MAYOR'S RECOMMENDATION:** Approve appointments as contained in the distributed Boards, Commissions, Committees list for the City of Jackson.
- E. Official Newspaper  
**STAFF RECOMMENDATION:** Approve the designation of the *Jackson County Pilot* as the official newspaper for the City of Jackson for 2016.
- F. Pay Estimate No. 3 – 2015/2016 Electric Distribution Conversion Project  
**ENGINEER'S RECOMMENDATION:** Approve Pay Estimate No. 3 to Aevenia in the amount of \$93,892.46 for work completed to date for the 2015/2016 Electric Distribution Conversion Project.
- G. Fire Mutual Aid Agreement  
**FIRE CHIEF RECOMMENDATION:** Approve entering into the Middle 9 Emergency Services Mutual Aid Agreement between the City of Jackson and the cities of Fairmont, Truman, Welcome, Sherburn, Ceylon Fire, Ceylon, Dunnell, Trimont, Granada, Northrup, Alpha, Winnebago, Blue Earth, Lewisville, and Lewisville Area Volunteer Firefighters Company.
- H. Temporary, Part-Time, Snow Plow Operator  
**STREET SUPERINTENDENT RECOMMENDATION:** Hire Mark Spaeth as a temporary, part-time, snow plow operator at an hourly rate of \$15.00, contingent upon the completion of a successful background check.

- I. Application for Exempt Permit – Des Moines Valley Chapter of the MN Deer Hunters Association  
**STAFF RECOMMENDATION:** Adopt motion allowing the Gambling Control Board to issue before 30 days an Exemption from Lawful Gambling Permit (for the purpose of raffles) to the Des Moines Valley Chapter of the Minnesota Deer Hunters Association for their annual banquet fundraiser to be held on Saturday, March 5, 2016 at the National Guard Armory in Jackson.
- J. Pay Application No. 5 – Jackson Library Expansion and Renovation Project  
**ARCHITECT'S RECOMMENDATION:** Approve Pay Application No. 5 to Salonek Concrete & Construction in the amount of \$159,460.50 for work completed in conjunction with the Jackson Library Expansion and Renovation Project.
- K. Proposal Request No. 6 for Library Expansion and Renovation Project  
**ARCHITECT'S RECOMMENDATION:** Approve Proposal Request No. 6 for the Jackson Library Project in the amount of \$4,860.00, using contingency funds included as part of the project budget.