

**MEETING MINUTES**  
**JACKSON ECONOMIC DEVELOPMENT AUTHORITY (EDA)**  
**THURSDAY – 12:00 NOON – CITY HALL**  
**February 11, 2016**

**Members:**      X   Kent Bargfrede              E   Brandon Finck              X   Denny Frodermann  
                    X   Tim Olson                      E   DeeAnna Peterson          X   Rocky Sieler  
                    X   Wayne Walter

**Staff:**              X   Jennifer Bromeland      X   Sue Pirsig                      X   Staci Beseke

Rocky called the meeting to order.

**Additions to the Agenda (Agenda Item 2.a.)**

a. None

**Consent Agenda (Agenda Item 3)**

The consent agenda included the following items:

- a. Minutes of January 14, 2016 meeting

***W. WALTER/D. FRODERMAN moved and seconded and it was unanimously carried to approve the consent agenda.***

**EDA Owned Properties (616 Fund)**

**616 Fund Financial Report (Agenda item 4.a.)**

The 616 Fund financial report was reviewed. No major questions or concerns were noted.

**Twin Homes (Agenda Item 4.b.)**

ED staff received a call from the Jackson HRA stating that there are a few plumbing issues in the south twin home (258) including a faucet that needs replacing. The HRA stated that they will have Mosley's out of Lakefield come and fix the issues. A bill has not yet been received for these repairs.

There was question of if quotes were obtained before hiring Mosley's and why a local contractor is not being used. ED staff stated that the HRA decides who to hire and is unsure if quotes are obtained before work is completed. Discussion ensued. It was asked that ED staff have the HRA use local contractors moving forward.

***K. BARGFREDE/W. WALTER moved and seconded and it was unanimously carried to require approval for Twin Home repairs that will cost more than \$500.***

ED staff will work with the City Administrator and EDA board president on a case by case basis for approvals.

**Sunset View Phase 1 (Agenda Items 4.c.)**

Both Bouten and Deel have received an extension on their temporary certificates of occupancy as they are still working to complete their homes.

**Sunset View Phase 2 (Agenda Items 4.d.)**

Both Hometown Realty and Bull Market Realty have contacted the ED office stating that they have parties interested in purchasing lots in Sunset View Phase 2. No further information has been received.

**West Ridge Estates (Agenda Item 4.e.)**

There is nothing to report at this time.

**Programs Update**

**802 Fund Reports (Agenda Item 5.a.)**

The 802 fund report was reviewed. No major questions or concerns were noted.

**804 Fund Reports (Agenda Item 5.b.)**

The 804 fund report was reviewed. No major questions or concerns were noted.

**SCDP Progress Report from WCA (Agenda Item 5.c.)**

Twenty nine loans were approved by the end of the grant period, December 31, 2015. The City will need to re-apply for funds in 2016 for another grant.

**Goal Setting for 2016 (Agenda Item 6.a.)**

The goals set for 2016 were reviewed. Discussion ensued on possible ways to help market EDA programs and lots for sale. Ideas included:

- Marketing through Okoboji.com
- Utilizing social media as a form of "free" advertising
- State that Sunset View lots are being sold for "half of their original price"
- State that there are no assessments on lots and that infrastructure is in place
- Advertise in the Spring Spruce Up edition of the Pilot as long as an article is included about the work of the EDA

**Legislative Platform (Agenda Item 6.b.)**

The legislative platform was reviewed. No changes are needed at this time.

***K. BARGFREDE/W. WALTER moved and seconded and it was unanimously carried to email the legislative platform to legislators with the option to amend it if needed and try to set up a time when the EDA can meet with legislators to review the platform.***

With no further business to discuss, the meeting was adjourned.

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Staci Beseke, Acting Secretary