

**FINANCE COMMITTEE MEETING**  
**Monday, March 21, 2016**

**A regular meeting of the City of Jackson Finance Committee was held in the Council Chambers of City Hall at 5:15 P.M. on March 21, 2016 with the following persons present: Finance Committee members Brandon Finck, Dave Cushman and Mayor Wayne Walter, City Administrator Jennifer Bromeland and Recording Secretary Dave Maschoff. (A quorum of the Finance Committee was present.)**

**PARKS DEPARTMENT REQUEST TO PURCHASE NEW MOWER**

---

Bromeland distributed information to the Finance Committee members regarding pricing for a new mower for the Parks Department in the amount of \$22,393.67. She explained there are currently three (3) mowers in the Parks Department.

Bromeland said as soon as a new mower is acquired, an old mower, which is a 1988 model, will be sold and the proceeds will be put back into the general fund. She noted \$25,000 was budgeted in the Parks and Playgrounds budget for the purchase of a mower in 2016. Bromeland said Street Superintendent George Tauer recommends that the new mower be purchased.

Cushman asked if funding for the mower was coming from the actual Parks budget.

Bromeland said the purchase of the mower will come out of the line item for equipment, not playground equipment, in the Parks and Playgrounds budget.

**It was the consensus of the Finance Committee to recommend to the City Council that the Parks Department's request to purchase a new mower from MTI Distributing Inc., off of the State of Minnesota bid in the amount of \$22,393.67 be approved, and using budgeted funds to do so.**

**STATUS OF THE LIQUOR STORE PROJECT**

---

City Administrator Bromeland distributed schematic plans for the building at 208 Sherman Street being considered as a possible site for the liquor store. Bromeland said the plans were drawn by Architect Dustin Tomoson of Ringdahl Architects and arrived on March 21<sup>st</sup>.

Finance Committee members reviewed the aspects of the plans regarding the interior, façade and roof of the building. Committee members looked at the location of the storage, mechanical room, coolers, bathrooms, shelving, and sales area in the interior of the building along with the entrances.

Cushman asked if two bathrooms were required.

Bromeland asked Maschoff to check with Building Inspector Bill Boltjes regarding that question.

Finance Committee members suggested changes to the schematic plan of the building. Suggestions included considering revisions to the vestibule area, repositioning the cash register area, determining whether one or two bathrooms are needed, looking at how many coolers are needed, creating more shelving and tighten the space for the mechanical room to allow for more storage space. Committee members also looked at revising the plans for the exterior of the building, but making it look presentable.

Bromeland said she would forward the Finance Committee's suggestions to Architect Dustin Tomoson to draw up a new schematic plan for the building.

#### **TAX INCREMENT FINANCING: TRI-STATE GENERAL CONTRACTING**

---

Regarding information sent to the Finance Committee pertaining to the proposed TIF for Tri-State General Contracting, Cushman asked when information will be available from Tri-State's owner regarding the assessed value of their project and when will Shannon Sweeney of David Drown Associates have information available.

Cushman said he likes Tri-State's project, but said he would like to make sure the City goes through the process in the correct steps and not jump to a quick decision until the City has all the information available to them.

Bromeland said she would gather the information requested.

**With no further business, the meeting was adjourned.**

  
\_\_\_\_\_  
David A. Maschoff, Recording Secretary