

**CITY OF JACKSON**

**CITY COUNCIL AGENDA**

**April 19, 2016**

**6:30 P.M.**

**\*6:30 P.M. Local Board of Appeal and Equalization Meeting at City Hall\***

- 1. Call Meeting to Order**
- 2. Roll Call/Quorum: All council members present except \_\_\_\_\_**
- 3. Public Hearing:**
- 4. Bid Lettings**
- 5. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
  - A. SCHEDULED GUESTS:**
    - I. Architect Bob Sworski with CBS Squared, Inc.: Jackson County Bus Storage Building Project
  - B. UNSCHEDULED GUESTS:**
- 6. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under "8" below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
- 7. Council Discussion Items**
  - A. Review and Approve Res. No. 15-416: A Resolution accepting the resignation of Merry Watters as Commissioner of the Housing and Redevelopment Authority of Jackson, Minnesota and appointing Arlene Vee to fill this vacancy
  - B. Review and Discuss Supplemental Agreement for Trail Extension to Belmont Street (See Memo from City Administrator)
- 8. Other:** Economic Development Coordinator Report
- 9. Executive Session:**

## 10. ADJOURNMENT

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*

April 19, 2016

### Reports/Informational

1. Memo Regarding Hiring of Seasonal Staff for Parks Department
2. Memo Regarding Proposal Request No. 11 for Library Project
3. Utilities Commission Minutes – March 28, 2016
4. Special Finance Committee Minutes – April 1, 2016
5. Email from Bob Sworski with CBS Squared, Inc.
6. Building Permits Report – March, 2016
7. Park Board Minutes – April 12, 2016
8. Memo Regarding Supplemental Agreement for Trail Extension Project

### 6. Consent Agenda Items

- A. Approval of Minutes – April 5, 2016
- B. Bills List – April 19, 2016
- C. Seasonal Employees for Parks Department  
**STAFF RECOMMENDATION:** Approve the hire of Connor Gunto, Mitchell Macek, Brandon Schmidt, and Matt Schmidt as Seasonal Employees for the Parks Department at an hourly rate of \$9.50.
- D. Proposal Request No. 11 for Library Expansion and Renovation Project  
**ARCHITECT'S RECOMMENDATION:** Approve Proposal Request No. 11 for the Jackson Library Project in the amount of \$776.00, and use contingency funds included as part of the project budget to pay for this work.
- E. Bridget's Bucksnots Temporary Liquor License Request  
**STAFF RECOMMENDATION:** Approve a one day temporary liquor license for Bridget's Bucksnots Brew HaHa and Grill for the Girls Night Out event on May 3, 2016 from 4:00 p.m. to 8:00 p.m. at the Jackson National Guard Armory and approve a one day temporary extension of Bridget's Bucksnots liquor license to the National Guard Armory from 4:00 p.m. to 8:00 p.m. on May 3, 2016.