

CITY OF JACKSON

CITY COUNCIL AGENDA

(Amended)

June 7, 2016

6:30 P.M.

- 1. Call Meeting to Order**
- 2. Roll Call/Quorum: All council members present except _____**
- 3. Public Hearing:**
- 4. Bid Lettings**
- 5. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
 - A. SCHEDULED GUESTS:**
 - I. Kevin Anderson: Tri-For-Health Street Closure request
 - II. Margaret Palan, Community Resource Coordinator with Western Community Action: EBT/SNAP Card Reader for Jackson Farmers Market
 - III. Joel Stencil with Eide Bailly: Audit Report Presentation for Year Ended 12/31/15
 - IV. Bridget Kolander-Gilbert: Franks-A-Lot and Rhythm of the River
 - V. Hanna Rossow: Rhythm of the River, July 8th and 9th
 - B. UNSCHEDULED GUESTS:**
- 6. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under "8" below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
- 7. Council Discussion Items**
 - A. Review and Approve Waste Management Proposal to Change Service Day for Residential Garbage and Recycling Collection
- 8. Other:**

9. **Executive Session:** (1) The meeting will be closed as permitted by the attorney-client privilege (section 13D.05, subdivision 3(b)) to discuss pending litigation involving the City's electric utility and an undercharge billing matter; and (2) The meeting will be closed as permitted by section 13D.05, subdivision 3(c), to determine the asking price for City-owned land located along Ballard Avenue.

10. **ADJOURNMENT**

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.

June 7, 2016

Reports/Informational

1. Memo Regarding Energy Efficiency Loan Application
2. Copy of Management Letter and Audited Financial Statements for City for Year Ended 12/31/15
3. Memo Regarding Emergency Warning Siren Upgrade
4. Memo Regarding Geotechnical Services Proposal for Ground Water Storage Tank Project
5. Memo Regarding LED Lights for Springfield Parkway and TH 71 from Bridge to Interstate
6. Letter from MRES Regarding S-1 Amendment
7. Letter from ITC Midwest Regarding 345kV Transmission Line Project
8. Finance Committee Minutes – May 16, 2016
9. Utilities Commission Minutes – May 23, 2016
10. Memo Regarding Hire of Seasonal Parks Department Employee
11. Memo Regarding Hire of Seasonal Water/Wastewater Maintenance Employee
12. Memo Regarding Pay Estimate No. 1 for 2016 Electric Distribution Conversion Project
13. Monthly Building Permit Report – May, 2016
14. Memo Regarding Pay Request No. 10 for Library Project
15. Memo Regarding Pay Request No. 1 for Sanitary Sewer Extension Project

6. Consent Agenda Items

A. Approval of Minutes – May 17, 2016

B. Bills List – June 7, 2016

C. Public Utilities Commission

PUC RECOMMENDATIONS: (a) Approve Energy Efficiency Loan in the amount of \$5,000 for Troy Menke of Pillar's Pub and Eatery, contingent upon a promissory note and personal guaranty being signed. (b) Approve proposal from American Engineering Testing (AET) in the amount of \$4,990 using 601 funds to complete soil test borings to explore the subsurface conditions at the proposed site of a ground storage water tank at the City's water plant. (c) Approve replacing the wood poles with aluminum poles and the current sodium lights with LED lights along Springfield Parkway at a cost of \$19,000 with funding to come from the Underground Electric Conversion Project budget and also replace sodium light fixtures along Highway 71 from Interstate 90 to the Highway 71 Bridge with LED lights at a cost of \$10,000 with funding coming from the City's Street Lighting budget.

- D. Emergency Warning Siren Upgrade
STAFF RECOMMENDATION: Authorize City staff to accept a proposal from RACOM for a T-128 emergency warning siren to replace the siren on North Ridge Drive at a cost of \$17,343.39, and using budgeted monies to do so.
- E. Seasonal Parks Department Employee
STAFF RECOMMENDATION: Approve the hire of Curtis Pell as a Seasonal Employee for the Parks Department at an hourly rate of \$9.50.
- F. Seasonal Water/Wastewater Maintenance Employee
STAFF RECOMMENDATION: Approve the hire of Mitchell Macek as a Seasonal Water/Wastewater Maintenance Employee at an hourly rate of \$10.00.
- G. Pay Estimate No. 1 –2016 Electric Distribution Conversion Project
ENGINEER’S RECOMMENDATION: Approve disbursement of Pay Estimate No. 1 to Geldner Underground, Inc. in the amount of \$13,500.00 for work completed to date for the 2016 Electric Distribution Conversion Project.
- H. Live Music
STAFF RECOMMENDATION: Allow live music in front of Optimal Health and Chiropractic at 405 Second Street and at Hesper Auto and Detailing at their business during Franks-A-Lot event June 23rd, both concluding by 9 p.m.
- I. EDA
EDA RECOMMENDATION: Approve proposal from Western Community Action to write a Small Cities Development Program (SCDP) grant for the City of Jackson.
- J. Bridget’s Buck Snorts/Rhythm of the River Requests
STAFF RECOMMENDATION: (a) Approve permitting Bridget’s Bucksnot’s Brew HaHa to serve alcoholic beverages off-premises at Optimal Health and Chiropractic at 405 2nd Street from 5 p.m. to 7:45 p.m. during Frank’s-A-Lot contingent upon the City Council deeming Franks-A-Lot a community festival. (b) Approve a temporary liquor license permit for Rhythm of the River/Bridget’s Buck Snorts for Rhythm of the River on Friday, July 8th from 4 p.m., to 12 a.m. and Saturday, July 9th from 12 p.m. to 12 a.m.
- K. Pay Application No. 10 – Jackson Library Expansion and Renovation Project
ARCHITECT’S RECOMMENDATION: Approve Pay Application No.10 to Salonek Concrete & Construction in the amount of \$63,926.21 for work completed in conjunction with the Jackson Library Expansion and Renovation Project.
- L. Pay Application No. 1 – Sanitary Sewer Extension Project
ARCHITECT’S RECOMMENDATION: Approve Pay Application No.1 to Svoboda Excavating, Inc. in the amount of \$78,823.40 for work completed in conjunction with the Sanitary Sewer Extension Project.

