

**CITY OF JACKSON**

**CITY COUNCIL AGENDA**

**AMENDED**

**September 6, 2016**

**6:30 P.M.**

- 1. Call Meeting to Order**
- 2. Roll Call/Quorum: All council members present except\_\_\_\_\_**
- 3. Public Hearing:**
- 4. Bid Lettings**
- 5. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
  - A. SCHEDULED GUESTS:**
    - I. Jackson County Sheriff Shawn Haken: Animal Control Update
    - II. Mike Kirchmeier with the Jackson County Historical Society: Permission to Undertake Shingling Project at Ashley Park for the Pioneer Memorial Cabin
    - III. Terry Adams: Land Proposal for Development
  - B. UNSCHEDULED GUESTS:**
- 6. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
- 7. Council Discussion Items**
  - A. Review and Approve Res. No. 30-916: Res. Authorizing Forfeited Parcel for Public Auction
  - B. Review and Approve Res. No. 31-916: Res. of a Tax Levy Collectible in 2017
  - C. Review and Approve Sale of Surplus Property at Upcoming Public Auction
- 8. Other:** 1) Eagle Ridge Townhome Project - Ribbon Cutting at 4:15 P.M. on September 20<sup>th</sup>, and 2) Upcoming Business After 5 at Jackson Crossing on September 14<sup>th</sup>.
- 9. Executive Session:** The meeting will be closed as permitted by the attorney-client privilege (section 13D.05, subdivision 3(b)) to discuss pending litigation and legal strategy involving City property (Maintenance Facility) and a contractor.

## 10. ADJOURNMENT

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*

September 6, 2016

### Reports/Informational

1. Memo Regarding Forfeited Parcel for Public Auction
2. Memo Regarding Tax Levy Collectible in 2017
3. Eagle Ridge Open House Invite
4. Memo Regarding Pay Estimate No. 4 for 2016 Electric Distribution Conversion Project
5. Finance Committee Minutes – August 22, 2016
6. Park Board Minutes – August 9, 2016
7. Airport Commission Minutes – July 26, 2016
8. Liquor Committee Minutes – July 18, 2016
9. Memo Regarding Finance Committee Recommendation to Fund Community Organizations
10. Business After 5 Poster for Jackson Crossing Event
11. Memo Regarding Pay Estimate No. 4 for Sanitary Sewer Extension Project
12. Building Permits Report – August, 2016
13. Building Permits Report – July, 2016
14. Sheriff's Report for August of 2016
15. Memo Regarding Special Assessments for Sanitary Sewer Extension Project
16. Memo Regarding Sale of Surplus Public Works Property

### 6. Consent Agenda Items

- A. Approval of Minutes – August 16, 2016
- B. Bills List – September 6, 2016
- C. Pay Estimate No. 4 –2016 Electric Distribution Conversion Project  
**ENGINEER'S RECOMMENDATION:** Approve disbursement of Pay Estimate No. 4 to Geldner Underground, Inc. in the amount of \$54,186.30 for work completed to date on the 2016 Electric Distribution Conversion Project.
- D. Application for Exempt Permit – Pheasants Forever  
**STAFF RECOMMENDATION:** Adopt motion allowing the Gambling Control Board to issue before 30 days an Exemption from Lawful Gambling Permit (for the purpose of raffles) to the Jackson County Pheasants Forever for their annual banquet on November 15, 2016 at the National Guard Armory in Jackson.
- E. American Legion Post 130 Temporary Liquor License Requests  
**STAFF RECOMMENDATION:** (a) Approve a one day temporary on-sale liquor license for Jackson American Legion Post 130 for the Jackson County Ducks Unlimited annual banquet on September 15, 2016 at the National Guard Armory in Jackson. (b) Approve a one day temporary on-sale liquor license for Jackson American Legion Post 130 for a wedding reception and dance on September 17, 2016 at the National Guard Armory in Jackson.

F. Finance Committee

**FINANCE COMMITTEE RECOMMENDATION:** Approve the inclusion of funding in the City's 2017 general fund budget in the amount of \$18,000 for the Jackson Chamber of Commerce and Chamber Celebration Committee, \$5,500 for the Jackson Cemetery Association, \$9,000 for Fort Belmont, \$6,500 for JCC Summer Rec, and \$10,000 for the Jackson Center for the Arts.

G. Pay Estimate No. 4 – Sanitary Sewer Extension Project

**ARCHITECT'S RECOMMENDATION:** Approve Pay Estimate No.4 to Svoboda Excavating, Inc. in the amount of \$120,367.37 for work completed on the Sanitary Sewer Extension Project.

H. Special Assessment List for Sanitary Sewer Extension Project

**CITY STAFF RECOMMENDATION:** Authorize City staff to certify the attached list of unpaid special assessments for the Sanitary Sewer Extension Project to the County Auditor for collection with property taxes. The assessments are payable in equal installments over a period of twenty years with a 3.25% annual interest rate.