

**FINANCE COMMITTEE MEETING**  
**October 17, 2016**

**A regular meeting of the City of Jackson Finance Committee was held in the Council Chambers of City Hall at 5:15 p.m. on October 17, 2016 with the following persons present: Finance Committee members Mayor Wayne Walter, Dave Cushman and Brandon Finck, City Administrator Jennifer Bromeland and Recording Secretary Dave Maschoff. (A quorum of the Finance Committee was present.)**

**TILT BED TRAILER FOR STREET DEPARTMENT**

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City Administrator Bromeland provided the Finance Committee with two estimates obtained by Street Superintendent Phil Markman for a new tilt bed trailer.

Bromeland said according to Markman, the Street Department is unable to put its skid loader on the current trailer because it's too small. As a result, she said the Street Department has to drive the skid loader from one location to another, which is not efficient.

Bromeland said the Street Department would like to keep the current trailer in addition to obtaining a new tilt bed trailer. She said there are funds in the budget to purchase the trailer.

Bromeland noted the two bids received were from Park-Vu Sales in Jackson and Zacs Sales and Service in Sherburn.

It was noted the estimate from Park-Vu Sales was approximately \$300 higher than Zacs Trailer Sales and Service.

Cushman noted about shopping locally in Jackson and suggested purchasing the trailer from Park-Vu Sales.

Finck also mentioned about getting the trailer serviced locally if it's purchased in Jackson instead of out of town.

Cushman asked if there were any differences in the trailers from Park-Vu Sales and Zacs Sales and Service. He suggested getting additional information about the trailers and service and tabling action to the next Finance Committee meeting.

## **STATUS OF THE CITY ATTORNEY**

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Bromeland noted City staff was asked to include the status of the City Attorney regarding providing legal services to the City on the Finance Committee agenda for discussion purposes.

Mayor Walter reported he had spoken with City Attorney Steve Handevitd and will add discussion about legal services for the City on an upcoming City Council agenda.

## **CLEANING SERVICES AT CITY HALL**

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Bromeland reported a proposal for cleaning services was obtained from the Jackson County DAC. She said Marsden currently cleans City Hall once a week for \$470 a month. Bromeland noted the City of Lakefield uses the cleaning services of the Jackson County DAC at a less expensive rate. Bromeland said there would be a cost savings using the DAC.

**The Finance Committee unanimously approved recommending to the City Council to contract with the Jackson County DAC for cleaning services at City Hall beginning on January 1, 2017.**

## **CLAY BEING REMOVED ALONG RIVERSIDE DRIVE**

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Cushman inquired about the amount of clay being mined from City property on a hillside along Riverside Drive and wondered if the clay was being purchased.

Bromeland said she would contact Street Superintendent Phil Markman to find out additional information regarding the clay.



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**David A. Maschoff, Recording Secretary**