

CITY OF JACKSON

CITY COUNCIL AGENDA

AMENDED

December 20, 2016

6:30 P.M.

1. **Call Meeting to Order**
2. **Roll Call/Quorum:** All council members present except _____
3. **Public Hearing:**
4. **Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
 - A. **SCHEDULED GUESTS:**
 - B. **UNSCHEDULED GUESTS:**
5. **Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under "8" below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
6. **Council Discussion Items**
 - A. Review and Approve Res. No. 46-1216: Resolution of a Final Tax Levy for Taxes Collectible in 2017
 - B. Review and Accept Grant from Jackson Healthcare Foundation for Park Project
 - C. Review and Approve Res. No. 47-1216: Resolution Calling Public Hearing for SCDP Application
 - D. Review and Approve Budget Amendments for 2016 Expenditures and Revenues
 - E. Discuss Information Presented at SMBS All Member Meeting
7. **Other:** 1) Economic Development Coordinator Report; 2) Plaque Presentation for Retiring Councilmember Fred Bern
8. **Executive Session:**
9. **ADJOURNMENT:**

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.

December 20, 2016

Reports/Informational

1. Sheriff's Report for November of 2016
2. Memo Regarding JHCF Grant for Ashley Park Balance Beam Project
3. Memo Regarding Ice Skating Rink Attendants for 2016-2017 Season
4. Memo Regarding Public Hearing Scheduled for January 3rd
5. Memo Regarding Contract for Cleaning Services at the Jackson County Library
6. Notice from ITC Midwest Regarding 345kV Transmission Line Project
7. Notice from LMCIT Regarding 2016 Dividend
8. Memo Regarding Audit Engagement Letter for Year Ended 2016
9. Memo Regarding Carrying Over Unused Funds at Year End for Tar Kettle for Street Department
10. Memo Regarding Budget Amendments
11. Memo Regarding Carrying Over Unused Funds at Year End for Sewer Vacuum Unit
12. Memo Regarding Budget and Tax Levy
13. Airport Commission Minutes – November 29, 2016
14. Memo Regarding Final Pay Estimate for 2016 Electric Project
15. Memo Regarding Fire Services Contract
16. Memo Regarding 2016 Budget Amendments
17. Memo Regarding Carrying Over Unused Funds at Year End for Pagers for Fire Department

5. Consent Agenda Items

- A. Approval of Minutes – December 6, 2016
- B. Bills List – December 20, 2016
- C. Ice Skating Rink
STAFF RECOMMENDATION: Approve the hire of Corrine Vacek and Mitchell Macek as ice skating rink attendants for the 2016-2017 ice skating season at an hourly rate of \$9.50.
- D. Library Cleaning Services Contract
STAFF RECOMMENDATION: Approve entering into a contract with Robert Pietrowski for cleaning services at the Jackson County Library at a monthly cost of \$750.00.
- E. Audit Engagement Letter for Auditing Services for Year Ended 2016
STAFF RECOMMENDATION: Authorize the Mayor to sign the Audit Engagement Letter for Auditing Services for Year Ended 2015 with Eide Bailly. (The total cost for audit will be \$32,500.)
- F. Carryover Unused Funds at Year End for Tar Kettle for Street Department
STAFF RECOMMENDATION: Transfer unused funds in line item 101-43130-5704 to the 222 fund at year end (so long as the fund ends the year with a positive balance after the transfer is made) to be used for the future purchase of a tar kettle for the Street Department.
- G. Carryover Unused Funds at Year End for Vacuum Truck for Sewer Department
STAFF RECOMMENDATION: Transfer unused funds in line item 602-48221-5899 to the 222 fund at year end to be used for the future purchase of a vacuum truck for the Sewer Department.

- H. Pay Estimate No. 6 and Final –2016 Electric Distribution Conversion Project
ENGINEER’S RECOMMENDATION: Approve disbursement of Pay Estimate No. 6 and Final to Geldner Underground in the amount of \$17,471.70 for work completed 2016 Electric Distribution Conversion Project.
- I. Fire Services Contract
FINANCE COMMITTEE RECOMMENDATION: Enter into a new Fire Services Contract with the JAFPD for the term of January 1, 2017-December 31, 2022, with the out the door fire call charge increasing \$20.00 per year and the per section rate increasing \$5.00 per year (both the out the door fire call charge and per section rate increases occurring annually for the term of the agreement), contingent upon the City Attorney’s review of the contract.
- J. Budget Amendments
STAFF RECOMMENDATION: Approve budget amendments for 2016 expenditures and revenues.
- K. Carryover Unused Funds at Year End for Pagers for Fire Department
STAFF RECOMMENDATION: Transfer unused funds in line item 101-42220-5854 to the 222 fund at year end to be used for the future purchase of pagers for the Fire Department.