

**MEETING MINUTES**  
**JACKSON ECONOMIC DEVELOPMENT AUTHORITY (EDA)**  
**THURSDAY – 12:00 NOON – PIZZA RANCH**  
**January 12, 2017**

**Members:**      X   Kent Bargfrede          E   Brandon Finck          X   Denny Frodermann  
                    X   Tim Olson                  X   Arlene Vee              X   Rocky Sieler  
                    E   Wayne Walter

**Staff:**          X   Jennifer Bromeland      X   Sue Pirsig                  X   Staci Beseke

Rocky called the meeting to order.

**Additions to the Agenda (Agenda Item 2)**

a. Meeting at the MN State Capital

**Consent Agenda (Agenda Item 3)**

The consent agenda included the following items:

a. Minutes of December 8, 2016 meeting

***D. FRODERMAN/A. VEE moved and seconded and it was unanimously carried to approve the consent agenda.***

**Meeting at the MN State Capital (Agenda item 2.a.)**

ED Staff reported that Sue Pirsig and Jennifer Bromeland will be visiting the MN State Capital on February 2<sup>nd</sup> to meet with legislators. Anyone interested, may attend with them.

**EDA Owned Properties**

**Sunset View Phase 1 (Agenda item 4.a.)**

There is no new interest in the available lot in Sunset View Phase 1 and nothing to report.

**Sunset View Phase 2 (Agenda item 4.b.)**

Two lots were sold at the end of 2016 in Phase 2 of Sunset View. Mike and Laura Bidne and Nikki and Scott Benda plan to have their contractors begin construction in the spring of 2017.

**Twin Homes Late Fee (Agenda item 4.b.i)**

ED staff reports that the tenant in unit 258 of the twin home has requested that a late fee for December be waived. She was late in making a payment because her bank account was frozen due to being compromised and she was unable to access her money.

***D. FRODERMAN/A. VEE moved and seconded and it was unanimously carried to waive the late fee one time for the tenant in unit 258.***

**West Ridge Estates (Agenda Item 4.c.)**

There is nothing to report on West Ridge Estates at this time.

### **Programs Update**

#### **SCDP Household Survey Process (Agenda Item 5.a.)**

ED staff reported that the City's pre-application for funds has been accepted. United Community Action Partnership, formerly WCA, is working on the final application to be submitted with a final decision on distribution of funds to be made in April or May by MN DEED Staff.

#### **Review of 2016 Goals & Objectives (Agenda Item 5.b.)**

The list of EDA goals for 2016 was reviewed. Discussion ensued about progress and areas for improvement.

#### **2017 Goals & Objectives Discussion (Agenda Item 5.c.)**

Areas for improvement from 2016 goals were noted and it was decided that 2016's goals should carry over to 2017.

Arlene Vee also suggested that working to obtain better and more senior housing options be added to the goals for the upcoming year. Discussion ensued. It was asked that ED staff research the following:

- Funding options that are available for senior housing options
- Contact cities that have had success in this area to see what they did (Fairmont, St. James, etc.). Special interest was expressed in the Homestead Cooperative housing model.
- Talk with Shannon Sweeney regarding the financial aspect of this goal for the City

Tim suggested that we ramp up advertisement of the Sunset View half price lots. The following ideas were suggested:

- Advertise in Windom, MN media due to their growing industrial park
- Research the cost of making a drone video to showcase/advertise available lots in Sunset View

#### **2017 Legislative Platform (Agenda item 5.d.)**

The 2016 legislative platform was reviewed. ED staff suggested that the EDA consider adding increasing the amount of Local Government Aid (LGA) to the platform this year. The LGA helps Greater MN Cities by funding ongoing costs for items such as infrastructure and City provided services, especially when levy limits are in place. It was decided to keep the 2017 legislative platform the same as 2016 and to add increasing LGA to it.

#### **Info on Occasional Ad about EDA Programs (Agenda Item 5.e.)**

ED staff reported that if the EDA would like to run occasional ads in the Jackson County Pilot similar to those the JEDC runs, it would cost \$90.50 per ad. If the EDA would also like to have those ads placed on the Pilot's webpage, it would cost an additional \$99 per month. ED staff will review the advertising budget for 2017 and report back at the next meeting.

With no further business to discuss, the meeting was adjourned.

---

Staci Beseke, Acting Secretary