

**CITY OF JACKSON**

**CITY COUNCIL AGENDA**

**AMENDED**

**February 21, 2017**

**6:30 P.M.**

- 1. Call to Order**
- 2. Roll Call/Quorum: All council members present except \_\_\_\_\_**
- 3. Public Hearings:**
- 4. Bid Lettings**
- 5. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
  - A. SCHEDULED GUESTS:**
    - I. Mark Saker, Fire Relief President: Request to Increase Annual Pension Benefit Amount
    - II. Mark Temple, Fire Chief: Request to Purchase Pagers
    - III. Isaac Rinkenberger, DGR: Presentation of Electrical Material Bids for 2017 Electric Project
    - IV. Scott Reimer, General Manager of Federated Rural Electric Association: Legislation Regarding Local Control to Establish Electric Rates
  - B. UNSCHEDULED GUESTS:**
- 6. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under "8" below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
- 7. Council Discussion Items**
  - A. Review and Approve Fire Relief Association Request to Increase Annual Pension Benefit from \$1,800 to \$2,000
  - B. Review and Approve Fire Department Request to Purchase 10 Pagers
  - C. Review Bid Summary and Approve Lowest and Most Responsible Bids Received for Materials for 2017 Electric Distribution Conversion Project
  - D. Review and Discuss Options from MnDOT for Traffic Signal at Sherman and TH 71
- 8. Other:** 1) Reminder about Upcoming Mid-Session Legislative Update on 2/24 from 2-3 p.m. at the Library; 2) League of Minnesota Cities Insurance Trust Loss Control Workshop Information; and 3) EDC Report
- 9. Adjournment:**

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*

February 21, 2017

### Reports/Informational

1. Memo Regarding Fire Department Pager Request
2. Public Hearing Notice from Jackson County Regarding County Development Code Update
3. Memo Regarding Fire Relief Association Pension Benefit Increase Request
4. Public Service Announcement Request
5. Memo Regarding Bids for Electrical Materials for 2017 Electric Distribution Conversion Project
6. Memo and Email from MnDOT Regarding Options for Traffic Signals
7. Memo Regarding Quote for Owner Furnished Materials for 2017 Electric Project
8. Monthly Building Permits Report – January, 2017
9. Memo Regarding Liability Coverage Waiver Form with LMCIT
10. Memo Regarding Coalition of Greater MN Cities Membership
11. Memo Regarding Street Sweeper Repairs

### 6. Consent Agenda Items

- A. Approval of Minutes – February 7, 2017
- B. Bills List – February 21, 2017
- C. Chamber of Commerce Requests to use City Streets and Parks and Misc. requests for 2017 Events

#### **STAFF RECOMMENDATIONS TO APPROVE THE FOLLOWING:**

1. May 31<sup>st</sup> – “Franks A Lot” Night – use of 2<sup>nd</sup> Street, from the intersections of Sheridan to West Ashley Street (3 blocks, leaving West Ashley open for cross traffic), and from West Ashley Street, to White Street from 4 p.m. until 9 p.m., and to include the use of approximately 24 orange cones from the Street Department, and the use of 22 picnic tables for the downtown area.
2. June 3<sup>rd</sup> – Town and Country Days “Kiddy” Parade at 10:30 a.m. Line up begins at 9:30 a.m. using the empty lot by Dr. Kruse’s office. Parade to travel down Main/Second Street ending at Colleen Anderson’s parking lot. Sheriff’s Reserve to maintain the Ashley Street intersection and Highway 71 for emergency traffic needs. Waive parade permit fee. (parade route subject to change). Street to be cleared of traffic/vehicles with help of local police at 9 a.m.
3. June 3<sup>rd</sup> – Town and Country Days Parade at 11 a.m. Line up begins at 10 a.m. using North Highway, and Dewey Street going south for staging of floats and parade entries. Parade to run east on North Highway, across Highway 71 to Second Street, south on Second Street to Bailey Street and disperse. Sheriff’s Reserve to maintain the Ashley Street intersection and Highway 71 for emergency traffic needs. Waive parade permit fee. (Parade route subject to change)
4. June 4<sup>th</sup> – use of Ashley Park for Community Church Service, followed by picnic lunch.
5. June 23<sup>rd</sup> – Sanford Kids Triathlon (swim, bike & run) at JCC High School. Racing starting at 6 p.m. Route to be determined by the Race Directors and Tri for Health Committee.
6. June 24<sup>th</sup> – Sanford Adult Triathlon (swim, bike & run) at JCC High School. Racing starting at 8 a.m. Route to be determined by the Race Directors and Tri for Health Committee.

7. July 7<sup>th</sup> – Family Night Out (Holiday Fest Fundraiser) use of Ashley Park from 4 p.m. to 9 p.m.
8. July 7<sup>th</sup> and 8<sup>th</sup> – use of Ashley Park for Rhythm of the River Festival. Waive all assoc. fees.
9. December 2<sup>nd</sup> – Holiday Fest Parade line up in Ashley Park. Route is North Highway to Second Street, south to Bailey Street, then west to disperse. Waive Holiday Fest parade permit fee.
10. December 2<sup>nd</sup> – Fireworks to be displayed as part of the Holiday Fest celebration. Waive fireworks permit fee.
11. Approve gambling permit for the Jackson Area Chamber of Commerce Fundraisers in 2017 and approve a gambling permit for Fort Belmont fundraisers (January-Sept. 2017). i.e. the Black Powder Riffle Raffle and General Raffle.

D. Dance Permit for the Jackson Fire Department and Ambulance Service

**STAFF RECOMMENDATION:** Approve Dance Permit and waive the fee for the Jackson Fire Department's annual Firemen's Dance on March 24, 2017 at 8:30 a.m. to March 25, 2017 at 12:30 a.m. at the Jackson National Guard Armory.

E. Owner Furnished Materials for 2017 Electric Distribution Conversion Project

**STAFF RECOMMENDATION:** Approve a quote from Border States Electric in the amount of \$31,494.70 for owner furnished materials for the 2017 Electric Distribution Conversion Project, and using budgeted 604 funds to do so.

F. Liability Coverage Waiver Form from League of Minnesota Cities Insurance Trust

**STAFF RECOMMENDATION:** Based upon past practice, it is recommended that the City Council "does not waive" the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

G. Coalition of Greater Minnesota Cities Membership

**STAFF RECOMMENDATION:** Authorize the City of Jackson to become a member of the Coalition of Greater Minnesota Cities for the purpose of receiving research and advocacy and general services related to property taxes, LGA, annexation, environmental regulation and funding, economic development and transportation.

H. Street Sweeper Repairs

**STAFF RECOMMENDATION:** Approve an estimate from Environmental Equipment and Services in the amount of \$12,000 to repair the 2001 street sweeper. The cost for the repairs will be paid for using funds allocated in the road equipment budget in the general fund.