

**CITY OF JACKSON**

**CITY COUNCIL AGENDA**

**AMENDED**

**April 4, 2017**

**6:30 P.M.**

1. **Call to Order**
2. **Roll Call/Quorum:** All council members present except \_\_\_\_\_
3. **Public Hearings:**
4. **Bid Lettings**
5. **Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
  - A. **SCHEDULED GUESTS:**
    - I. Joel Stencil with Eide Bailly: Presentation of 2016 Audit Report
    - II. Isaac Rinkenberger with DGR Engineering: Presentation of Construction Bids for 2017 Electric Distribution Conversion Project
  - B. **UNSCHEDULED GUESTS:**
6. **Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under "8" below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
7. **Council Discussion Items**
  - A. Review and Approve Addendum to JPA between City and County Regarding PW Facility Campus
  - B. Review and Approve Resolution No. 11-417: Accepting a Donation from Jackson Women of Today
  - C. Follow-Up Regarding Speed Limit Zone Clarification on TH 71
  - D. Approval of Low Bid Received for 2017 Electric Distribution Conversion Project
  - E. Review and Approve Casey Hesel Loan Subordination Request (EDC)
8. **Other:**
9. **Adjournment:**

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that*

*capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*

**April 4, 2017**

**Reports/Informational**

1. Memo Regarding Addendum to JPA between City and County for PW Facility Campus
2. Email from MnDOT Regarding Speed Limit Zone Clarification
3. Audit Report and Management Letter (Hard copies of both placed in your mailbox at City Hall)
4. Resolution Accepting Donation from Jackson Women of Today
5. Overtime Report
6. Memo Regarding Low Construction Bid Received for 2017 Electric Project
7. Memo Regarding Agreement for Temporary Electric Service
8. Memo Regarding Water Supply Plan Certification Form
9. Memo Regarding Electric Project Letters to Homeowners
10. Memo Regarding the Hire of 2017 Seasonal Parks Staff
11. Memo Regarding Part-Time Liquor Store Clerk Resignation
12. Liquor Committee Minutes – March 20, 2017
13. Finance Committee Minutes – March 20, 2017
14. Monthly Power/Stats Report – February/January, 2017
15. Memo Regarding Beaver Trapping Plan in River
16. Email from EDC Regarding Loan Subordination Request

**6. Consent Agenda Items**

- A. Approval of Minutes – March 21, 2017
- B. Bills List – April 4, 2017
- C. Public Utilities Commission  
**PUC RECOMMENDATIONS:** (a) Authorize City staff to send a letter on City letterhead to affected property owners in advance of having their private electric service line buried due to the fact that the existing poles in their backyards are inaccessible to the electric department. (b) Approve Agreement for Temporary Electric Service between the City of Jackson and Federated Rural Electric Association for electric service to the campground area at the Jackson Motorplex with compensation from the REA to be set at no less than .0075 per KWH sold. (c) Complete and submit the Certification of Adoption form for the City's Water Supply Plan which has been approved by the Minnesota Department of Natural Resources.
- D. Seasonal Parks Staff  
**STAFF RECOMMENDATION:** Authorize the hire of Bailey Boyer, Blaney Markman, Connor Gumto, and Austin Haken as seasonal parks employees for the 2017 at an hourly rate of \$10.00.
- E. Part-Time Liquor Store Clerk Resignation  
**STAFF RECOMMENDATION:** Accept the resignation of Kyle Buchanan, a part-time liquor store clerk, effective April 25, 2017.
- F. Beaver Trapping in River  
**STAFF RECOMMENDATION:** Authorize Tim Cain to trap a beaver(s) in the river in Jackson city limits for the purpose of eliminating a nuisance, and agree to indemnify him (per his request) from any claims that could arise as a result.