

**CITY OF JACKSON**

**CITY COUNCIL AGENDA**

**October 16, 2017**

**6:30 P.M.**

- 1. Call to Order**
- 2. Roll Call/Quorum:** All council members present except \_\_\_\_\_
- 3. Public Hearings:**
- 4. Bid Lettings**
- 5. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
  - A. SCHEDULED GUESTS:**
    - I. Airport Consultants with Short Elliot Hendrickson, LLC: Review of Runway Options
  - B. UNSCHEDULED GUESTS:**
- 6. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
- 7. Council Discussion Items**
  - A. Review and Consider Airport Commission Recommendation to Construct a Parallel Runway versus Pursuing Reconstruction of Existing Runway
- 8. Other:** (1) Reminder about October 30<sup>th</sup> Volunteer Service Recognition Nomination Form Deadline; and (2) Update Regarding Fire Truck Bid Opening and Next Steps
- 9. Adjournment:** (1) The meeting will be closed as permitted by section 13D.03 to discuss the City’s labor negotiation strategy related to the City’s negotiations with Local 49; and (2) The meeting will be closed as permitted by the attorney-client privilege (section 13D.05, subdivision 3(b)) to discuss pending litigation involving an employment matter.

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*

## October 16, 2017

### Reports/Informational

1. Memo Regarding Pay Request No. 10 for the Sanitary Sewer Extension Project
2. September 26, 2017 Airport Commission Meeting Minutes
3. Letter from Auditing Firm Eide Bailly
4. Letter from Center Point Energy
5. Fall 2017 Newsletter
6. Memo Regarding Airport Recommendation and PowerPoint Presentation from SEH
7. Memo Regarding Service Agreement between AEI and Jackson Utilities
8. Sheriff's Report for September 2017

### 6. Consent Agenda Items

- A. Approval of Minutes – October 3, 2017
- B. Bills List – October 16, 2017
- C. Planning Commission  
**PLANNING COMMISSION RECOMMENDATION:** Approve variance for Vet's Oil Company in care of Mary Gilmore to construct a 64' by 40' pole building on their property along Moore Street at the former Vet's Oil bulk plant located north of the Crystal Valley Coop elevator bins in an area zoned as General Industrial. The variance would allow locating the building within the minimum front yard setback requirements from Moore Street. The northwest corner of the building would be 8 feet from the edge of the Moore Street right-of-way which is 60 feet in width. City Code 153.042 requires a minimum front yard setback of 50 feet from a minor street-right-of-way when the General Industrial Zone is adjoining or across the street from any residentially zoned district.
- D. Pay Request No. 10 – Sanitary Sewer Extension Project  
**ENGINEER'S RECOMMENDATION:** Approve Pay Request No.10 to Svoboda Excavating, Inc. in the amount of \$54,188 for work completed on the Sanitary Sewer Extension Project.
- E. Service Agreement between Automated Energy, Inc. and Jackson Utilities  
**STAFF RECOMMENDATION:** Approve entering into a Service Agreement between Automated Energy, Inc. (AEI) and Jackson Utilities for daily web based energy information services for commercial and industrial electric customers interested in analyzing energy usage to reduce their electric consumption and become more energy efficient.