

CITY OF JACKSON

CITY COUNCIL AGENDA

November 21, 2017

6:30 P.M.

- 1. Call to Order**
- 2. Roll Call/Quorum:** All council members present except _____
- 3. Public Hearings:**
- 4. Bid Lettings**
- 5. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
 - A. SCHEDULED GUESTS:**
 - I. Terry Adams, 409 Thomas Hill Road: City Ordinance Limiting Number of Vehicles per Property
 - II. Gary Berkner, 93 Maple Street: Boats Parked in Central Business Zone
 - B. UNSCHEDULED GUESTS:**
- 6. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under "8" below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
- 7. Council Discussion Items**
 - A. Review and Consider Certification of Special Assessment List for Sanitary Sewer Extension Project
 - B. Review and Consider Loan Subordination Request
 - C. Review and Discuss Building Official Research Findings
 - D. Review and Consider Forming a Local Child Care Task Force
 - E. Review and Consider Submittal of LRIP Grant Application
- 8. Other:** Upcoming Meeting with WAPA CEO Mark Gabriel on 12/20 at 2:00 P.M. in Lakefield
- 9. Adjournment:** The meeting will be closed as permitted by section 13D.03 to discuss the City's labor negotiation strategy related to the City's negotiations with Local 49.

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.

November 21, 2017

Reports/Informational

1. Memo Regarding LSS Nutrition Program Site Use Agreement
2. Sheriff's Report for October of 2017
3. Memo Regarding Ambulance Board of Directors Recommendation to Hire 4 New EMTS
4. Administrator's Memo
5. Retail Revolving Loan Fund Recommendation for Mike and Nikki Schwartz Historic State Theatre
6. Memo Regarding Sanitary Sewer Special Assessment List
7. Memo Regarding Loan Subordination Request
8. Memo Regarding Building Official Research Findings
9. Memo Regarding Local Child Care Task Force
10. Copy of Letter Sent Regarding Boats Parked in Central Business Zone
11. Park Board Minutes – November 14, 2017
12. Memo Regarding LRIP Grant Application

6. Consent Agenda Items

- A. Approval of Minutes – November 6, 2017
- B. Bills List – November 21, 2017

- C. Lutheran Social Services Nutrition Program Site Use Agreement
STAFF RECOMMENDATION: Approve site use agreement for Lutheran Social Services Nutrition Program at the Senior Center, effective January 1, 2018-December 31, 2018.

- D. Hiring of EMT's for Ambulance Department
AMBULANCE BOARD OF DIRECTORS RECOMMENDATION: Approve the hire of the following as EMT's for the Ambulance Department: Ronda Newgard, Leah Berkner, Stephanie Beranek, and Collin Pierson.

- E. Retail Revolving Loan Fund Committee
RRLF COMMITTEE RECOMMENDATION: Approve a new \$15,000 loan to Mike and Nikki Schwartz for the Historic State Theatre to be repaid in 5 years at 3.5% interest. The loan shall be secured with a second position on equipment and a third mortgage. The existing retail revolving fund loan currently issued to Mike and Nikki Schwartz for the Historic Theatre will keep its current interest rate of 3.25%.