

SPECIAL FINANCE COMMITTEE MEETING
January 2, 2018

The City of Jackson Finance Committee held a special meeting in the Economic Development Office conference room of City Hall at 12 p.m. on January 2, 2018 with the following persons present: Finance Committee members Dave Cushman, Brandon Finck and Mayor Wayne Walter, City Administrator Jennifer Bromeland, City Attorney Brad Anderson, Marcy Berglund of SS Electric and Recording Secretary Dave Maschoff. (A quorum of the Finance Committee was present.)

TAX ABATEMENT REQUEST FROM SS ELECTRIC

Bromeland explained the Finance Committee wanted to meet with Berglund to find out exactly what SS Electric needed regarding their tax abatement request, what could be done to benefit their business and any other questions they may have.

For background purposes, Marcy Berglund on behalf of SS Electric recently inquired about the possibility of obtaining tax abatement assistance for the new 40 by 60 foot storage building being put up at 169½ Industrial Parkway. The building will have one office and one bathroom and will be used for SS Electric's business. Included in a resolution is a projected annual abatement amount of \$2,221 for City taxes only. The maximum abatement term is 15 years, although the abatement term could be as short as five years. The purpose of the tax abatement is to assist SS Electric with the construction cost of a new facility, and to help ensure that the project is financially viable.

Berglund explained the proposal to install a main sewer line in the area of their new building would not benefit them.

Finck asked Berglund what the estimate is for SS Electric to install their sewer line.

Berglund said the estimated cost to install their sewer line would be around \$15,000. She said they didn't want to pay the additional costs associated with the installation of a bigger sewer line.

Cushman said the purpose of meeting with Berglund was so the Finance Committee could find out what SS Electric needed for their construction project and eliminate the roadblocks to keep their project moving forward.

Discussion ensued regarding the aspects of the tax abatement request and the benefit to SS Electric.

Finck suggested Berglund look into other items pertaining to their project that may also qualify for tax abatement.

Bromeland said she would contact the City's financial consultant Shannon Sweeney to see what other items in Berglund's project may be eligible for tax abatement.

Bromeland noted the public hearing on the Berglund's tax abatement request will be held at the February 4, 2018 City Council meeting.

Finck said the City wants the Berglund's to be happy and feel welcome to the community.

Bromeland said the City is very happy to have the Berglund's in Jackson.

PROPOSALS FOR SELECTING INTERIM CITY ADMINISTRATOR AND SEARCH PROCESS FOR PERMANENT CITY ADMINISTRATOR

Finance Committee members reviewed and discussed the proposals the City has received for Interim City Administrator services as well as the search process for a permanent City Administrator.

Following review of the proposals, the consensus of the Finance Committee was to recommend to the City Council that Rick Almich, retired interim City Administrator recommended by the League of Minnesota Cities (LMC) be hired to serve as interim Jackson City Administrator and to enter into a contract with Jan Fransen of Fransen HR Consulting to assist the City in searching for a person to fill the full-time City Administrator's position.

ADJOURNMENT

With no further business, the meeting was adjourned.



David A. Maschoff, Recording Secretary