

**CITY OF JACKSON**

**CITY COUNCIL AGENDA**

**February 5, 2018**

**6:30 P.M.**

- 1. Call to Order**
- 2. Roll Call/Quorum: All council members present except \_\_\_\_\_**
- 3. Public Hearings:**
- 4. Bid Lettings**
- 5. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, by 3 p.m. on the Friday prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
  - A. SCHEDULED GUESTS:**
    - I. Luke Ewald: Overview of SHIP Program in 2017 and plans for 2018
    - II. Steve DeKok: Request to store trailer for Ruby's Pantry at City/County Maintenance Facility
  - B. UNSCHEDULED GUESTS:**
- 6. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under "8" below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
- 7. Council Discussion Items**
- 8. Other:**
- 9. Adjournment:**

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*

February 5, 2018

**Reports/Informational**

1. Finance Committee Minutes – January 23, 2018
2. Utilities Commission Minutes – January 29, 2018
3. Airport Commission Minutes – January 30, 2018

**6. Consent Agenda Items**

- A. Approval of Minutes – January 16, 2018
- B. Bills List – February 5, 2018
- C. **FINANCE COMMITTEE RECOMMENDATION:** (a) Direct City Attorney Brad Anderson to draft an annual renewable lease beginning in 2018 between the City and Troy Rasmussen, aka, Back 40 Wireless LLC for Back 40's equipment that's installed on the City's east water tower. The rental rate established is \$1,850 a year. (b) Declare as surplus property and sell the City's 2012 Chevy Impala at City Hall and the Ford Crown Victoria currently used as the airport courtesy car and designate the City's 2009 Chevy Impala as the airport courtesy car and to also be used by City staff when needed for City business.
- D. **UTILITIES COMMISSION RECOMMENDATION:** Approve the replacement of four circuit relays in the downtown electric substation by Utilities Plus Energy Services, Incorporated of Elk River, Minnesota for a fixed cost estimate of \$43,932.00 (This was already included as a line item in the City's 2018 budget.)
- E. Electric Department  
**STAFF RECOMMENDATION:** Approve the purchase of 288 digital electric meters from IRBY of Eagan, Minnesota for a total price of \$9,216.00 in order to continue the on-going process of replacing mechanical electric meters with digital electric meters in the City. (This is an ongoing project by the Electric Department and is included in the 2018 City budget.)