

CITY OF JACKSON

CITY COUNCIL AGENDA

March 20, 2018

6:30 P.M.

- 1. Call to Order**
- 2. Roll Call/Quorum: All council members present except _____**
- 3. Public Hearings:**
- 4. Bid Lettings**
- 5. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, by 3 p.m. on the Friday prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
 - A. SCHEDULED GUESTS:**
 - B. UNSCHEDULED GUESTS:**
- 6. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
- 7. Council Discussion Items**
 - A. Proposed new off sale Liquor Store
 - I. Review design and cost estimates (Architect Dustin Tomoson with Ringdahl Architects)
 - II. Review financial analysis/feasibility study (Shannon Sweeney of David Drown Associates)
 - III. Consider approving in principal the proposed project and order final plans and specifications
 - B. Update on City Administrator recruitment
- 8. Other:**
- 9. Adjournment:**

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.

March 20, 2018

Reports/Informational

1. February 2018 Sheriff's Department Activity Report
2. Award Recommendation letter regarding electrical materials for the Electric Distribution Conversion Project
3. Award Recommendation information for the Torgerson Lane Water Main Extension Project
4. Park Board Minutes – February 13, 2018
5. Liquor Store Floor Plan and Exterior Image from Architect Dustin Tomoson from Ringdahl Architects
6. Liquor Store Site Plan from Architect Dustin Tomoson of Ringdahl Architects
7. Liquor Store Financial Analysis/Feasibility from Shannon Sweeney of David Drown Associates

6. Consent Agenda Items

- A. Approval of Minutes – March 6, 2018
- B. Bills List – March 20, 2018
- C. Jackson American Legion Post 130 Temporary Liquor License Request
STAFF RECOMMENDATION: Approve a one day temporary liquor license for the Jackson American Legion Post 130 from 4:00 p.m. to 11:30 p.m. on April 10, 2018 for the Jackson County Chapter of Pheasants Forever annual banquet to be held at the Jackson National Guard Armory.
- D. Park Board Recommendation - Splash Pad Committee Request
PARK BOARD RECOMMENDATION: Authorize the Splash Pad Committee to start remodeling the bathrooms at Albertus Field for the splash pad project. (Splash Pad Committee will be covering the costs of the remodeling)
- E. Electric Distribution Conversion 2018-2019 project bids for major materials
STAFF RECOMMENDATION: (a) Award **Irby Utilities** of Eagan, Minnesota the contract for the **primary power cable** for the purchase price of **\$68,918.75** (b) Award **RESCO** of Moorhead, Minnesota the contract for the **padmount switchgear** for the purchase price amount of **\$32,698.10** (c) Award **Irby Utilities** of Eagan, Minnesota the contract for the **single phase padmount distribution transformers** for the purchase price amount of **\$51,091.00** (d) Award **WESCO** of Des Moines, Iowa the contract for the **secondary power cable** for the purchase price amount of **\$10,170.00** (e) Award **WESCO** of Des Moines, Iowa the contract for the **secondary power cable** for the purchase price amount of **\$2,015.80**. (The total value of all contracts is \$164,893.65. All bids for the projects were reviewed and recommended by engineer Isaac Rinkenberger of DGR Engineering.)
- F. Jackson Fire Department's annual Dance and Fundraiser
STAFF RECOMMENDATION: Approve Kat's Hog Heaven to serve alcoholic beverages off-premises at the Jackson National Guard Armory on March 23, 2018 from 6 p.m. to 12 midnight during the Jackson Fire Department's annual dance and fundraiser which is deemed as a Community Event.