

CITY OF JACKSON

CITY COUNCIL AGENDA

April 17, 2018

6:30 P.M.

6:30 P.M. Local Board of Appeal and Equalization Meeting at City Hall

- 1. Call to Order**
- 2. Roll Call/Quorum: All council members present except _____**
- 3. Public Hearings:**
- 4. Bid Lettings**
- 5. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, by 3 p.m. on the Friday prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
- 6. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under "8" below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
- 7. Council Discussion Items**
 - A. Water Treatment Plant Improvements – Maria Tiegs and/or Karen Cavett, SEH, Inc.- Shannon Sweeney, David Drown Associates
 - I. Project overview (costs, schedules, etc.)
 - II. Approve plans and set bid date
 - III. Approve agreement for professional services – Complete "Certificate of Survey" for Vet's Oil/City Lands – Estimated Cost - \$5,000
 - IV. Utility Rate and Project Analysis
 - B. City Administrator Update
 - C. Consider recommendation from the Personnel Committee regarding filling the vacancy for the position of Water/Wastewater Utility Superintendent
 - D. Review and consider proposal from Harry Jenness Inspections LLC regarding contracted building official services

8. Other:

9. Adjournment:

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.

April 17, 2018

6. Consent Agenda Items

- A. Approval of Minutes – April 3, 2018
- B. List of Bills – April 17, 2018
- C. Reports – Sheriff’s Monthly Report for March, 2018, April 10, 2018 Park Board Minutes
- D. Approve recommendation from the Planning and Zoning Commission to approve the variance application of Kent and Mary Johannsen to construct a 900 square foot accessory building to replace an existing detached garage on their property at 1316 White Street and to have the new building located 16 feet from the edge of the West Street right-of-way.
- E. Approve recommendation from the Planning and Zoning Commission to approve the variance application of Scott and Mikayla Hargus to construct an accessory building which is 896 square feet in size on their property at 93 Muir Avenue.
- F. Award the 2018-2019 Electric Distribution Conversion project to Castrejon, Incorporated of Blaine, Minnesota with the low bid of \$422,055.25.
- G. Approve the quote of \$2,838.80 from Newman Signs Incorporated of Jamestown, North Dakota for the purchase of two solar powered flashing LED Stop Signs for North Highway at the intersection of North Highway and Park Street.