

**CITY OF JACKSON**

**CITY COUNCIL AGENDA**

**July 20, 2021**

**6:30 P.M.**

***(Amended)***

- 1. Pledge of Allegiance**
- 2. Call to Order**
- 3. Roll Call/Quorum: All council members present except \_\_\_\_\_**
- 4. Public Hearings:**
- 5. Bid Lettings**
- 6. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, by 3 p.m. on the Friday prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
- 7. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
  - A. Council Memo for July 20, 2021
  - B. Approval of Minutes – City Council Minutes for July 6, 2021
    - June 2021 HRA Board Meeting Minutes
    - EDA Minutes for June 8, 2021
    - June Vendor Report from the Jackson Volunteer Ambulance Service
    - Park Board Minutes from July 13, 2021
    - Trail Committee Minutes from July 13, 2021
    - Pool/Community Education Update for July, 2021
    - MNDOT 2026 to 2031 Highway Project Map
  - C. Bills List for July 20, 2021, – Resolution No. 39-0721
  - D. Staff Recommendation: Approve Sidewalk Reconstruction Program Application for 705 Sixth Street.
  - E. EDA Recommendation: Approve updating HOME Downpayment Assistance Guidelines-increase the maximum home value not to exceed from \$100,000 to \$150,000

- F. Staff Recommendation: Authorize Assistant Liquor Store Manager Wyatt Enger to enroll in MMUA Stepping into Leadership Program.
- G. TIF Report Summary Letter 2021
- H. Approve renewal of Peddler's License for River City Eatery of Windom, Minnesota.
- I. Airport Commission Recommendation: Approve Storage Unit Hangar Rent due to relocation for Larry Hansen of \$75 per month for the First Unit (Regular Price) and \$37.50 for the Second Unit unless someone else wants it, then full price.
- J. Electric Utilities – Cold Weather Rule Changes 2021.
- K. Approve the Jackson Center for the Arts request to conduct a raffle as a fundraiser for the Arts Center starting on August 1<sup>st</sup> until September 9<sup>th</sup>, 2021 with the drawing taking place at the final Music at the Park event on September 9<sup>th</sup> in Ashley Park.
- L. Finance Committee Recommendation – Approve Resolution No. 40-0721, a Resolution approving an Assignment and Assumption of Development Agreement between Ashley Estates Reclamation Trust and Chad and Brad Properties, LLC
- M. Finance Committee Recommendation – Approve Resolution No. 41-0721, a Resolution approving collateral assignment of Development Agreement and TIF Note
- N. Finance Committee Recommendation – Approve Resolution No. 42-0721, a Resolution approving prepayment in whole of Promissory Note from Ashley Estates Reclamation Trust and authorizing execution of a Satisfaction of Mortgage.
- O. Park Board Recommendation – Approve Community Garden Facebook Page.
- P. Park Board Recommendation – Approve waiving Ashley Park Shelter House rental fee for Our Savior's Lutheran Church on July 21<sup>st</sup> with City Staff adopting a policy regarding fee waiving going forward.
- Q. Personnel Committee Recommendation – Approve the hire of Kirsten Lorenz as Assistant Ambulance Director at \$20 per hour for 35 to 40 hours per week starting with 80 hours of vacation in the “bank”, with Sick Leave Accrual and Health Insurance in accordance with the City's Personnel Policies for Full Time Employees, and Monthly Vacation accrual equivalent to a year 1 employee.
- R. Ambulance Advisory Board recommendation: Approve amending Ambulance By-Laws Article 3.01 Striking Board Member Pay.
- S. EDA Recommendation: Approve Focused Law Firm, PLLC Sign Improvement Program Application.

## **8. Council Discussion Items**

- A. Peddlers Permit request for food trailer featuring Thai food – Tim Jeske
- B. Authorize advertising for the Solicitation of Applications for Firefighters – Fire Chief Dave Bond
- C. Summit Billboard request
- D. Safe Routes to Schools Update with Luke Ewald
- E. Southwest Minnesota Broadband Update with Travis Thies
- F. South Highway Street and Utilities Improvements Pay Application No. 10 and Final
- G. Downtown Overhead to Underground Electric Project Pay Application No. 1
- H. Small Cities Street Assistance Funding

I. MnDOT Capital Highway Investment Plan - 2026-2031 Highway Project Map

**9. Other:**

**10. Adjournment:**

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*