

**Jackson Economic Development Authority**  
**July Meeting Minutes**  
**Tuesday, July 13th, 2021, 12:00 p.m., Jackson City Hall**

**Voting Members:**      X\_ Kent Bargfrede              X\_ Mike Brinkman              P\_ Brandon Finck  
                                 X\_ Tim Olson, Vice Chair      X\_ Rocky Sieler, Chair        X\_ Arlene Vee, Sec./Treas.  
                                 X\_ Mayor Wayne Walter

**Staff:**                      X\_ Thomas Nelson              X\_ Matt Skaret

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**1. Agenda Changes**

- a.
- b.

\* Motion made by Bargfrede, seconded by Walter, to approve the agenda as presented. Motion passed unanimously.

**2. Consent Agenda**

- a. June 8 Minutes

\* Motion made by Walter, seconded by Brinkman, to approve all consent items. Motion passed unanimously.

**3. Reports**

- a. EDC Report - EDA-working on SCDP Surveys. 14 commercial surveys have been received. 87 residential surveys received (63 are eligible). UCAP is asking us to keep pushing surveys. Single Level Housing - we have two contractor leads. UCAP is looking to apply for an Impact Fund grant for potential housing in Jackson County (4-5 in Jackson, 1-2 in Lakefield). Multi-Family Housing - Brad Mohens in the process of purchasing Ashley Estates. He is expecting to use it as a landing pad for employees, but still looking at additional housing (townhomes). JEDC - construction on multi-tenant building will start in July. Priority is to fill the three middle units. JBDC is working on a proposal for directional signage. One on the south side of town, one by the Fairgrounds, one on the northside of town and one on the west. We have received two Signage Improvement Program applications (Focused Law and Red Barn on the Prairie). Focused Law submitted prior to construction but the work was done prior to approval. There is a housing forum with the City Council on Wednesday night. Dave Schmidt has taken over the CEDA contract in Lakefield. Next meeting will be on Tues. August 17.

\*Motion made by Bargfrede, seconded by Walter to approve signage application for Focused Law with direction to review application for constructor timeline. Motion passed unanimously.

- b. Finance Report

**4. Other Business**

- a. H.O.M.E. Update (Down Payment Assistance) -

\*Motion made by Bargfrede, seconded by Olson to approve the program with a max home value of \$150,000.

- b. Park Board Update - City Council approved moving forward with the disc golf course contingent upon approval by the adjourning property owners. The city and Bill Swan met with the homeowners and there weren't any significant concerns. The residents did say they did not want fencing. There was one neighbor who had concerns regarding the dog park.

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**5. Adjourn**