

- b. Finance Report - 616 Fund balance of \$297,938, YTD Income of \$16,584 and YTD Expenses of \$18,234. Revolving Loan Fund, 801 - Balance \$303,160, YTD Income \$77,762 with a recent payoff of M&H Electric, another loan will be paid off soon of about \$18,000, YTD Expenses of \$282,704 primarily being the Small Business Emergency Loans earlier this year, with 8 plus 20 (20 being the emergency loans) loans total, outstanding \$265,051. SCDP Income - 802 Fund Balance of \$19,915, YTD Income \$4,817, 5 loans with \$34,137 outstanding, loan approved last month has not yet been paid out but has been pledged, the Extreme Beat Dance roof. Housing Programs, 804 Balance of \$40,901 with YTD Income of \$9,571, YTD Expenses of \$4,543, 15 loans - one loan has been paid off with two new ones and are anticipating some more, Outstanding \$48,194.
- c. SCDP Report - 28 properties on the list and in the process with one in a wait list, most of the dollars have been pledged. The program has been extended a year to allow contractors to get out there and get the projects completed. They have a current issue with one of the applicants, Nelson has asked for a written complaint and has been in touch with West Cap. Because these are federal dollars specific requirements are required for the contractors that work on these projects and that tends to make the bids higher than what this individual feels they should be and there is disagreement on what projects should be worked on. Nelson will pass on the written complaint if it comes in along with a written explanation from West Cap.

6. EDA Owned Properties

- a. West Ridge - Mark Temple offer: \$2,500 - Mark Temple has requested to purchase a lot in West Ridge, he attended the meeting to share what his plans and intentions are with the lot. He has purchased the property off of Hwy 71 and has had the buildings burned down and landscaping done to level the land. He feels that the West Ridge lot is not buildable due to the size and shape of the lot and how close a new building would be to the neighboring house. His goal is to combine the two lots in order to be able to extend on his current lot, with the potential of dividing the land in order to make two lots and have two houses on them. He currently does not anticipate being able to build in the next year, which is one of the conditions on the sales of lots. His reasoning for the lower offer is due to no movement on the lot in the last 19 years and recouping some of his excavating costs on the other lot. At this time he doesn't know if he would divide it and have two structures or put two structures on it. After questions were complete, Temple left the meeting. The group discussed the request. The group is open to him coming back once he can meet the expectations of building requirements.

Vee moved to decline the offer of \$2,500 as he doesn't meet the EDA requirements of building within one year; seconded by Brinkman. Motion passed.

7. Other Business

- a. Fix up Loan Approval - \$6,749.00 for 7 years - As this doesn't meet the basic guidelines which is \$5,000 for the loans it was not in the Consent Agenda. Jeff Buesing stated that the request for the larger loan is the owner has an extreme poverty level of \$11,000 per year and to make this project work the larger amount is requested. Total project is \$28,749, \$22,000 grant and the remainder of \$6,749 as a loan.

Mayor moved to approve the loan due to the circumstances; seconded by Olson. Motion passed.

- b. JDBC 2021 Program Requests
 - i. Facade Improvement Program - \$25,000 - program would be the same as last year, some of the current projects being completed is from 2019, some improvements have been done without a request for funds. The funds would come out of the 616 Fund.

Vee moved to recommend to Council for \$25,000 to the 2021 Facade program; seconded by Brinkman. Motion passed.

- ii. Jackson Business Challenge 2021 - \$10,000 - Guidelines would be the same as last year, accepting applications in January, selection by April and opening by September. The JEDC has approved \$5,000 this morning for the program.

Vee moved to recommend to the Council for \$10,000 to the 2021 Jackson Business Challenge; seconded by Brinkman. Motion passed.

- iii. Jackson Signage Improvement Program - \$5,000 (asking JEDC if they will share)
- Program will pay up to 50% of a project
 - \$500 max per project

Nelson shared an idea from the JBDC of a signage improvement program that will cover all businesses and not just the central business district which the Facade program covers. The group discussed that they did not feel that \$500 would not be enough funds to make it even worth business owners to take the time to complete the application, \$1,000 per project would be a better amount. Nelson appreciated the feedback and would take input back to the JBDC.

- c. Trails Video review - it was agreed that the video was very good, for the money spent. It's a work in process and that they are planning on changing it with the season changes.
- d. Retiree Housing Survey - Newspaper
- i. Insert - Pilot & Lakefield Standard - \$440.90; Livewire - \$1,401.08
- ii. Ad - Pilot - \$536.25; Livewire - \$577.50; both \$845.90
- Due to the high costs that came back, it was decided to try alternative options of an insert in the City bills, a Facebook post and a possibility of a Survey Monkey. It was decided to start with an insert in the City bill and see what the response is.
- e. Maintenance of EDA Property - recent complaint of the lot west of the nursing home and college due to it not yet being mowed and wildlife in the area when the grass gets tall, Nelson will contact Mike Lev to see if he is wanting and willing to mow it, usually he mows it twice a year. This is the property that we are allowing the Park Board to research the option of a frisbee golf and dog park.

Vee moved to approve to spend up to \$300 to do a newspaper and Facebook ad; seconded by Bargfrede. Motion passed.

8. New Business

- a. Items to discuss in future meetings:
- County Building coming up for sale
 - Dog park area, area where MN West had the poles, the State of Minnesota owns that land, but it does flood
 - Community garden options

9. Adjourn

Chair Sieler adjourned the meeting at 1:23 pm