

CITY OF JACKSON

CITY COUNCIL AGENDA

September 15, 2020

6:30 P.M.

(Amended)

Note: Viewing of new Fire Truck in the City Hall parking lot before the Council meeting.

1. **Pledge of Allegiance**
2. **Call to Order**
3. **Roll Call/Quorum: All council members present except _____**
4. **Public Hearings:**
5. **Bid Lettings**
6. **Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, by 3 p.m. on the Friday prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
7. **Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
 - A. Council Memo for September 15, 2020
 - B. Approval of Minutes – City Council Minutes for September 1, 2020
 - EDA Minutes for August 11, 2020
 - Building Permits in Progress Report for July, 2020
 - Building Permits in Progress Report for August, 2020
 - Sheriff’s August 2020 Report
 - Jackson City Monthly Sheriff’s Department Statistics for August, 2020
 - Report from the Jackson Volunteer Ambulance Department
 - Trail Committee Notes for September, 2020
 - C. Bills List – Resolution No. 35-0920 for September 15, 2020
 - D. Accept Administrative Clerk Kristin Thiner’s resignation and authorize advertising to fill the vacancy pursuant to recommendations from the Personnel Committee.

- E. Roxanne Hample Memorial Bench Dedication on September 20, 2020 at 1:30 p.m. at the Dewey Street Trail.
- F. Mary Weflen Memorial Bench Dedication on October 11, 2020 at 1:30 p.m. at Memorial Park.
- G. Bike Month Celebration on September 22, 2020 at 5:00 p.m. at the R.E.S.T. Stop.
- H. Ashley Park Shelter House Ribbon Cutting on September 22, 2020 at 5:30 p.m. at the Ashley Park Shelter House.
- I. Approve Fire Department hires as Firefighters: Taylor Fields, Brittany Bratrud, Brennen Sundgren, Frank Nelson, Riley Verbrugge and Austin Smedsrud.
- J. Approve the hire of Kaylee Burmeister as an EMT for the Jackson Ambulance Department.
- K. Authorize Library to apply for a Hydration Grant through the Minnesota Department of Health.
- L. Finance Committee Recommendation: Approve clearing snow from the trail during the winter along Springfield Parkway between the High School and Riverside Elementary; approve clearing snow when melting begins in the spring (March-April) on the trail along Springfield Parkway between the High School and Hills Avenue; and potentially clear snow during the winter on the Dewey Street Trail between North Highway and Springfield Parkway.
- M. Revolving Loan Fund Committee Recommendation – Approve Casey Hesel Subordination Request.
- N. Revolving Loan Fund Committee Recommendation - Approve Donnie Schoenrock Partial Mortgage Release Request.

8. Council Discussion Items

- A. Fire Hall use on October 14th through the 16th for Law Enforcement training sponsored by the Jackson County Sheriff's Office and introduction of new Sheriff's Department canine.
- B. Designate Office Manager Debra Mitchell, Mayor Wayne Walter and City Administrator Matt Skaret as designated signatories at all financial institutions, checks, and other financial related matters as needed.
- C. Brent Weires Sidewalk Removal Request at 714 North Sverdrup Avenue.
- D. Resolution No. 36-0920: Approving the Preliminary Tax Levy for 2020 collectible in 2021 and set Truth in Taxation hearing for 6:30 p.m. on December 15, 2020.
- E. Utility bill delinquent late fees and shut offs.
- F. Revolving Loan payment deferments.
- G. Fire Truck Equipment Quotes.
- H. Companion State Grant and Resolution No. 37-0920 for AIP Grant.
- I. Mayor's Bicycle Month Proclamation: September 2020.

9. Other:

10. Adjournment:

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.

