

# CITY OF JACKSON

## CITY COUNCIL AGENDA

November 15, 2016

6:30 P.M.

1. **Call Meeting to Order**
2. **Roll Call/Quorum:** All council members present except \_\_\_\_\_
3. **Public Hearing:**
4. **Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
  - A. **SCHEDULED GUESTS:**
    - I. Brandon Winter, 111 Alice Street: Request to Plant Trees on City Property
  - B. **UNSCHEDULED GUESTS:**
5. **Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under "8" below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
6. **Council Discussion Items**
  - A. Review and Approve Recommended Recipients of the 2016 Volunteer Service Recognition Program
  - B. Review and Approve Resolution No. 40-1116: Resolution Appointing a Responsible Authority for Data Practices
  - C. Review and Approve Data Practices Policies for Members of the Public and Data Subjects
  - D. Review and Approve Amendment of Special Assessment Agreement for Sanitary Sewer Extension Project
  - E. Review and Approve Amended List of Special Assessments for Sanitary Sewer Extension Project
  - F. Review and Approve Resolution No. 41-1116: Canvass of Jackson Municipal General Election on November 8, 2016
7. **Other:** 1) Reminder about Ribbon Cutting Ceremony on November 18<sup>th</sup> at 2:00 p.m. for the TH 71 Bridge Project, and 2) Economic Development Coordinator Report
8. **Executive Session:**
9. **ADJOURNMENT:** The meeting will be recessed to November 17<sup>th</sup> at 7:00 p.m. at the Lakefield Multipurpose Center for the all member SMBS meeting.

*Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.*

**November 15, 2016**

## **Reports/Informational**

1. Memo Regarding Volunteer Service Award Program Recipients for 2016
2. Memo Regarding Resolution Appointing a Responsible Authority for Data Practices
3. Memo Regarding Data Practices Policies for Members of the Public and Data Subjects
4. Memo Regarding Special Assessment Agreement for Sanitary Sewer Extension Project
5. Memo Regarding Amended List of Special Assessments for Sanitary Sewer Extension Project
6. Press Release from MnDOT Regarding Nov. 18<sup>th</sup> Ribbon Cutting Ceremony for Bridge Project
7. Overtime Report
8. Airport Commission Minutes – October 25, 2016
9. Memo Regarding Pay Estimate No. 4 and Final for 2015/2016 Electric Distribution Conversion Project
10. Memo Regarding Tree Planting Request
11. SMBS All Member Meeting Information

## **5. Consent Agenda Items**

- A. Approval of Minutes – November 1, 2016
- B. Bills List – November 15, 2016
- C. On-Sale Liquor License for Kat’s Hog Heaven  
**STAFF RECOMMENDATION:** Approve application for an On-Sale Liquor License for new owner Donnie Schoenrock doing business as “Kat’s Hog Heaven” at 608 Second Street in Jackson.
- D. Rhythm of the River Organization Temporary Liquor License Requests  
**STAFF RECOMMENDATIONS:** (a) Approve a one day temporary liquor license for the Rhythm of the River Organization for an event from 6 p.m. to 10 p.m. on November 18, 2016 at the Jackson Center for the Arts in Jackson. (b) Approve a one day temporary liquor license for the Rhythm of the River Organization for a National Guard event from 4:30 p.m. to 10 p.m. on December 3, 2016 at the Jackson National Guard Armory.
- E. Pay Estimate No. 4 and Final –2015/2016 Electric Distribution Conversion Project  
**ENGINEER’S RECOMMENDATION:** Approve disbursement of Pay Estimate No. 4 and Final to Aevenia in the amount of \$46,020.18 for work completed to date on the 2015/2016 Electric Distribution Conversion Project.