

April 23, 2024
Special City Council Meeting
Jackson, Minnesota

The Jackson City Council met in Special Session in the Council Chambers of City Hall at 5:15 p.m. on Tuesday, April 23, 2024 with the meeting called to order by Mayor Marcus Polz. On the roll call, the following persons were present in-person, Mayor Marcus Polz, Alderwoman Sara Mix and Aldermen Mark Titus, Chris Naumann, Nathan Peterson, Sara Mix and Joe Pell. Also attending was City Administrator Shelley Oltmans, Out-going City Administrator Matt Skaret, City Attorney Brad Anderson, Jackson Economic Development Director Wendy Anderson, Jackson County Administrator Ryan Krosch, Jackson County Sheriff Shawn Haken, Public Works Director Tony Oxborough, City Clerk/Council Secretary Dave Maschoff and Justin Lessman of the Jackson County Pilot. (Alderman Brandon Finck was absent.) (A quorum of the City Council was present.)

PLEDGE OF ALLEGIANCE

Mayor Polz announced the Pledge of Allegiance would be recited before the City Council meeting was called to order. All those attending recited the Pledge of Allegiance.

CALL THE MEETING TO ORDER

Mayor Polz called the Special Meeting of the Jackson City Council to order. He said he first wanted to welcome new City Administrator Shelley Oltmans. Mayor Polz said the roll call showed all Councilmembers were present except for Alderman Brandon Finck.

CONSENT AGENDA

Mayor Polz noted the bills list, Resolution No. 18-0424, was the only item on the Consent Agenda. He entertained a motion to approve the Consent Agenda.

PETERSON/TITUS moved and it was unanimously carried to approve the Consent Agenda as presented.

Council Discussion Items

RECOMMENDATION FROM THE EDA TO SELL THREE CONCURRENT LOTS IN THE SUNSET VIEW ADDITION FOR THE CONSTRUCTION OF A NEW HOME

Mayor Polz reported he and Alderman Joe Pell met with Jackson Economic Development Director Wendy Anderson and the rest of the EDA members at a meeting on Wednesday, April 17th. He said the recommendation from the EDA was to sell three concurrent lots in the Sunset View Addition in order to accommodate a larger three-car garage for the construction of a new home.

MIX/PETERSON moved and it was unanimously carried to approve the EDA's recommendation to sell three concurrent lots in the Sunset View Addition for the construction of a new home.

PLANNING COMMISSION RECOMMENDATION: APPROVE VARIANCE APPLICATION FROM JACKSON COUNTY PERTAINING TO SETBACKS FROM THE STREET RIGHT-OF-WAYS ON WHITE STREET, FOURTH STREET AND ASHLEY STREET FOR THE NEW LAW ENFORCEMENT BUILDING AND REPLACE YIELD SIGNS WITH STOP SIGNS ON FOURTH STREET AT THE INTERSECTION OF FOURTH AND WHITE STREETS AND REPLACE YIELD SIGNS WITH STOP SIGNS ON FORUTH STREET AT THE INTERSECTION OF FOURTH AND BAILEY STREETS

Mayor Polz asked City Zoning Administrator Dave Maschoff to provide the Council with background information on the Planning Commission's recommendation.

Maschoff reported the City Planning and Zoning Commission met on Monday, April 15th. He said at that meeting there were some questions that arose regarding the curb cuts on Fourth Street. Maschoff said he thinks there were some miscommunications in years past regarding a curb cut that was sought by Hesper Auto and Detailing. He said Hesper Auto and Detailing actually were granted a curb cut permit that was signed and approved in December of 2012. Maschoff said he or none of the current Planning Commission members were in their current positions in 2012. He said he doesn't know if the Hesper's weren't contacted or if there was a misunderstanding regarding their curb cut permit back in December of 2012. Maschoff said there's no problem if Hesper Auto and Detailing wants to have a curb cut on Fourth Street on the west side of their building.

Maschoff said he checked with current Public Works Director Tony Oxborough regarding the curb cut request on Fourth Street by Hesper Auto and Detailing and there are no problems with the request.

Maschoff noted one of the issues that was brought up at the Planning Commission's public hearing was a concern about motorists travelling east at a good rate of speed down the hill on White Street. He said Casey Hesper reported that he's seen some near miss traffic accidents at the intersection of Fourth and White Streets. Maschoff said Hesper suggested replacing the yield signs with stop signs on Fourth Street at the intersection of White and Fourth Streets. He said the City can replace the yield signs with stop signs on Fourth Street because Fourth Street is under the City's jurisdiction. Maschoff said because there's already stop signs at the intersections north of Fourth and White Streets, to also replace the yield signs with stop signs at the intersection of Fourth and Bailey Streets to make the stop signs consistent at all the intersections on that portion of Fourth Street. He pointed out it would not be a four-way stop, just stop signs on Fourth Street. Maschoff said the current yield signs would be replaced with stop signs on Fourth Street at the intersections of Fourth and White Streets and Fourth and Bailey Streets for safety reasons.

Maschoff said the recommendation from the Planning Commission was to replace the yield signs with stop signs along with approving the setbacks for the new Jackson County Government Services Building and Law Enforcement Center. He noted information about the setbacks had been sent to the Mayor and Councilmembers prior to the April 23rd meeting. Maschoff noted the curb cut on Fourth Street for the new County Government building will be further back from the intersection of Fourth and White Streets than what the current curb cut is. He said traffic visibility at the intersection of Fourth and White Streets will actually be improved for traffic because of some excavation that will occur due to the new construction.

Maschoff said there are no problems regarding the setbacks of the new building from White, Fourth and Ashley Streets. He noted the setbacks are measured from the street right-of-way, not the curb. Maschoff said there will still be grass aside of the building and a sidewalk along White Street.

PETERSON/MIX moved and it was unanimously carried to approve the Variance Application from Jackson County pertaining to setbacks from the Street Right-of-Ways on White Street, Fourth Street and Ashley Street for the new Jackson County Government Services Building and Law Enforcement Center and to replace Yield Signs with Stop Signs on Fourth Street at the intersection of Fourth and White Streets and replace Yield Signs with Stop Signs on Fourth Street at the intersection of Fourth and Bailey Streets.

ADD NEW CITY ADMINISTRATOR SHELLEY OLTMANS AS A SIGNOR ON ALL CITY BANK ACCOUNTS AND REMOVE MATT SKARET’S NAME

Mayor Polz entertained a motion to add new City Administrator Shelley Oltmans as a signor on all City Bank Accounts and remove Matt Skaret’s name.

PELL/NAUMANN moved and it was unanimously carried to add new City Administrator Shelley Oltmans as a signor on all City Bank Accounts and remove former City Administrator Matt Skaret’s name as a signor.

ADJOURNMENT

With no further business, PETERSON/MIX moved and it was unanimously carried to adjourn the Special Jackson City Council meeting at 5:22 p.m.

David A. Maschoff, Council Secretary

Marcus Polz, Mayor

