

**SPECIAL AIRPORT COMMISSION MEETING  
August 17, 2020**

**A special meeting of the City of Jackson Airport Commission was held in the City Council Chambers of City Hall at 5:00 P.M. on August 17, 2020 with the following persons present: Airport Commission members Chairman Chris Handevidt, Paul Clymer, Kerry Ella, Tom Stoner, FBO Paul Sanders and Jeffrey Gay. Also attending was City Administrator Matt Skaret and Recording Secretary Dave Maschoff. Engineer Eric Hanson attended the meeting via ZOOM/Teleconference. (Airport Commission member Richard Hample was absent.) (A quorum of the Airport Commission was present.)**

**CALL THE MEETING TO ORDER**

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Chairman Chris Handevidt called the special meeting of the Jackson Airport Commission to order.

**APPROVE THE MAY 26, 2020 AIRPORT COMMISSION MINUTES**

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Chairman Handevidt asked if there were any additions or corrections to the May 26, 2020 Airport Commission minutes. Hearing none, Handevidt asked for a motion to approve the minutes as mailed.

**CLYMER/ELLA moved and it was unanimously carried to approve the May 26, 2020 Airport Commission minutes as mailed.**

**AIRPORT HANGAR AREA PAVEMENT PROJECT BIDS**

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Chairman Handevidt noted Svoboda Excavating of Jackson was the only company to submit a bid for the Airport Hangar Area Pavement Project.

Skaret said the bid from Svoboda Excavating was for \$576,663. He said unfortunately it was a high bid. Skaret noted the engineer's estimate was \$442,608. With that said, Skaret pointed out there's more FAA money this year than there typically is and the FAA is paying a greater percentage of the project.

Skaret said it's a situation where the bid came in high but if the City rejects the bid and rebids the project, that's always risky because you never know what you're going to get. He explained unless you're changing the scope of the project or something, it's risky to rebid.

Clymer mentioned rebidding the project would also mean pushing the grant deadlines as well.

Handevitdt said he hates to see a grant deadline force the Airport Commission to make a decision, but said he really don't think that's the case in this situation. Handevitdt agreed with Skaret that it's kind of a risky venture to go out and rebid the project.

Handevitdt said considering the grant deadline, the amount and the fact that the City is getting more of the local share covered this year verses another time period, it's probably prudent for the Airport Commission to make a recommendation to the City Council to approve the bid.

Handevitdt said if any of the Airport Commission members have reservations about making a recommendation to please feel free to voice their concerns.

Stoner noted Svoboda's bid was approximately \$130,000 higher than the engineer's estimate.

Hanson explained the problem is that there's not any paving contractors in the immediate area. He noted asphalt prices are high. Hanson said the contractor has to move a hot-mix plant to Jackson without any other work taking place in the area. He said the mobilization costs are quite high. However, Hanson said the scope of the work for the project is still the same.

Hanson said looking at the option of doing the project next year would provide for more flexibility and the possibility of more contractors bidding, but if MnDOT or somebody doesn't have another project going on in this area, we may be in the same situation as now.

Hanson said he's spoken with the FAA (Federal Aviation Administration) and MnDOT (Minnesota Department of Transportation) and they are both fine with moving forward with the project this year. He said the FAA and MnDOT are OK with the bid from Svoboda's and will pay their share of the project as long as the City is OK with paying extra for their local share. Hanson said it may be actually less expensive for the City because there's no indication that the FAA will pay 100 percent in fiscal year 2021.

Skaret thanked Hanson for speaking with the FAA regarding receiving extra funding from them.

Hanson said he spoke on the phone with Lindsay Butler from the FAA on Friday, August 14<sup>th</sup> and they talked about some extra pavement that the FAA agreed to pay for. He said that brought the local share down from 9.6 to 8.8 percent and also reduced MnDOT's share for the project.

Skaret said the City's share out of the \$576,663 is about \$50,000.

Handevitd asked if anyone had any further questions or comments about the project. If not, Handevitd said he would ask for a motion to make a recommendation to the City Council to accept the bid from Svoboda Excavating for the hangar area pavement work.

Ella said if there's only one bidder and the local share is down to 8.8 percent of the project and funding is available from the FAA and MnDOT, the City might as well move ahead with the project.

**ELLA/CLYMER moved and it was unanimously carried to recommend to the City Council to approve the bid of \$576,663 from Svoboda Excavating of Jackson, Minnesota for the Airport Hangar Area Paving Project.**

#### **AIRPORT RUNWAY PAVEMENT MAINTENANCE PROJECT UPDATE**

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Hanson said plans will be developed later this winter with bids sought in the spring for the Airport Runway Pavement Project. He said there were concerns about the snowplows ripping out any joint sealants if the paving was done before winter. Hanson said he had no more information at this time regarding that project.

Skaret reported a conference call was held with MnDOT in the past week regarding the runway reconstruction project. He said there was some good news. Skaret said the FAA has issued some new guidelines that might limit the amount of trimming that may have to be done to Knute McNeely's trees.

Hanson said the new Departure Surface Guidance was issued by the FAA. He said he doesn't think the new guidelines will make anything worse than the survey data that was received from Jacobson-Westergard when they surveyed the tree tops. Hanson said some additional surface information is still being compiled for the FAA. Hanson noted the new Departure Surface Guidance made the guidelines much tighter and much more forgiving than the old departure surface guidelines.

Skaret said he hasn't heard any comments from McNeely.

Handevitd asked if there were any further questions for Hanson.

Hearing none, Handevitd asked if there was any other old or new business to discuss.

Handevitd thanked Hanson and everyone for attending the meeting.

Hearing no other items for discussion, Handevitd asked for a motion to adjourn.

## **ADJOURNMENT**

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**With no further business, STONER/ELLA moved and it was unanimously carried to adjourn the special meeting of the Airport Commission at 5:12 p.m.**

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**David A. Maschoff, Recording Secretary**

