

City of Jackson  
**PERMIT APPLICATION**

for  
Curb Cut/Sidewalk/Street Excavation (complete this side)  
Water & Sanitary Sewer Service (complete other side)

NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_ PH. # \_\_\_\_\_

ADDRESS OF PROPOSED WORK \_\_\_\_\_

EXCAVATION SITE \_\_\_\_\_

PURPOSE OF EXCAVATION:  Install Utility Service  Repair Utility Service  Install Driveway  
 Replace Driveway  Install Walk  Replace Walk

CURB CUT: Single \_\_\_\_\_ Double \_\_\_\_\_ Width of Curb Cut \_\_\_\_\_

Expected date of work completion: \_\_\_\_\_

STREET CUT: Dimensions of excavation in street surface: Length \_\_\_\_\_ Width \_\_\_\_\_

*\*The Applicant must have a GOPHER STATE ONE CALL (GSOC) ticket number assigned before work can begin. The GSOC ph. # is 1-800-252-1166. GSOC will notify any utilities in the area of the project. The GSOC call must be made at least 48 hrs. (excluding weekends, holidays, and emergencies) prior to the start of digging.*

Your Gopher One Call Ticket Number is: \_\_\_\_\_

**Special Provisions**

1. A (check) deposit in the amount of \$150 is required before work can begin. **This check will not be cashed and no interest on the principal will be paid by the City.** Remainder of any additional costs to the City will be billed when the work is completed.
2. The street surfacing will be cut prior to excavation.
3. The excavation will be backfilled with dry material capable of being compacted, fully tamped, for the depth and length of the trench, up to one foot of the top of the excavation.
4. Fill shall be compacted with lifts not to exceed 6-12 inches.
5. Crushed gravel will be placed and fully tamped to match the top of the existing base.
6. Surface material will be replaced to match existing material.
7. The contractor shall provide all barricades, flashers, etc, which may be required to protect the public.
8. The contractor will hold harmless the City of Jackson from all claims of personal injury liability, death liability, or property damage liability which might arise during the execution of the above-stated work.
9. Installation of new, or repair of existing, driveway must not change the previously established flow line of gutter.
10. **Applicant must notify City Hall when work is completed and ready for inspection.**

**By signing this document, applicant agrees to comply with the requirements of Section 6.08 of the City Code and the "Special Provisions" as listed above.**

\_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**PRE-APPROVAL** \_\_\_\_\_  
Street Department Manager

**FINAL APPROVAL**

\_\_\_\_\_  
Street Department Supervisor \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
City Administrator \_\_\_\_\_ Date \_\_\_\_\_