

CITY OF JACKSON
CITY COUNCIL AGENDA
December 21, 2021
6:30 P.M.
(Amended)

Second Ward Alderman Jeffrey Gay may be attending the City Council meeting via Zoom from his home at 145 Third Avenue in Jackson, Minnesota and will be accessible to the public

- 1. Pledge of Allegiance**
- 2. Call to Order**
- 3. Roll Call/Quorum: All council members present except _____**
- 4. Public Hearings:** Truth in Taxation Public Hearing at 6:30 p.m.
- 5. Bid Lettings**
- 6. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, by 3 p.m. on the Friday prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
- 7. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
 - A. Council Memo for December 21, 2021
 - B. Approval of Minutes – City Council Minutes for December 7, 2021
 - Park Board Minutes for December 14, 2021
 - Trail Committee Minutes for December 14, 2021
 - Jackson Ambulance Service Bills List for November, 2021
 - Utilities Commission Minutes for November 29, 2021
 - C. Bills List for December 21, 2021– Resolution No. 74-1221
 - D. Staff Recommendation: Approve SEH General Engineering Services Agreement Budget Amendment Request
 - E. Staff Recommendation: Authorize Advertising for a Part-Time Liquor Store Clerk

- F. Resolution No. 70-1221 Accepting Donation to the City of Jackson for the Ambulance Service
- G. Approve Jackson Fire Department Officers for 2022 – Dave Bond as Fire Chief, Michael Haeffner as First Assistant Chief, Kirk Dunlavey as Second Assistant Chief and Training Officer, Brent Winter as Secretary, Nate Voss as Truck Captain, Rob Bass as rescue Captain and Nate Miller as Hose Captain
- H. Ambulance Recommendation: Appoint Kirk Dunlavey to the Ambulance Advisory Board as a Ambulance Representative to fill the seat vacated by Jen Muchlinski
- I. Ambulance Director Recommendation: Approve the hire of Savannah Hodge as a Part-Time EMR contingent upon satisfactory background check
- J. Finance Committee Recommendation: Approve amendment to Donnie Schoenrock DBA Cabin Coffee Revolving Loan Fund Loan to delay repayment until 60 days after first day of officially opening for business

8. Council Discussion Items

- A. Bike Friendly Community Presentation
- B. Resolution No. 67-1221 in Support of Thomas Hill Sidewalk Gap SRTS Grant Application
- C. Resolution No. 68-1221 Writing Off Certain Delinquent Utilities as Bad Debt
- D. Resolution No. 69-1221 Approving Appointment of Laura Stubbe to the HRA Board with term expiring in 2023
- E. Resolution No. 71-1221 Approving a Final Tax Levy for Taxes Collectible in 2022
- F. Resolution No. 72-1221 Approving the 2022 General Fund Budget
- G. Second Consideration of Ordinance No. 117 – City Fees, Rates and Charges for 2022
- H. Audit Engagement Letter - 2021
- I. First Consideration of Ordinance No. 118 – An Ordinance Authorizing Conveyance of Real Estate to Scott T. Beckel and Mary A. Beckel
- J. Appoint Dennis Hunwardsen to the Utilities Commission to fill the vacancy created by Matt (George) Madden’s resignation

9. Other:

10. Adjournment:

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.