

**February 15, 2022
Jackson, Minnesota**

The Jackson City Council met in regular session in the Council Chambers of City Hall and also by Teleconference and Zoom at 6:30 p.m. on Tuesday, February 15, 2022 with the meeting called to order by Mayor Wayne Walter. On the roll call, the following persons were present in-person, Mayor Wayne Walter and Aldermen Michael More, Chris Vee, Nathan Peterson, Marcus Polz and Dave Cushman. Also attending in-person were City Administrator Matt Skaret, Water/Wastewater Superintendent Tony Oxborough, Street Superintendent Phil Markman, Jackson County Sheriff Shawn Haken, Project Inspector Jeff Buesing of United Community Action Partnership, Community and Business Development Specialist Dave Schmidt of Community and Economic Development Associates (CEDA), Carla Schulz, City Clerk/Council Secretary Dave Maschoff, Joshua Schuetz of the Jackson County Pilot and Mathew Grisham of KKOJ/KUXX Radio. Joining the meeting via Zoom and Teleconference was City Attorney Brad Anderson, Engineers John Glatzmaier and Richard Parr of SEH and Alderman Brandon Finck who listened and commented but did not vote on any Council action items. (A quorum of the City Council was present.)

PLEDGE OF ALLEGIANCE

Mayor Walter announced the Pledge of Allegiance would be recited before the City Council meeting was called to order. All those attending and joining the meeting via Zoom and Teleconference recited the Pledge of Allegiance.

CALL THE MEETING TO ORDER

Mayor Walter called the regular meeting of the Jackson City Council to order. He said the roll call showed all Councilmembers were present in-person except for Alderman Brandon Finck who was joining the meeting by phone and City Attorney Brad Anderson who was joining the meeting by Zoom.

PUBLIC HEARING: SMALL CITIES DEVELOPMENT PROGRAM APPLICATION

Mayor Walter entertained a motion to open the public hearing for the Small Cities Development Program application.

MORE/VEE moved and it was unanimously carried to open the public hearing for the Small Cities Development Program application.

Jeff Buesing with United Community Action introduced himself to Mayor Walter and City Councilmembers. He explained United Community Action is the community action group that is writing the grant for the City of Jackson.

Buesing shared information about UCAP (United Community Action Partnership). He said UCAP has been doing grants since 1990. Buesing said UCAP has been the general and field administrator for Small Cities Development Grants for all those years. He said they usually write one to three grants per year.

Buesing explained UCAP has written lead and disaster grants, healthy home grants, some multi-county grants and interactive and commercial projects in the communities of the nine-county area that UCAP serves.

Buesing noted it used to be Western Community Action when they served five counties but now it's nine counties that are served by the United Community Action Partnership. He said UCAP serves four counties in the Willmar area that used to be served by Heartland Community Action. He said Western Community Action and Heartland Community Action were combined to become the United Community Action Partnership.

Buesing explained UCAP has several programs that they administer and take care of. He said they include 23 homes that UCAP manages in their nine-county area, they administer the Weatherization Program in 13 counties and they have an Energy Assistance Program that they administer in nine different counties.

As far as the Small Cities Program, Buesing said there are five inspectors that go out and look at the cities when they are ready to inspect home and commercial projects. He said the inspectors have annual training regarding lead, asbestos and energy saving ideas. Buesing said the inspectors keep their training up to date.

Buesing said citywide surveys were conducted in the City of Jackson for both homeowners and commercial properties. He noted the homeowner applications for the Small Cities Development Program will be citywide with no target areas. Buesing referred to the map in the Councilmember's packets showing the target areas for the commercial properties in downtown Jackson.

Regarding the commercial projects, Buesing explained it's an 80/20 split with 80 percent of the money coming from the grant and 20 percent from the owner of the business for their share of the project. He said the 80 percent is divided to a 70/10 with 70 percent of the money being a full grant that's forgiven in seven years and 10 percent a City loan that the commercial property owner will pay back to the City technically in a period of four to five years. Buesing said he believes the interest rate is going to be two percent when they write the grant. He said the commercial will be a \$40,000 grant. Buesing said UCAP is hoping to do 10 commercial projects so that means \$400,000 in Small Cities Development money will be applied for from the State.

Regarding the residential projects, Buesing said the grants are for owner occupied homes. He said the residential projects would be a 90/10 split. Buesing said that's a little different than in the past when the split was 80/20. He explained they have gone to a 90/10 split in this application. Buesing said the 90/10 split seems to work better with what they are seeing in other cities in the State of Minnesota. For the residential projects, he said 90 percent of it is grant. Buesing said the plan is to try and do 20 residential projects in Jackson through the Small Cities Development Grant at \$25,000 per project. He said the 10 percent for a project will come from other sources where United Community Action can help out. He said UCAP can help through their Weatherization Program, through MHFA (Minnesota Housing Finance Agency) that provides money for rehab, and with other things that will go towards the homeowner's 10 percent share. Buesing pointed out the City of Jackson also has a loan program through the City's EDA to provide a loan to homeowners to help out with some of that 10 percent.

Looking at the budget part of this grant application, Buesing said the owner-occupied is for 20 homes at \$25,000 per home, so the Small Cities Grant that's being applied for is \$500,000 and administration would be \$75,000. He said the commercial rehab is 10 projects at \$40,000 a piece, so that's \$400,000 and administration would be \$60,000. Buesing said there's a total of \$1,035,000 in Small Cities money they are applying for. He said that's where the budget is for the project that's being applied for.

Buesing said one of the things that's required through this whole program for the commercial and residential will be for the Historical Society. He said pictures are taken of the buildings and houses. Buesing said the pictures are sent to the State Historical Society and they'll decide if there's any historical value. He said that could change some of the bid specs that they do, especially for windows and things like that. Buesing said they anticipate there shouldn't be any that would be historical but you never know with a commercial building. He said you might have something that may have to be done differently with a commercial project if there's a historical significance found.

Buesing said the timeline due to Covid has really changed. He said some of the figures and facts that he's presented to the City Council may not be correct for the upcoming year, it all depends on how things go.

Buesing said once the grant application is sent in on March 11th, it's sometimes May or June before UCAP will be notified that they'll be receiving the grant. He said UCAP has made the first round so this is the second round. Buesing said the second round is when the State will determine whether the City of Jackson is awarded the Small Cities Development Grant.

Buesing said usually it takes a while to do the environmental assessment and that would be cleared up in August of 2022. He said a town meeting will be held in either September or October of 2022. Buesing said the applications will start in September and October. He said inspections would probably start in November and the bidding process would also start at the same time. Buesing said UCAP and the City of Jackson have a little better than two years to complete the program so December of 2024 is kind of the project finish. He said the close out of the final paperwork between UCAP, DEED (Department of Employment and Economic Development) and the City of Jackson would be taken care of by February of 2025. Buesing said that's the timeline hoping things will go as planned.

Buesing asked if anyone had any questions.

Cushman said the program has changed slightly. He noted in the past there have been targeted areas with boundaries. Cushman asked if the program was now open to the whole community.

Buesing said with the City of Jackson's population, the program is open citywide. He said the rules were changed this past year. Buesing said this will be the first year for the program to be citywide. He said in the past it used to be one side of town or the other with about 15 to 20 blocks in the targeted area. Buesing said now it's citywide for the residential program. He said the commercial program is still a targeted area.

Skaret said in the past, having a targeted area has made the program somewhat challenging. He said there were a lot of people that wanted to do a project but they weren't in the target area. Skaret said this opens it up and gives the City a lot more flexibility.

Mayor Walter asked if there were any questions from the public. Hearing no questions from the public or the Councilmembers, Mayor Walter entertained a motion to close the public hearing on the Small Cities Development Program application.

PETERSON/CUSHMAN moved and it was unanimously carried to close the Public Hearing on the Small Cities Development Program application.

Mayor Walter said the public hearing was closed.

There were no Bid Lettings or Open Forum.

CONSENT AGENDA

Mayor Walter entertained a motion to approve the Consent Agenda.

PETERSON/MORE moved and it was unanimously carried to approve the Consent Agenda as presented.

Unscheduled Guests:

Mayor Walter asked if there were any unscheduled guests in the Council Chambers. He again asked if there were any unscheduled guests.

Seeing none and hearing one, Mayor Walter said the Council would proceed with the Council Discussion items.

Council Discussion Items

RESOLUTION NO. 09-0222 PERTAINING TO THE SMALL CITIES DEVELOPMENT PROGRAM APPLICATION

Skaret explained Resolution No. 09-0222 essentially gives the City the go-ahead to submit the Small Cities Development Program application. He said the application is due by March 11, 2022.

POLZ/VEE moved and it was unanimously carried to approve Resolution No. 09-0222 pertaining to the Small Cities Development Program Application.

RESOLUTION NO. 10-0222 AUTHORIZING PROJECT SUBMITTAL TO THE MPCA AND MDH PROJECT PRIORITY LIST

Skaret said Engineers John Glatzmaier and Richard Parr of SEH were joining the City Council meeting via Zoom and Teleconference. Skaret said Glatzmaier and Parr are the engineers on the project.

Glatzmaier thanked Mayor Walter and Councilmembers for having them as guests at the Council meeting. Glatzmaier said he didn't have a formal presentation for the February 15th Council meeting but referred to the handout information that had been distributed to the Councilmembers before the meeting.

Skaret said the Councilmembers received the information in their Council packets. He explained there are two projects in mind. Skaret said there's the Lift Station No. 4 improvements and then the Force Main from Lift Station No. 4 going out to the City's lagoon ponds. He said a third project would be crossing the river with a water main and connecting at Riverside Drive. Skaret said that would provide some redundancy for the water supply to the east side of town. He said the three projects are proposed for 2023.

Skaret said all three projects would be candidates to be funded through the Minnesota Public Facilities Authority (PFA). He said the City has had a couple of projects funded through the PFA in the past. Skaret noted those projects have included the Sanitary Sewer Extension Project that was just completed and the Sewer Lining Project that was completed in 2012.

Skaret said the advantage of going through the PFA rather than a standard bond is primarily the interest rate. He explained to go out and look for a bond right now, like the City does on street reconstruction projects, the City would be looking at interest rates at probably 2.25 or 2.50 percent and by 2023 who knows what interest rates will be. Skaret said with PFA, typically the interest rates are around one percent. He said if you add up the total estimated cost for all three of those projects for 2023, the cost is at \$2.9, almost \$3 million. Skaret said the lower interest rate can end up saving the City hundreds of thousands of dollars.

Skaret said the City is not necessarily committing to these projects at the Council's February 15th meeting, but it allows the City to move forward and put their project on the list so the City might be eligible for funding when it comes to 2023. He said the deadline to be put on the Project Priority List is March 4th.

Glatzmaier said the deadline is March 4th for the Clean Water Revolving Fund for the two wastewater projects and the deadline for the Drinking Water Main Connection Project under the river is due to the Minnesota Department of Health by May 6th.

Skaret said the Force Main that's being proposed to be replaced is the original Force Main that was installed when the lagoon ponds were installed back in 1956. He said most of the Force Main is the original pipe that was installed. Skaret said the flow is getting to be restricted in the force main because there's a lot of build-up inside the main.

Oxborough said the plan is to replace the original 14-inch force main with an 18-inch force main with PVC pipe. He said if we want to grow the community, it's something the City needs to do.

Skaret said the force main is getting old and is subject to breakage and other emergency repairs.

Oxborough said the Water/Wastewater Department wants to be ahead of this and not behind it.

POLZ/PETERSON moved and it was unanimously carried to approve Resolution No. 10-0222 authorizing project submittal to the MPCA and MDH Priority List.

APPROVE ENGINEERING DESIGN AGREEMENTS WITH BOLTON AND MENK, INC. FOR THE 2022 STREET AND UTILITIES IMPROVEMENT PROJECTS

Skaret said the draft agreements just arrived on February 15th from Engineer Greg Mitchell of Bolton and Menk. He said in talking with Mitchell this afternoon, it's not going to set the project back if the Council waits until March 1st to approve the engineering design agreements. Skaret said he would recommend waiting until the Council's March 1st meeting to do so.

Mayor Walter entertained a motion to table action on approving the engineering design agreement with Bolton and Menk, Inc. until the City Council's March 1st meeting.

VEE/CUSHMAN moved and it was unanimously carried to table action regarding the Engineering Design Agreements with Bolton and Menk, Inc. for the 2022 Street and Utilities Improvement Projects.

WATER DEPARTMENT NEW TRUCK QUOTE

Water/Wastewater Superintendent Tony Oxborough explained the Water Department has three trucks. He said they are looking at updating the Department's oldest truck which is a 2008. Oxborough noted the alternator on the truck was just replaced on February 14th.

Oxborough said he was looking to move forward with the quote received from Asa Auto Plaza in Jackson. He said he also reached out for a quote from Marthaler Chevrolet in Worthington. Oxborough said Marthaler's would not submit a quote because they have such a hard time getting a new truck. Oxborough said he understands it's the same situation with Asa but he wants to move forward in getting a new truck ordered. He noted the Electric Department is still waiting for the arrival of their new truck that was ordered in 2021. Oxborough said he just wants to move forward.

Oxborough asked if the new truck could be gray in color since the other Water Department trucks are also gray. He noted the Electric Department's fleet has been white in color and he would like the Water Department's fleet to be gray moving forward. Oxborough said the Water Department would keep the original utility box off of the 2008. He said it would cost approximately \$4,000 to paint the utility box a different color to match the new truck if it wasn't gray. Oxborough said otherwise another yellow-colored truck could be ordered and the original utility box installed. He said it may be mis-matched a little bit but the utility box could be buffed to shine it up again. Oxborough said he needs to update with a new truck to replace the 2008 truck.

Skaret noted the 2008 has had to be hauled to Worthington a few times to be repaired.

Polz asked if the replacement truck for the Water/Wastewater Department had been budgeted for.

Skaret said it was.

Cushman asked if there was any surplus value to the 2008 truck.

Oxborough said the truck, without the utility box, would have surplus value. He said he's hoping to get some money out of it as surplus.

Mayor Walter asked if there would be any definite delivery date.

Oxborough said there would be no definite delivery date at this time.

POLZ/PETERSON moved to approve the quote of \$36,000 for the purchase of a gray colored 2022 Chevy Silverado Truck from Asa Auto Plaza in Jackson, Minnesota to replace the Water/Wastewater Department's 2008 truck.

Voting in favor of the motion were Aldermen Marcus Polz, Nathan Peterson, Chris Vee and Michael More.

Alderman Dave Cushman abstained.

EDA RECOMMENDATION: APPROVE EXERCISING OPTION TO PURCHASE JEDC LAND FOR HOUSING DEVELOPMENT

Community and Business Development Specialist Dave Schmidt explained when the JEDC purchased land from the City in the Industrial Park, there was a section of that land consisting of about 28 or 29 acres that the City had an option to purchase for housing.

Schmidt said the JEDC and the EDA is recommending that the City go ahead and accept that transfer so the City can use that land for some public housing projects. He said there would be no cash exchanged and it would simply be reducing debt. Schmidt said the option that they have is \$15,000 an acre. He said the JEDC would transfer that land over to the City to use for projects and then the JEDC would reduce their debt by the corresponding amount. Schmidt said everything pertaining to the transfer would go towards reducing the JEDC's note with the City.

Polz asked if that would be roughly \$440,000 in debt reduction.

Schmidt said it would be somewhere in that ballpark.

Polz asked where the figure of \$15,000 an acre was determined.

Schmidt said that was the price per acre that was decided upon when the land was purchased. He said it was an option that was set up at that time at \$15,000 an acre.

Finck explained the land price is the cost that the JEDC has into it. He said it's not a profit or anything along that line. Finck said it's just transferring the cost.

Polz thanked Finck for the clarification.

Cushman said regarding the 28 or 29 acres, the City will write down the note to the JEDC but the City hasn't recouped their cost yet. He asked is the City donating it to the EDA or as the land is sold off to developers, is that when the City will receive their money?

Schmidt said that was correct.

Finck explained the EDA is an arm of the City so whatever dollars are received for the sale of that land to a developer or if the EDA develops it, the dollars would have to come back to the City. Finck said the City needs to track that dollar amount, the approximately \$440,000, and try and recoup all that through the sale of the land one way or the other. He said if the City doesn't recoup all of the money through sales of the land, it could be recouped through a reverse TIF (Tax Increment Financing) similar to what was done with the Sunset View housing development. Finck noted the taxes from the TIF financing was tracked for the Sunset View addition. He concurred with Cushman that the City make sure they recoup the \$440,000 because now the City has a note to itself.

Cushman said he wanted to clarify that the City needs to pay itself back the approximately \$440,000 and to keep track of the money that's received in repaying the City.

Skaret asked City Attorney Brad Anderson if there should be a formal survey done of the area as the City goes through the process.

City Attorney Anderson said he would recommend that a survey of the area be done. He noted this parcel of land doesn't have a lot of square or straight lines to it. Attorney Anderson said being the area is going to be used for residential housing, it's anticipated the parcel will probably be platted fairly quickly. He said he thinks its time that area be definitely surveyed. Attorney Anderson said the general boundaries of the area need to be determined. He said he would suggest maybe a couple City Councilmembers and a couple JEDC members get together with the surveyor and decide exactly where all those points are going to be that they're going to survey to monument that line. Attorney Anderson noted it's mostly on the east side along that ravine and on the north side where the former building site and the lane was located. He said it shouldn't change the number of acres or anything like that. Attorney Anderson said he thinks it's a good idea for the City and the JEDC to be on the same page as to what they should survey. Summarizing, Attorney Anderson recommended two things. He said definitely have a survey done and two, have a smaller joint committee who can agree on where those points are for the surveyor to monument and survey.

Mayor Walter asked if some of that land will need to be rezoned since some of it is commercial.

Schmidt said some of it will need to be rezoned. He said the far northern, northwest corner of that land is currently zoned commercial. Schmidt said there's a few acres that would have to be rezoned as residential.

Finck also noted that if the land is being transferred now, that the 2022 rental income goes to the City and not to the JEDC for the acres that are tillable. He asked City Attorney Brad Anderson to make sure that's included in the agreement when it's written.

Attorney Anderson said definitely.

Cushman asked if the retention pond that's currently located in that area will service those 28 acres, or will the City need to look at developing pond space.

Schmidt said he believes the City will need to look at something regarding a retention pond for that 28 acres.

Attorney Anderson said he believes only a portion of the 28 acres would be serviced by the current retention bond. He explained there's kind of a "continental divide", so to speak, that goes through the 28 acres. Attorney Anderson explained some of the water will drain to the south to the river and some of the water can go to the northwest. He said if he remembers correctly, part of those 28 acres will be served by the current retention pond in that area, but not all of it.

Finck concurred with Attorney Anderson. He said what he remembers is that water from a very small portion of the 28 acres, kind of where the old driveway was located, will go to the retention pond and the rest of the land will drain water to the ravine.

Attorney Anderson said Finck was correct. He said it might be a little bit on the south side of that driveway, kind of where it comes close to the housing development. Attorney Anderson noted it will be a small piece of the 28 acres that will be served by the current retention pond.

Cushman asked once the 28 acres is surveyed, if it would be possible for the City or the JEDC to get a new map of the area. He noted the City was dealing with a 10-year-old map when they first entered into this agreement with the JEDC. Cushman said a lot has changed. He said roads have been installed and there's been some development that's occurred. Cushman said it would be nice to see an updated version of a map. He said a lot of the old map is what was anticipated ten years ago. Cushman said it would be nice to have a map that's more current.

Schmidt said the Economic Development Office has a draft of an updated map. He said he agreed with Cushman that once the survey is completed, there needs to be a more formal map.

Attorney Anderson said it's a good point that Cushman brings up. He said the City needs to coordinate with the JEDC of where the roads are going to go. Attorney Anderson said there needs to be coordination regarding roads going in and out of the housing development so the City isn't sending a road to nowhere.

Cushman noted the JEDC is transferring ownership of the 28 acres to the City, but we're still in this together so it's hoped the City and JEDC can work together through this and make it all work.

Schmidt said absolutely.

POLZ/CUSHMAN moved and it was unanimously carried to approve exercising the City's option to purchase JEDC land for housing development.

As City Attorney Brad Anderson mentioned, Mayor Walter asked for two volunteers from the City Council to work with appointees from the JEDC as a joint committee to agree on where the points are for the surveyor to monument and survey regarding the 28 acres of land.

Aldermen Polz, Finck and Peterson all volunteered to serve as the City's representatives on the joint City/JEDC committee.

Mayor Walter thanked Polz, Finck and Peterson for volunteering to be a part of the joint committee.

LMCIT PROPERTY AND CASUALTY INSURANCE RENEWAL – MOTION TO NOT WAIVE THE MUNICIPAL TORT LIABILITY LIMITS ESTABLISHED BY MINNESOTA STATUTE 466.04

Skaret said it's insurance renewal time. He said every year the City needs to have a motion to not waive the municipal tort liability limits established by Minnesota Statute 466.04. Skaret explained otherwise the City would not be subject to any limits on torts. He noted the City approves a motion to not waive the municipal tort liability limits every year just as most, if not all, cities in Minnesota do. Skaret said the City wants to fall under the lawsuit liability limits.

PETERSON/MORE moved and it was unanimously carried to not waive the Municipal Tort Liability Limits established by Minnesota Statute 466.04.

JOINT JCC SCHOOL BOARD/CITY COUNCIL MEETING ON MARCH 14, 2022 AT 5:30 P.M. AT THE JCC CONFERENCE ROOM REGARDING THE SWIMMING POOL

Skaret said he spoke with Jackson County Central School Superintendent Barry Schmidt late last week. He said Schmidt was tentatively looking at March 14th to have a joint meeting between the City and the JCC Schoolboard. Skaret said the joint meeting/workshop would be held on Monday, March 14th, at 5:30 p.m. to talk about the indoor swimming pool and its future. He said the meeting would include revisiting the feasibility study that was done in 2021 regarding the swimming pool and starting some discussions on what was outlined in the study. Skaret said the joint meeting would be held in the conference room at the JCC High School.

Skaret asked if the March 14th date would work for the Councilmembers to meet jointly with the JCC Schoolboard members.

Councilmembers indicated the March 14th date would work as a meeting date.

Mayor Walter asked whether the date and time for the joint meeting between the City and Schoolboard would have to be publicly announced.

Skaret said the joint City Council/Schoolboard meeting would be publicly posted when the meeting date approaches.

Skaret noted this agenda item was informational and no City Council action was needed.

AMEND AUDITOR'S AGREEMENT FOR SINGLE AUDIT

Skaret said the City is in the midst of their annual audit. He explained the City has received \$750,000 in federal grants for the airport. Skaret said when the City receives federal grants of \$750,000 and over, there's a federal requirement that there needs to be a single audit just on those expenditures.

Skaret said that means the City has to amend their Letter of Engagement with their auditors to include that additional auditing. He said additional auditing adds about \$3,200 to the City's cost for the annual audit.

CUSHMAN/MORE moved and it was unanimously carried to amend the Auditor's Agreement for a Single Audit.

Other:

Alderman Marcus Polz

Alderman Polz said he asked a question regarding Senior Dining. He said he was informed that they have resumed their normal day-to-day activities including serving meals at the Lakefield Senior Dining site. Polz noted at the Jackson Senior Center, seniors gather to play cards and socialize, but they're still not allowed to gather to eat or serve warm meals. Polz asked why or what was the reason for that. He asked if the City Council needed to have a resolution or address that issue.

Skaret said the decisions regarding the Senior Dining Site are made by Minnesota Lutheran Social Services. He said Lutheran Social Services is the organization that operates the Congregate Dining as it's known by. Skaret said those decisions are out of the City's hands. He said he doesn't know why Lutheran Social Services hasn't resumed serving meals at the Senior Dining Site in Jackson. Skaret said he can certainly reach out to them to ask why.

Polz thanked Skaret.

City Administrator Matt Skaret

Skaret noted February 15th was kind of a big day in the political world in Minnesota as far as the redistricting maps. He said the Minnesota Judicial Panel that was tasked with drawing the legislative district lines because the Legislature and Governor could not agree on a redistricting plan released their maps today (February 15th).

Skaret said not only does the drawing of the new district lines have political implications on the congressional and state legislative levels, but also at the City level. He said the City, based on the 2020 census figures, may have to make some adjustments to the boundaries of the City Wards. He said the City has until March 29th to make any adjustments. Skaret said he doesn't think the Ward boundaries will have to be adjusted by much, if any.

Skaret said he and City Clerk Maschoff will be working with the Jackson County Auditor's Office. He said some analysis of the City Wards has already taken place. Skaret said currently there's one Ward that has about 122 more people than the other Ward. He said the goal is to be as even in population between the two Wards as possible. Skaret said whether it means changing the Ward boundaries by a block or two remains to be seen.

Skaret asked Maschoff if he had any more to add.

Maschoff noted there's also a little bit of tolerance allowed regarding population between the two wards. He said they'll just have to take a look and see. Maschoff concurred with Skaret that if there needs to be an adjustment, it won't be by much.

ADJOURNMENT

With no further business, Mayor Walter asked for a motion to adjourn.

PETERSON/POLZ moved and it was unanimously carried to adjourn the Jackson City Council meeting at 7:08 p.m.

Mayor Walter thanked everyone for attending.

David A. Maschoff, Council Secretary

Wayne Walter, Mayor

