

**Jackson, Minnesota  
February 18, 2020**

**The Jackson City Council met in regular session in the Council Chambers of City Hall at 6:30 p.m. on Tuesday, February 18, 2020 with the meeting called to order by Mayor Wayne Walter. On the roll call, the following persons were present: Mayor Wayne Walter, Aldermen Matt Madden, Larry Anderson, Brandon Finck, Jeffrey Gay and Dave Cushman, City Administrator Matt Skaret, City Attorney Brad Anderson, Street Superintendent Phil Markman, Jackson Fire Department Second Assistant Chief and Jackson Parks Board Chairman Michael Haeffner, Pastor Eunice Woodberry from Salem Lutheran Church in Jackson, City Clerk/Council Secretary Dave Maschoff and Justin Lessman of the Jackson County Pilot. (Alderman Donnie Schoenrock was absent.) (A quorum of the City Council was present.)**

#### **CALL THE MEETING TO ORDER**

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Mayor Wayne Walter called the regular meeting of the Jackson City Council to order. He noted the roll call showed all Councilmembers were present except for Alderman Donnie Schoenrock.

**There were no Public Hearings, Bid Lettings or Open Forum.**

#### **CONSENT AGENDA**

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**ANDERSON/FINCK moved and it was unanimously carried to approve the Consent Agenda as presented.**

## Council Discussion Items

### **FIRST READING – ORDINANCE NO. 104 – AN ORDINANCE AMENDING CHAPTER 153.037 OF THE JACKSON CITY ZONING CODE OF ORDINANCES PERTAINING TO DETACHED ACCESSORY BUILDINGS AND CHAPTER 153.005 PERTAINING TO DEFINITIONS OF ACCESSORY BUILDINGS**

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Skaret said the Planning and Zoning Commission has been working on Ordinance Number 104 for a few months. He explained Ordinance No. 104 does a couple of things.

Skaret said first, it addresses the maximum floor area of accessory buildings. He said there is a square footage limitation of 720 square feet in the current City Code for detached accessory buildings. Skaret explained there have been a lot of requests to build garages that are larger than that. He said the 720 square feet right now just isn't enough to meet the needs of today. Skaret noted back when these ordinances were first written, maybe there was just one family car, some tools and that's all that went into the garage.

Skaret said nowadays, a lot of families have two or three cars, a boat, a camper, snowmobiles, ATV's and so forth and they need room to store all those things.

Skaret said a lot of towns are allowing larger accessory buildings. He said 1,000 square feet is pretty common.

Skaret said the second issue addresses lots that fall under the metes and bounds category. He explained those are situations where basically you have lots that are not platted or a lot that's in one subdivision and the neighboring lot is in another subdivision. Skaret said that kind of ties into the discussion about accessory buildings.

Skaret said the City has seen more and more requests for people that say they have a house on one lot and there is a dilapidated house next door on an adjacent lot that they would like to purchase and tear down the house and build a garage or shed. He said right now the City's Ordinance does not allow that. Skaret said the City's Ordinance currently does not allow an accessory building like a garage or shed to be the principal building on a lot in a residential area.

Skaret explained Ordinance Number 104 would change that by allowing a property owner to have the accessory building as the primary building on a lot with the approval of the Planning Commission and the City Council.

Skaret said work has been done in getting the language in Ordinance Number 104 exactly right and getting the City's intent down on paper and looking at all the different potential unintended consequences. He said the Planning Commission thinks this language is the best. Skaret said there was a lot of debate regarding the lots. He explained these lots are typically in-fill lots. Skaret noted they're lots in the older part of town where the lots are smaller than in the newer parts of town. He said there was debate on whether the City is taking away buildable lots for someone to come in and build a house on a more affordable lot.

Skaret said that's why any proposals will be brought to the Planning Commission and City Council for approval to make sure if someone wants to tear down a house and build a garage on an adjacent lot that it's a good fit for the neighborhood. He explained it gives the City some say to review any requests on a case by case basis.

Zoning Administrator Maschoff noted there was a lot of discussion over the course of three or four Planning Commission meetings to refine the wording in the ordinance. He said there was some good discussion and it really went through the process.

Finck asked if Ordinance Number 104 pertains to residential zones and not commercial storage or leasable storage.

Skaret said that was correct. He explained the accessory building in a residential zone has to be for a residential purpose. Skaret said a person can't build a shed in a residential zone and then operate a lawn service or welding shop or something like that.

Finck said he asked the question about commercial storage because, for example, if he would build a four-stall garage on a lot, could he lease the four stalls out.

Skaret said he could not.

City Attorney Brad Anderson also pointed out the structure that's built has to be compatible to the other structures in the neighborhood so it looks like a residential building rather than a pole barn.

Skaret said there was a lot of discussion on that as well. He said there are other towns where you're seeing these pole barns pop up in the middle of residential areas. He said then it doesn't look like a residential neighborhood anymore, it looks more like a commercial storage district.

Gay asked if Ordinance Number 104 would stop anyone from constructing a shed and putting a hobby shop in the shed for someone that's retired.

Maschoff said as long as it's for personal use, that would be fine.

Skaret explained having a shop in a shed would be fine as long as it's not a retail shop and a person isn't running a business out of it.

Cushman noted each request would still come before the Planning and Zoning Commission.

Attorney Anderson also noted any recommendation from the Planning and Zoning Commission would also need to be approved by the City Council.

Attorney Anderson explained Ordinance Number 104 also makes it very clear that if, for example, a property owner would sell their house but keep the detached accessory building, then it no longer qualifies the detached building for that and they have a problem. He said it will be recorded at the courthouse. Attorney Anderson said the house and the detached accessory building have to continue to be owned by the same owner.

Finck pointed out the house and detached accessory building will have to be sold jointly.

Otherwise, Attorney Anderson said a person will have to build a house onto the accessory building and it would be part of the residence.

To clarify, Markman asked if the lot with a residence on it and the lot for an accessory building have to be adjacent.

Skaret said the lots have to be contiguous. He said one of the lots can't be across the street or across the alley.

Cushman said Ordinance Number 104 seems to make sense.

**GAY/ANDERSON moved and it was unanimously carried to approve First Reading of Ordinance Number 104, an Ordinance amending Chapter 153.037 of the Jackson City Zoning Code of Ordinances pertaining to Detached Accessory Buildings and Chapter 153.005 pertaining to Definitions of Accessory Buildings.**

**FIRST READING – ORDINANCE NO. 105 – AN ORDINANCE AMENDING CHAPTER 72.10 OF THE JACKSON CITY CODE OF ORDINANCES PERTAINING TO PARKING HOURS AND 94.05 PERTAINING TO NUISANCE PARKING AND STORAGE AND CHAPTER 113 PERTAINING TO PEDDLERS AND SOLICITORS**

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Skaret said Ordinance Number 105 was really instigated by the trip that he, Economic Development Director Tom Nelson and former Chamber of Commerce Director Sharon Henning took to Knoxville, Iowa last summer during the Knoxville Nationals.

Skaret said the Jackson Motorplex is looking to make the Nationals bigger and better and overall having more events. He said the City of Jackson wants to be accommodating for the Nationals and better enable the Motorplex to do that. Skaret said that includes broader community participation and having a welcoming feel for people who want to come to Jackson for the races.

Skaret explained one of the things they saw in Knoxville was catering to the campers. He said there's campers all over Knoxville during their Nationals. Skaret said people rent out spaces for camping in their yards and so forth and accommodate for parking.

Skaret noted Knoxville's situation is a little bit different because of the location of the race track and the ownership of the track.

Skaret said if the City of Jackson is going to work towards accommodating those that will be attending the Jackson Nationals, the City will need to make some amendments to its ordinances.

Skaret pointed out right now the City's ordinance states that a vehicle can't be parked on a residential street for more than 24 hours without being moved. He explained Section One of Ordinance Number 105 would allow temporary parking on any street for designated racing events at the Jackson Motorplex and other special designated events approved by the City Council. He noted it wouldn't be just for the Nationals or one particular event. Skaret said Ordinance Number 105 would give the City Council the authority and discretion to have special designated events where the 24-hour rule is not in effect.

In Section Two of Ordinance Number 105, Skaret pointed out temporary parking of more than four vehicles per lawful dwelling may occur anywhere outside a residential property including front and rear yards during special designated racing events at the Jackson Motorplex and other special designated events approved by the City Council. Skaret explained said this would be the so-called camping provision where the City would allow people to rent out spots in their front and back yards for campers. He said the City Council would have the discretion of setting a time period. Skaret noted this isn't going to be all the time, anytime. He said we're not going to turn into the wild west here where anything goes. Skaret said it's going to be for a clear and set designated limited time depending on the event.

Skaret said the last part of Ordinance Number 105, Section Three, pertains to peddlers and solicitors and in this case vendors. He explained under the City's current ordinance, if a person is going to set-up a portable business, for example, in a vendor trailer or something, you can operate for 14 days without having to obtain a transient merchant's license. Skaret said this would basically create a new part of the City's ordinance pertaining to vendors.

Skaret said down in Knoxville, there's vendors all over the business district and all over private lots and so forth. He said the City of Jackson would be able to have vendors set up on lots in non-residential areas. Skaret said Ordinance Number 105 spells out the parameters. He noted a lot of the details in the Ordinance was borrowed from Knoxville's ordinance. Skaret explained a vendor's permit would be required for a fee that would be set by the City Council and the vendor would be limited to operate only on private grounds. He pointed out vendors can't be blocking a sidewalk or blocking a street or alley.

Skaret said Ordinance Number 105 also sets forth some rules. He noted there's height limitations. Skaret said a vendor can't have a booth with a display height in excess of 15 feet similar to Knoxville's ordinance. He said the vendor must have the permission of the property owner to set-up on the lot. Skaret said vendors must meet setbacks. He said for example along Highway 71, the vendor has to be at least 25 feet back from the property line. Skaret said all other streets would have a 10-foot setback. He noted there could be special circumstances where the required setbacks wouldn't be practical and that's where the City Zoning Administrator or City Administrator would be able to grant an exception.

Skaret said City Attorney Brad Anderson extensively went through the ordinance. He explained they wanted to provide some ground rules but also allow some flexibility so the Ordinance could pertain not only to the Jackson Nationals, but other potential future special events going forward.

Cushman asked if this Ordinance could be amended a year from now if something comes up that wasn't expected.

Skaret said it could be amended.

Alderman Anderson asked if this Ordinance pertains to the Fairgrounds as well. He said he could see some of the vendors wanting to stay at the fairgrounds and other vendors wanting to use the City parking lot.

Skaret explained the fairgrounds is County property.

Alderman Anderson asked what if a vendor wanted to set up a table and sell t-shirts and items in the City parking lot. He explained in Knoxville there are vendors set-up throughout the community on public and private property. Alderman Anderson said he could imagine a couple vendors wanting to set up on the City parking lot along Ashley Street where people could pull in to look and purchase t-shirts and other items.

Skaret said Ordinance Number 105 would prohibit that as it is written right now. He said the City Council can always change that if they wish. Skaret said Alderman Anderson had a good question. He said the City would want to look at parking. Skaret said the City would want to look at whether they want to allow vendors in the City parking lot and take away parking spots for the other downtown activities.

Finck said what if the Motorplex came to the City and said they had excess vendors at the race track and wanted to have vendors in the City parking lot. He asked if the Motorplex approached the City, could the City Council allow vendors to setup at the City parking lot by special circumstance.

Skaret said the City Council could do that.

City Attorney Anderson explained the Ordinance reads *set up in any other locations must have prior City Council approval*. He said it would be similar to the Council's approval of allowing the Farmers Market at Ashley Park.

Alderman Anderson noted there are vendors everywhere in Knoxville during their Nationals.

Skaret noted Ordinance Number 105 would also limit the sales by vendors to primarily racing related souvenirs like t-shirts and caps. He said it would not allow for such things as selling vacuum cleaners or someone selling meat out the back of a truck.

Markman said Knoxville also has a lot of church and non-profit organizations who set up food stands along with the t-shirt vendors.

Skaret said Ordinance Number 105 is geared towards allowing the food and beverages, t-shirts and the caps.

**MADDEN/CUSHMAN moved and it was unanimously carried to approve First Reading of Ordinance Number 105, an Ordinance amending Chapter 72.10 of the Jackson City Code of Ordinances pertaining to parking hours and 94.05 pertaining to Nuisance Parking and Storage and Chapter 113 pertaining to Peddlers and Solicitors.**

#### **MIKE GRUHLKE – AUTHORIZATION TO USE BENES PARK FOR SNOWMOBILE TRAINING ON SATURDAY, FEBRUARY 22, 2020**

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Skaret said DNR Conservation Officer Mike Gruhlke submitted this request. He explained the DNR wants to have a snowmobile safety class at Benes Park on February 22<sup>nd</sup>. Skaret said Gruhlke provided a self-insurance letter along with the request.

Skaret said the City Council has allowed similar requests in the past.

**FINCK/MADDEN moved and it was unanimously carried to authorize the use of Benes Park for the DNR's Snowmobile Training Class on Saturday, February 22, 2020.**



## **SANITARY SEWER EXTENSION PROJECT EXTENSION REQUEST**

Skaret said this agenda item was just for informational purposes. He said the deadline for the City to complete their Sanitary Sewer Extension Project is coming up very quickly.

Skaret said June 30<sup>th</sup>, 2020 was the date that was set for the Sanitary Sewer Extension Project to be completed according to the grant and loan agreements that the City had through PFA. He explained the project consisted of hooking up 26 residences to the City's sanitary sewer. Skaret said there are about 20 residences hooked up so far. He said there's one last leg of the project to complete which is the river crossing down on Petersburg Road and then completing the sanitary sewer going up the rest of South Highway 71. Skaret said there are about six or seven properties left to be connected to the sanitary sewer line.

Skaret explained the high water in the river the past couple of years has held up the completion of the project. He said the river needs to get down to a range of one to two hundred cubic feet of water per second for flow. Skaret said the river has been far above that level the last four years. He pointed out he looked at the Geological Service data going back to 1936. Skaret noted the start of the City's Sanitary Sewer Project coincides with the start of the latest wettest years.

Skaret said the PFA is aware of the situation with the high-water levels in the Des Moines River. He said he's been in communication with the PFA and their recommendation was to apply for an extension which the City did. Skaret said a one-year extension was requested. He said his latest correspondence indicated the PFA might be able to do a two-year extension so the City doesn't have to ask for another extension a year from now. Skaret said hopefully the Sanitary Sewer Extension Project will be completed this year, but with the weather you never know.

Skaret said no Council action was needed and this was just an informational item.

Mayor Walter thanked Skaret for the information.

## **REBAR BIDS TABULATION SHEET**

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Skaret said bids were accepted last week for the rebar from the City's Water Storage Tank Project. He said there were four bidders. Skaret provided copies of the list of the bidders and their bids to Mayor Walter and the City Councilmembers.

Skaret explained the rebar was bid in six different piles because the rebar is in different shapes and sizes. He said that was the easiest way to bid it.

Skaret said David Schley of Alpha was the high bidder on all six piles of rebar. He said he isn't sure if Schley would take all the piles of rebar but he bid high on all of them. Skaret said he would recommend to the City Council awarding the bid to Schley. He noted if Schley doesn't want all the piles, then they would go down the line and sell the remaining piles to the next highest bidders.

**ANDERSON/GAY moved and it was unanimously carried to sell the rebar to David Schley for the highest bid on all or any of the six piles and then go to Ron Bezdicek who has the second highest bid on any of the piles and then on down the line of bidders until all the piles of rebar are sold.**

## **DISCUSS MEETING DATE FOR THE FIRST MEETING IN MARCH (MARCH 3<sup>RD</sup> WILL BE PRESIDENTIAL PRIMARY ELECTION DAY IN MINNSOTA)**

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Mayor Walter and Councilmembers discussed what date would work best for their first regular City Council meeting in March.

Alderman Anderson suggested holding the Council meeting on Monday, March 2<sup>nd</sup>.

Mayor Walter also chose March 2<sup>nd</sup>.

Finck said he would have to check his schedule.

Mayor Walter said March 5<sup>th</sup> could be an alternate date to meet.

Following discussion, it was the consensus of the Councilmembers to meet for their next regular Council meeting on Monday, March 2<sup>nd</sup>.

**ANDERSON/CUSHMAN moved and it was unanimously carried to set the date for the next City Council meeting on Monday, March 2nd, 2020 at 6:30 p.m. with Wednesday, March 5th, 2020 as an alternate date.**

## **SHRUBS, FLOWERS AND LANDSCAPING MAINTENANCE FOR 2020**

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Skaret explained the City had a two-year contract for the 2018 and 2019 growing seasons with Dave's Lawn Care for the care of the flowers and the planters downtown and also the shrubs around the Library, City Hall and around the Welcome to Jackson signs.

Skaret said as part of that two-year contract there's an option to extend the contract for one year at the same price as previous years.

Skaret said he spoke with Dave Polz and Polz is willing to continue to do the work for one more year at the same price of \$4,000. Skaret said he would recommend to the City Council that the City exercises its option to extend the contract for one more year.

Cushman asked if the downtown planters were included in the contract.

Skaret said they are.

Alderman Anderson noted Polz has done a good job with the maintenance, flowers and shrubs.

**FINCK/ANDERSON moved and it was unanimously carried to extend the contract with Dave's Lawn Care for one more year for the shrubs, flowers and landscaping maintenance for 2020 at a cost of \$4,000.**

## **RESOLUTION NO. 06-0220 – A RESOLUTION APPOINTING JUDGES FOR THE PRESIDENTIAL NOMINATION PRIMARY ELECTION ON MARCH 3, 2020**

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Skaret said City Clerk Maschoff has an adequate number of Election Judges lined up for the Presidential Nomination Primary Election on March 3<sup>rd</sup>. He said training for the judges will be coming up on February 19<sup>th</sup> and 20<sup>th</sup>. Skaret noted Resolution No. 06-0220 also set the wages for the Election Judges at \$10.65 per hour for Election Judges and \$11.50 an hour for the Head Election Judges

**GAY/ANDERSON moved and it was unanimously carried to approve Resolution No. 06-0220 appointing Election Judges for the Presidential Nomination Primary Election on March 3, 2020.**

## **MAYOR'S PROCLAMATION – SCHOOL BUS DRIVER APPRECIATION DAY 2020**

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Mayor Walter noted February 26<sup>th</sup> is School Bus Driver Appreciation Day 2020. He said he thought it would be nice to make a formal Proclamation.

Mayor Walter then read the Proclamation:

***Whereas**, in darkness and daylight, from dirt country roads to City streets to interstate highways, from the warm spring to the frigid winter, through the rain and snow, Minnesota school bus drivers safely transport more than 760,000 students to and from school each day; and*

***Whereas**, school bus drivers often bookend at the start and finish of a student's school day and are often a positive influence on a student's educational experience; and*

***Whereas**, school districts and school bus transport companies, promote and practice the highest safety standards for drivers and buses to ensure that all students make it to and from school home safely every day; and*

***Whereas**, travel by school bus to school is eight times safer than transport in other vehicles; and*

***Whereas**, the school bus driving industry is the largest form of mass transit in Minnesota and has worked hard to reduce its environmental impact through the use of alternative fuels and retrofitting of diesel engines; and*

***Whereas**, it is estimated that the use of school buses saves the United States more than 2.3 billion gallons of fuel per year; and*

***Whereas**, the City of Jackson appreciates school bus drivers and recognizes the invaluable contributions they make to public education and student safety. Today we recognize these worthy and dedicated professionals.*

***Now, Therefore**, I Wayne Walter, Mayor of the City of Jackson, Minnesota, do hereby proclaim Wednesday, February 26, 2020 as:*

**SCHOOL BUS DRIVER APPRECIATION DAY**

*Here in the City of Jackson, and ask all citizens to observe and recognize the importance of school bus drivers in the education and safety of our children.*

***IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Jackson to be affixed this 18<sup>th</sup> day of February, 2020.*

**WAYNE Walter**, Mayor

**PARTIAL RELEASE OF SECURITY INTEREST ON REVOLVING LOAN FOR PILLARS**

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City Attorney Brad Anderson explained several years ago the City's Revolving Loan Fund made a loan to Pillars Pub and Eatery. He said Pillars had two pieces of real estate and they were secured in the second position for that loan so the City was behind the primary lender.

Attorney Anderson said apparently Pillars is selling one of the pieces of real estate and all those funds are going to go to the first secured lender. He explained Pillars needs a partial release so they can sell that property. Attorney Anderson said the City will still have a second position on the restaurant itself. He said he doesn't know the exact dollars so he can't verify this, but the City probably has a better secured position after this sale because there will be less owed to the primary lender. So, Attorney Anderson said it probably strengthens the City's position rather than weakens the City's position.

Attorney Anderson explained he just learned about the sale on the afternoon of February 18<sup>th</sup>. He said Pillars and the buyer of the one piece of real estate are trying to close on the sale on Friday, February 28<sup>th</sup>. Attorney Anderson said if the City Council can take action at their February 18<sup>th</sup> meeting, the paperwork will follow if it's approved.

Attorney Anderson said it's the north property that's being sold by Pillars.

Skaret said it's the building that was formerly a paint store years ago.

Attorney Anderson noted the Revolving Loan Fund Committee is being jumped over to get to this point but it's ultimately the City Council's responsibility. He said what is being asked is to allow Pillars to have a partial release for that north property, but the City will continue to retain a second position in the restaurant itself.

Cushman asked if this request would normally go to the Revolving Loan Fund Committee.

Finck said it normally would but the closing on the sale of the property is next week. He said we're jumping a Committee to approve the partial release. Finck noted he and Mayor Walter are members of the Revolving Loan Fund Committee.

Finck said if this was going the other way where it was weakening the City's position, he would feel more adamant about going to the Revolving Loan Fund Committee first. He said he doesn't like skipping a Committee but it would be holding up a closing on the sale of the property. Finck said to also keep in mind that he believes the City has a first position on all of the equipment in the building.

Attorney Anderson said all the equipment in the building is secured.

**MADDEN/GAY moved and it was approved to grant the partial release of security interest on the Revolving Loan for Pillars.**

**Voting in favor of the motion were Aldermen Matt Madden, Larry Anderson, Jeffrey Gay and Dave Cushman.**

**Alderman Brandon Finck abstained.**

## **SHARK TANK CHALLENGE SECOND PLACE PRIZE**

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Mayor Wayne Walter asked Finck to explain the Shark Tank Challenge request.

Finck said he's not on the Shark Tank Challenge Committee but was one of the judges. He said on Monday night, February 17<sup>th</sup>, the Judges met the businesses who were the finalists.

Finck said, as a group, the judges came to the conclusion that there are two really good opportunities for the community to have two new businesses. He noted last year the prize was not awarded to anyone because there wasn't a business that met the criteria.

Finck said there was a really good response to this year's Shark Tank Challenge. He said the Committee narrowed the applicants down to two finalists who made presentations to the judges. Finck said the judges were really split and really think there's two good opportunities for the community. He said the judges felt these were two deserving businesses so consideration was given to awarding a second-place prize since no prize was awarded last year.

Finck said the JEDC is funding part of the Shark Tank Challenge and the JEDC approved the funding part of the prize at their meeting on Tuesday morning, February 18<sup>th</sup>.

Finck explained the Shark Tank first place prize is a \$20,000 package of which about \$15,000 is cash prizes and \$5,000 are prizes with businesses and in-kind contributions.

Finck explained said the Shark Tank Committee is looking for \$5,000 from the City Council which is about half what they are doing for the first-place prize. Finck said he believes the JEDC awarded \$2,500 and the Shark Tank Committee would like to have permission if both businesses come to fruition to be able to award a first and second place prize. Finck said that really sums things up.

Attorney Anderson said the JEDC noted at their meeting on the morning of February 18<sup>th</sup>, that last year there was no prize awarded even though they were committed to do that. He said that was part of their reasoning for agreeing to do a second-place prize this year.

Finck said since no prize was awarded last year, the judges for the Shark Tank Challenge came to the consensus to award a second-place prize. He said the JEDC is the committee that coordinates the Shark Tank Challenge and they discussed and supported the idea of awarding a second-place prize.

Finck pointed out the first and second place prizes will only be awarded if the businesses decide to move forward. He said the businesses have to move forward with their project in order to be awarded the prizes.

Cushman said it surely makes sense to keep rewarding to build our community. He said it seems like a no-brainer. Cushman said it's great to hear there were two applicants that were neck-and-neck in the Shark Tank Challenge competition and to go from zero last year to two good candidates this year.

Attorney Anderson said it was pointed out at the JEDC meeting that it's bringing jobs to the community. He said if this would have been an industrial project and a request for a TIF district would have been brought to the JEDC, the JEDC would have awarded the new business the TIF for bringing jobs to the community.

Finck said when industrial projects are done, TIF and different things are awarded. He explained the prizes awarded through the Shark Tank Challenge is kind of a little bit of a replacement for that. Finck noted the prizes are a "one and done" type of thing and is not a 10 or 15 year TIF project. He said there's some real benefits of the Shark Tank Challenge prizes. Finck said kudos to the JBDC in putting together the program and what they all did. He said they've been really active in soliciting applications for the program. Finck explained the JBDC put the applicants through about a 60 to 90 day process of business plans, financials, planning out their business, obtaining and securing buildings and securing financing for their project. He said the applicants have to have that all done before they can make it to the finals. Finck said the applicants are well screened.

Cushman asked if the request was for \$5,000 for the second-place prize.

Finck said he thinks that's what's being requested.

Skaret noted the \$5,000 could be taken out of EDA funds which are not part of the City's General Fund.

**CUSHMAN/ANDERSON moved and it was unanimously carried to award \$5,000 for the second-place prize in the Shark Tank Business Challenge following the rules as set forth by the JBDC.**

**Other:**

### **Pool Board Meeting – Alderman Anderson**

Alderman Anderson reported a Pool Board meeting was held on February 18<sup>th</sup>. He suggested the Mayor and Councilmembers stop by and see the swimming pool if they haven't been there lately. Alderman Anderson said there has been an extensive clean-up of the pool area and it looks sharp compared to what it had been. He said there's been a lot of cleaning, painting and new signage installed. Alderman Anderson said it really looks nice and is impressive.

Skaret said for a swimming pool that's 40 years old, it looks really nice.

Alderman Anderson said the Swimming Pool is looking at hosting some free swims like they did during Holiday Fest. He said Pool Director Jacqueline Knips mentioned the Pool is going to try to do something during the Jackson Nationals and work with the Motorplex along with plans for some other special nights at the pool. Alderman Anderson said Knips is really being progressive with what's happening at the pool.

Finck commented Knips has done a really nice job with the Community Education Program and the Swimming Pool. He said there's been a lot of positives going on with the things Knips is heading up.

Gay said he also been impressed with the improvements at the Swimming Pool and noted the improvements underway with the party room.



## **City Administrator Matt Skaret**

Skaret commented further about the Pool Board meeting held on February 18<sup>th</sup>. In addition to the improvements, he said work has been underway on a new Pool Agreement between the City and the School District. Skaret said the Pool Board reviewed the new agreement at their meeting. He said the School Board is also reviewing it. Skaret said the agreement will then be coming to the City for review.

Skaret said the Swimming Pool Agreement between the City and the School District has not been changed or updated since 1979.

Skaret said late last year, the City and School District agreed to a new financing formula for the swimming pool to be reviewed after this year. But for this year, he said the City and School District agreed on the 60/40 split for the cost of the lifeguards and a 50/50 split for the cost of operations and maintenance. Skaret said the 60 percent split for the lifeguards would be paid for by the City.

Skaret said both parties are stepping up and providing more money towards the pool. He said the goal is to start building a reserve for the pool instead of having the City and the School District having to kick-in additional funds for the pool at the end of the School District's fiscal year.

Skaret said as part of the School's Facilities Planning Process, the School District is hiring an architectural firm. He said they will be taking a look at the swimming pool and what may be needed in the upcoming years regarding major upgrades, maintenance and repair. Skaret said it's getting to be an old pool and it's known there's probably going to be some big expenses coming up.

Finck noted Pool Director Jacqueline Knips was going to be tracking the City and rural usage so it can be really determined what the split of expenses between the City and the School District should be going forward. He said that information will be really nice to have at the end of the year.

Skaret said that was also talked about at the February 18<sup>th</sup> Pool Board meeting. He said the swimming pool is getting a lot of use from the Sherburn area, Mountain Lake and Jackson County. Skaret said Knips indicated right now she's struggling with differentiating between City of Jackson and rural Jackson usage. He said Knips is getting some rough figures put together.

## **Oxborough receives his Certified Pool Operators License**

Skaret commended Water/Wastewater Superintendent Tony Oxborough on receiving his Certified Pool Operator's License. He said that license was required for operation of the splashpad.

## **Deadline for submitting Active Living Surveys**

Skaret said February 18<sup>th</sup> was the deadline for people to submit their Active Living Surveys that they received in the City's utility bills. He said people were also able to take the survey online. Skaret said there was a pretty strong response from residents in submitting surveys. He said the survey results will be tallied by Luke Ewald who will probably give a report at one of the City Council meetings in March.

## **Construction start date for the splashpad**

Finck asked if it was known when construction of the splashpad will begin.

Street Superintendent Phil Markman said a lot of the splashpad equipment has arrived and is stored at the City/County Maintenance Facility. He said as soon as the ground thaws and coordinating around softball, obviously in the spring, will determine a lot of when construction on the splashpad will begin.

Skaret said it's hoped to start construction on May 1<sup>st</sup>.

Finck asked if the splashpad will be completed by the Fourth of July.

Markman said the completion date will depend on the weather.

Alderman Anderson said once construction can begin it goes fairly quick. He said construction of Worthington's splashpad took about a month.

Skaret said once construction begins on the splashpad, it's anticipated it will take about four weeks to complete.

**ADJOURNMENT**

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**With no further business, GAY/FINCK moved and the City Council meeting was adjourned at 7:20 p.m.**

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**David A. Maschoff, Council Secretary**

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**Wayne Walter, Mayor**

